

At a Meeting of the
COUNCIL for the **PARISH of WRAYSBURY**
held in the Village Hall at 7.00pm on
Monday 19th October 2015

Present: Councillors Mrs M Lenton (Chairman), J Lenton, P Lord, A Moran, Mrs S Nicholls, M Williams, E Larcombe, Finance Officer Mrs B Marlow and the Clerk (designate).

204/15 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs Mrs D Hughes, Mrs L Andrew, A Davies and G Sinclair.

205/15 DECLARATIONS OF INTEREST

Cllr Mrs S Nicholls declared an interest in planning application 15/03095 12 Wharf Road and was permitted a 2 minute representation following which she left the room and took no further part in discussions.

206/15 QUESTIONS FROM THE PUBLIC

- A representative from Wraysbury Cricket Club requested an update on the work to the storage shed doors. Cllr Moran responded that delays had been due weather conditions and a revised date needed to rehang the already repaired doors was to be confirmed.
- The representative also requested an update on a funding request for replacement nets and mats. Cllr Moran was concerned that the mats were not to a standard necessary for the colts, an activity strongly supported by the Parish Council. Mrs Marlow advised that 106 funding is available but that funding is also available through the Borough Annual Grant and suggested that an application be made by the Cricket Club as soon as possible.
- Cllr Moran took the opportunity to ask the representative for the Cricket Clubs proposals regarding damage to the Scout Hut Roof caused by cricket balls and was advised that the matter would be looked into.
- It was confirmed that the Cricket Club have agreed to pay for 5 cuts of the Green annually.

207/15 PLANNING APPLICATIONS

The Parish Council discussed the following applications and made representation to the Local Authority as shown. Being a Member of the Development Control Panel, Councillor J Lenton took no part in the discussions.

Application Site	App. No	Proposal	Parish Council Comments
Wraysbury Mill 204 Coppermill Rd Wraysbury Staines TW19 5NR	15/02925 TPO	(TG1) Holm Oaks, selective re-coppice over hanging stems, reduce back remaining overhang.	Refer to the tree officer.
Land between 9 & 15 Fairfield Approach Wraysbury Staines	15/02872 FULL	Construction of new detached dwelling.	Strongly object on grounds that it is in Flood Zone 3 and would block access to field at the rear.
54 Ouseley Rd Wraysbury Staines TW19 5JH	15/02939 FULL	Proposed first floor side extension.	No objection subject to compliance with local policies.
5 Park Avenue Wraysbury Staines TW19 5EU	15/03009 FULL	Two storey side extension following demolition of garage and car port.	No objection subject to compliance with local policies.
Ruhsa 96 Ousley Rd Wraysbury Staines TW19 5JH	15/02632 FULL	Single storey front, single storey rear, single storey side extension, new pitched roof, construction of dormers, rebuild of garage and amendment to fenestration.	No objection subject to compliance with local policies.

The following items were included on the agenda but were not considered until after the meeting and will be included in the agenda for the next meeting for the benefit of public interest and for ratification.

38 The Avenue Wraysbury Staines TW19 5HA	15/02768 FULL	Two storey front extension, conversion of garage into habitable accommodation, first floor front extension, two storey rear extension and amendment to fenestration.	No objection subject to compliance with local policies.
35 Station Rd Wraysbury Staines TW19 5ND	15/02674 FULL	Construction of an orangery to rear/side of existing property following demolition of existing conservatory.	No objection subject to compliance with local policies.

61 Wraysbury Rd Wraysbury Staines TW18 4TZ	15/02632 FULL	Erection of replacement dwelling following demolition of existing dwelling.	No objection subject to compliance with local policies.
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The following items were considered although not included in the agenda and will be included in the agenda for the next meeting for the benefit of public interest and for ratification.

58 Ouseley Rd Wraysbury Staines TW19 5	15/02984 PDXL	Single storey rear extension no greater than 8m depth, 4m high and an eaves height of 4m following the demolition of existing first floor extension.	Objection on ground of overdevelopment.
The Seasons Feathers Lane Wraysbury Staines TW19 5AN	15/029848 FULL	Construction of new dwelling following demolition of existing dwelling.	Objection on grounds of the flood plain and insufficient services.
Watersmeet 18 Kingswood Creek Wraysbury Staines TW19 5EN	15/02828 CPD	3 single storey rear extensions and construction of porch.	No comment.
12 Wharf Rd Wraysbury Staines TW19 5JQ	15/03095 FULL	Replacement of dwelling following demolition of existing dwelling.	No objection subject to compliance with local policies. However concern expressed over height.
12-14 Welley Rd Wraysbury Staines	15/03122 FULL	Dropped kerb to facilitate a new driveway.	Objection on the ground of despoiling the verge, encourage parking on the verge currently controlled by bollards, hazard to pedestrians and considered unwarranted.

208/15 COUNCIL MINUTES

The minutes of the meeting of the Parish Council held on Monday 21st September 2015 were agreed and signed as a correct.

209/15 ACTIONS AND MATTERS ARISING

- The Wraysbury Speed Watch Group plans regarding Wraysbury Station Bridge; to move traffic lights further back and install a foot path, are supported by the Parish Council. It is proposed that a 106 capital bid is to be made and supported by extra funding in order to advance the application. Community Infrastructure Levy (CIL) application funds and Highway monies are also to be directed towards this scheme. Cllr Mrs M Lenton offered her thanks to the speed watch action group for their efforts.

210/15 COMMUNICATIONS AND CORRESPONDENCE

The following matters were discussed:

- **Heritage Health Care**
Cllr Mrs. M Lenton received some information on care in the home that may be of interest to local residents. It was suggested that Simon Carter be informed and that the company may wish to advertise in Wraysbury News.
- **CPR Training**
The Chairman reported that CPR Training and the use of a defibrillator with South Central Ambulance and Community First Responders will be held on 25th November 7-9pm at Boxers Barn, The George.
- **Maggie Gardener**
It was reported that Maggie Gardener has produced an article on the Parish Council, its work on the playground, the Neighbourhood plan and the members of the Parish Council.
- **Remembrance Day**
The Remembrance Day Service will be held on Sunday 8 November at St Andrew's Church followed by the Wraysbury Memorial. The British Legion is to supply a wreath.

211/15 REPORTS FROM BOROUGH COUNCILLORS

Ward Councillor Lenton reported the following.

- The RBWM plan to visit the RK Leisure site before the application is due before the panel next week.
- The planned site visit to 6 Friar Island was unsuccessful; the planners were unable to locate the property. The Borough is primarily concerned with the materials used in the construction whereas Cllr Lenton expressed his concern over the site levels.

- Report following recent discussions with the EA
- The review of the consultation document for Fowles operation at Hythe End is nearly complete. If approved by the EA a public consultation will follow.
- The Hythe End Bridge is apparently strong enough to support increased Fowles HGV traffic.
- At much information concerning the increased volume of traffic needs to be gathered. Hythe End residents are requested to inform the police directly using 101 calls of any dangerous/inconsiderate driving as these calls are recorded.
- Cllr J Lenton will investigate the use of a traffic counter to monitor the operation.

212/15 REPORTS FROM LEAD MEMBERS

Properties

- Cllr Moran confirmed that the swing seats had now been installed in the play park.
- Flood Equipment Storage – Cllr Moran is in discussions with the National Trust concerning the possibility of a building on the Ankerwycke site to store flood equipment.
- A skip has been ordered to dispose of soiled flood equipment.
- Cllr Moran has 2 quotes for a replacement drainage pump and it was agreed to go ahead with the lower of the two.
- The sum of £300 was owed to Mr Frances for works carried out on the park. Mrs Marlow confirmed that the cheque would be re-issued.

Greens

- Cllr Williams confirmed that the Cricket Club had agreed to finance 5 cuts of the green.
- Cllr Williams attended a meeting on the Thames Scheme which primarily concentrated on alternative uses of the river such as various recreational activities.
- Wraysbury Road- the waste dumped on the road side following the clearance of the ditch has still not been cleared. Dave Perkins is to be notified.

213/15 WRITTEN REPORTS FROM EXTERNAL GROUP MEMBERS

None

214/15 FINANCE

(a) The following payments were approved and the cheques signed according.

Ch.No	Payee	Budget	Nett	VAT	Gross	
	Staff Costs . F	Admin	360.00		360.00	
	Staff Costs. A	Admin	322.72		322.72	
	HMRC	Admin	0.00		0.00	
	Staff Costs . G	Admin	424.20		424.20	
	Office Costs F	Admin	50.00		50.00	
	Home Office A	Admin	53.15		53.15	
		Swing				
	Sutcliffe Play	seat	498.96	99.79	598.75	
	Garden Designs	grass	1177.15	235.43	1412.58	
	Garden Designs	Ground/w	350.00	70.00	420.00	
	Mazars	Audit	400.00	80.00	480.00	
	Southern Electric	Supply	91.68		91.68	Paid by ML
	Affinity Water	Supply	339.98		339.98	Paid by BM
	Royal British					
	Legion	Sec.137	50.00		50.00	
	Berks Training CIC	Training	40.00	8.00	48.00	
	Garden Designs	grass	569.15	113.83	682.98	
	DD RBWM	Rates	35.00		35.00	
	D.					
	Frances	Playarea	300.00		300.00	Replacement
	TOTAL		5061.99	607.05	5669.04	

(b) **External Audit Report**

The comments from the External Auditor were considered to be minor issues which are being addressed; the delay in the certification and approval of the accounts, the lack of a formal risk assessment for 2014/15 and the Internal Auditors comments regarding the reclaiming of VAT.

The Chairman terminated the appointment of the Internal Auditor. The RFO will prepare a specification for a future appointment by Jan 2016.

Mrs Marlow and Cllr M Lenton are to meet with a VAT consultant shortly.

The Chairman expressed the gratitude of the Parish Council to Mrs Marlow for her considerable efforts in this area.

(c) **Bank Mandates**

The change of bank mandate as of 11th August was confirmed and a new mandate was signed to instigate the issue of future bank statements to the RFO.

215/15 CHAIRMANS REPORT

- The Flood Plan

The Chairman suggested that the lead members should arrange to meet in the 2nd week in November to pool knowledge and draft a Flood Plan. Provision will be made in the next budget to finance training for those involved in the flood plan.

216/15 RBWM DEVOLUTION OF SERVICES TO PARISH

Cllr Mrs M Lenton advised that devolution is being actively promoted by the Borough Council. She felt this was acceptable in cases of lower level planning issues but voiced her concerns when more detailed planning regulations were involved due to the possibility of expensive legal costs.

217/15 NEIGHBOURHOOD PLAN

A meeting is planned for Thursday. The Chairman stated that definite progress is being made. Wraysbury has worked with Horton to produce a draft of the relevant constitution. Consultants are currently being interviewed to assist with aspects of the plan. An open evening is to be scheduled for the new year to add to the questionnaire and consult the public.

218/15 THE RIVER THAMES SCHEME

Nothing to report

219/15 THE PLANS FOR WRAYSBURY STATION BRIDGE

The Wraysbury Speed Watch Group plans regarding Wraysbury Station Bridge; to move traffic lights further back and install a foot path, are supported by the Parish Council. It is proposed that a 106 capital bid is to be made and supported by extra funding in order to advance the application. Community Infrastructure Levy (CIL) application funds and Highway monies are also to be directed towards this scheme. Cllr Mrs M Lenton offered her thanks to the speed watch action group for their efforts.

220/15 BELL WEIR ARCHIMEDES SCREW

This application is not anticipated as a flood risk problem by the EA. It comes before the RBWM Rural Planning Panel on Wednesday 28th October at 7pm in Wraysbury Primary School. Cllr M Lenton has received detailed plans of the scheme along with an invitation to visit a similar operation in Windsor. She has also been advised that the noise pollution caused is very minimal.

221/15 THE HIGH STREET CAR PARK

Cllr Mrs M Lenton contacted RK Leisure over the sale of vehicles from the car park and was assured that this action would stop; no more cars for sale have been reported. Concern was also expressed over the number of vans using the car park for long term parking preventing its use by local shoppers. Although the police are able to trace the owners they have very little power over the use of private land. RK Leisure have suggested making a charge for parking over a specified time however it was unclear who would be responsible for the installation of the necessary machine. Cllr J Lenton is to contact RK Leisure to discuss this along with the lease for the car park.

222/15 HONORARY FREEMAN OF THE VILLAGE

Mr G Larcombe is to be asked to erect a framed scroll where those who have served the village can be honoured. It is to be situated in the Village Hall.

223/15 MOTIONS SUBMITTED TO THE MEETING

None

224/15 ITEMS FOR PLACEMENT ON FUTURE AGENDAS

Nominations for Honorary Freeman of the Village.

225/15 ANY FURTHER QUESTIONS FROM THE PUBLIC

A request was made for a contact name to make enquiries regarding the Wraysbury Drain clearance work. A resident of Station Road was concerned that work had stopped and thought it may be due to small foot bridges that can easily be removed. It was suggested that he contact Sue Fox.

226/15 EXCLUSION OF THE PRESS AND PUBLIC

It was proposed by Cllr Lenton that the press and the public be excluded from the next items on the agenda as the business to be discussed was of a confidential nature and would prejudicially affected by public interest. This proposal was made in accordance with the Public Bodies (admission to meeting) Act 1960. LGA 1972 ss 100 and 106. This was seconded by Cllr Lord and agreed without dissension.

.....Chairman

.....Date