

At a Meeting of the
COUNCIL for the **PARISH of WRAYSBURY**
held in the Village Hall at 7.00pm on
Monday 16th November 2015

Present: Councillors Mrs M Lenton (Chairman), J Lenton, P Lord, A Moran, Mrs S Nicholls, Mrs D Hughes, Mrs L Andrew, M Williams, E Larcombe, Finance Officer Mrs B Marlow and the Clerk (designate).

227/15 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs A Davies and G Sinclair.

228/15 DECLARATIONS OF INTEREST

Cllr Mrs L Andrew declared an interest in planning application 15/03122 12-14 Welley Road and Cllr A Moran declared an interest in planning application 15/03261 66 Ouseley Road and were permitted a 2 minute representation following which they took no further part in discussions.

229/15 QUESTIONS FROM THE PUBLIC

- A representative from Wraysbury Cricket Club requested an update on the work to the storage shed doors. Cllr Moran reported that they were due to be refitted on 23rd November.
- The representative also requested an update on a funding request for replacement nets and mats. Cllr Moran advised that funding has also been requested by the Football Club and consideration would be given to both applications in due course.
- Cllr Moran asked the representative for an update on repairs to the Scout Hut Roof caused by cricket balls and was advised that the Cricket Club would be carrying out the necessary work.
- The owner of 58 Ouseley Road wished to discuss his planning application 15/03549 for a single storey rear extension, a previous application having been refused. He was advised that the Parish Council was unable to comment upon permitted development applications and that the final decision rested with the Borough Council.
- The owners of 12 to 14 Welley Road wished to contest the Parish Council's comments upon their planning application 15/03122 to drop the kerb to facilitate a new driveway. The Parish Council had objected on the grounds of damage to the verge, the exit on to a busy road near a school and that parking was provided at the rear by garages. Councillor Raynor stated that despite the applicant's issue concerning insufficient parking in the immediate vicinity the law was quite clear regarding access onto classified roads. He suggested that the applicant communicate his objections directly to the Borough Council.

230/15 PLANNING APPLICATIONS

The Parish Council discussed the following applications and made representation to the Local Authority as shown. Being a Member of the Development Control Panel, Councillor J Lenton took no part in the discussions.

Application Site	App. No	Proposal	Parish Council Comments
20 The Island Wraysbury, Staines TW19 5AS	15/03328 FULL	Replacement dwelling and garage following demolition of existing house and garage.	No objection, subject to compliance with local policies. However, attention drawn to 317 of flood risk assessment.
12 Mafeking Road Wraysbury, Staines TW19 5AL	15/03464 FULL	Single storey side/rear extension and associated works.	No objection, subject to compliance with local policies.
17 Acacia Avenue Wraysbury, Staines TW19 5HD	15/03318 Cert of Lawfulness	The erection of outbuilding for storage and gym	Noted.
Villa Tirrenia 16 Gloucester Drive Wraysbury, Staines TW18 4TY	15/03278 Cert of Lawfulness	Loft conversion with side dormer and new roof light and alteration to existing roof light.	Noted.

The following items were considered although not included in the agenda and will be included in the agenda for the next meeting for the benefit of public interest and for ratification.

9 The Avenue Wraysbury Staines TW19 5EY	15/03702 FULL	Construction of two storey garage with front dormer following the demolition of existing garage and new gateway to provide access.	Objection on grounds of overdevelopment.
Verron Waters 30 Riverside Wraysbury, Staines TW19 5JN	15/03535 FULL	Detached double garage with turning space.	No objection subject to compliance with local policies.

Items that were included on October's agenda but were not considered until after the meeting were considered for the benefit of public interest and ratified.

Items that were considered at the October meeting although not included in the agenda were considered for the benefit of public interest and ratified.

231/15 COUNCIL MINUTES

The minutes of the meeting of the Parish Council held on Monday 19th October 2015 were agreed and signed as a correct following two minor alterations.

232/15 ACTIONS AND MATTERS ARISING

None

233/15 COMMUNICATIONS AND CORRESPONDENCE

The following matters were discussed:

- **Preliminary Council Tax Base**
Cllr Mrs. M Lenton received Details of the preliminary Council Tax base figures for 2016/17 along with the precept forms to be completed no later than 22nd January.
- **CPR Training**
The Chairman reminded attendants that CPR training and the use of a defibrillator with South Central Ambulance and Community First Responders will be held on 25th November 7-9pm at Boxers Barn, The George.
- **Christmas Tree Festival**
It was reported that Cllr Mrs M Lenton has, with the help of Cllr D Hughes, entered a Christmas tree on behalf of the Parish Council into this year's festival. It takes place in St Andrew's Church on 27th November (12 to 5pm) and 28th November (10am to 3pm).
- **BALC Meeting**
Cllr Mrs M Lenton attended the Berkshire Association of Local Councils meeting where there was a presentation on pensions highlighting work place pension schemes which are now mandatory.

234/15 REPORTS FROM BOROUGH COUNCILLORS

Ward Councillor Raynor reported the following.

- There is a program of repair work to roads and pathways. The program is on a 3 year rolling basis so some works may be carried out next year if not this.
- There is a review of Bus Stops being undertaken. Any additional stops required should be reported to the Borough Council.

- Hythe End residents were continuing to express concern over the activities of Fowles. Monitoring of the situation is being carried out by police and residents. There have been relatively few official complaints to the EA or the police.
- The weight limit sign by Hythe End Bridge relates to Wraysbury as a whole and not the bridge.
- The winter service campaign starts shortly. Any requests for additional grit should be submitted. The roads will be swept every 6 to 8 weeks.
- The Flood Monitoring Reports are to be submitted to the Government.
- Progress is being made on the capital bid for the Wraysbury Train Station Plans but budgets have not yet been agreed. A member of the public urged the Borough and Parish Councils to back the scheme. It was suggested that a partition of Wraysbury and Horton residents may promote the plans. Also fund from 106 monies or the railways may aid the bid.

Ward Councillor J Lenton reported the following.

- Those residents raising concerns about local issues on social media sites should be encouraged to address the Borough Council directly to have such issues properly addressed.
- Residents of Hythe End are encouraged to call the police on 101 so that complaints concerning the operation of Fowles are recorded and acted upon.
- Formal approval is being sought by Fowles for the transfer of activities from the Heathrow site to Wraysbury.
- Plans for Bell Weir Archimedes screw has recently been approved. Cllr Mrs M Lenton suggested a visit to a similar site in Windsor could be arranged.
- A feasibility study is being undertaken for a new Grammar School in Maidenhead.
- Government may propose to confiscate pension investment funds. This could lead to a shortfall in pension funds and Councils not being able to meet their obligations.

235/15 REPORTS FROM LEAD MEMBERS

Properties

- Cllr Moran attended a meeting of the Village Hall Committee and advised that the bathroom has been completed and there are plan to carry out some repair works. The lease is due for renewal.
- The Football Club Flood have put in a request for some 106 monies.
- The renewal insurance policy for The Green has been received. The amounts appear to be correct however there are several exclusions. It is proposed that next year the figures need to be reviewed and changes made.

Greens

- Cllr Williams advised that a quote for the maintenance of the Green for next year has been received ready for the setting of draft budgets.

236/15 WRITTEN REPORTS FROM EXTERNAL GROUP MEMBERS

None

237/15 FINANCE

(a) The following payments were approved and the cheques signed according.

Ch.No	Payee	Budget	Nett	VAT	Gross	
	Staff Costs . F	Admin	360.00		360.00	
	Staff Costs. A	Admin	322.72		322.72	
	HMRC	Admin	0.00		0.00	
	Staff Costs . G	Admin	203.20		424.20	
	Office Costs F	Admin	50.00		50.00	
	Home Office A	Admin	91.94		53.15	
	D Frances	Playarea	300.00	60.00	360.00	Replaces Rev. Payment
	Garden Designs	grass	1048.30	209.66		
	Garden Designs	Ground/w	120.00	24.00	1401.96	
	SDK	Dog Bins	252.72	50.54	303.26	
	GOVNet	Training	335.00	67.00	402.00	
	Howden	Prop. Ins	5518.28		5518.28	
	DD RBWM	Rates	35.00		35.00	
	TOTAL		8637.16	411.20	9048.36	

(b) To Receive the half year budget and cash flow statements and RFO report

- Having now received all updated bank statements full Management Accounts for the half year along with identified savings, cash flow statement with breakdown of fund held were presented.
- The process of updating signatories for both Nat West and Unity Bank is now underway.
- All rents for 2015/16 have been invoiced and paid in full.
- Budget holders have received an open draft budget in order that a draft outline can be submitted at the next meeting for comment.
- Statutory Financial Regulations/ Risk Register/Internal Audit –work is being undertaken to bring the associated regulations up to date.

Cllr J Lenton, on behalf of the Parish Council, expressed his appreciation to Mrs Marlow for her continued support.

238/15 CHAIRMANS REPORT

Cllr Mr M Lenton expressed her desire to introduce herself to a wide of clubs and organisations with the community. All suggestions and contact details would be welcomed.

239/15 RBWM DEVOLUTION OF SERVICES TO PARISH

Cllr Mrs M Lenton advised that devolution is an ongoing issue and had welcomed the opportunity to compare notes with both Datchet and Old Windsor. There are still concerns over the possibility of expensive legal costs.

240/15 NEIGHBOURHOOD PLAN

a) Neighbourhood Plan Update

A suitable consultant has been approached to assist with drawing up the final plan. John Slater is thought to be ideally suited being an examiner of Neighbourhood Plans as well as knowing the local area well. There is a budget of £5000, his hourly rate is £150 to £200 however the number of days required and his function is yet to be confirmed. Mrs Lynn Holden, a local resident has been co-opted to write the plan.

The appointment of Mr Slater was proposed by Cllr P Lord and seconded by Cllr Mrs D Hughes, however Cllrs E Larcombe, Mrs L Andrew and Mrs S Nicholls felt they needed to be more informed before agreement is reached. A copy of the draft plan is to be circulated and the terms of reference of the steering group is to be recirculated.

Cllr Mrs M Lenton reported that there are to be two events held to consult with local residents;

Horton on 12th January from 5.30 to 7pm

Wraysbury Village Hall on 1st February from 6.30 to 9.30pm

Cllr E Larcombe enquired whether more controversial issues such as traveller and social housing are to be within the plan. Cllr M Lenton confirmed that this would be the case and that they needed to identify all the people in the community within the plan.

b) Approve the terms of reference of the steering group.

To be considered at next meeting.

241/15 THE RIVER THAMES SCHEME

Cllr E Larcombe advised that he had been invited to give a talk on the River Thames Scheme by an interested university.

242/15 HORTON AND WRAYSBURY DRAIN CLEARANCE

A progress report has been received from the Highways and Transport Department:

- All planned vegetation clearance has been complete on the Wraysbury Drain and the Horton Drain downstream of the Stains Road crossing.
- Silt clearance is taking place on the Wraysbury Drain between Douglas Lane and the Splash and will start upstream on 9th November.
- Works are anticipated to take a further 7 to 10 weeks.

Cllr Mrs M Lenton expressed her gratitude all the volunteers who have organised days along with the National Trust to clear stretches of the Drain.

243/15 HONORARY FREEMAN OF THE VILLAGE NOMINATIONS

Cllr P Lord is to design a form to be placed on the Parish Council web site to invite nominations for Honorary Freeman. All nominations received are to be judged by Cllrs Mrs D Hughes, Mrs L Andrew and Mrs S Nicholls.

244/15 MOTIONS SUBMITTED TO THE MEETING

None

245/15 ITEMS FOR PLACEMENT ON FUTURE AGENDAS

None

246/15 ANY FURTHER QUESTIONS FROM THE PUBLIC

None

247/15 EXCLUSION OF THE PRESS AND PUBLIC

It was proposed by Cllr Lenton that the press and the public be excluded from the next items on the agenda as the business to be discussed was of a confidential nature and would prejudicially affected by public interest. This proposal was made in accordance with the Public Bodies (admission to meeting) Act 1960. LGA 1972 ss 100 and 106. This was seconded by Cllr Moran and agreed without dissension.

.....Chairman
Date