

At a Meeting of the
COUNCIL for the **PARISH** of **WRAYSBURY**
held in the Village Hall at 7.30pm on
Monday 16th May 2016

Present: Councillors Mrs M Lenton (Chairman), J Lenton, P Lord, G Sinclair, Ms S Nicholls, Mrs L Andrew, M Williams, A Moran, A Davies, E Larcombe and the Clerk.

86/16 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Mrs D Hughes.

87/16 APPOINTMENT OF CHAIRMAN AND VICE-CHAIRMAN FOR THE YEAR 2015-16

Nominations were sought for the position of Chairman of the Parish Council. In a motion by Cllr A Davies and seconded by Cllr P Lord, it was proposed that Cllr Mrs M Lenton be nominated as Chairman of the Council. There being no other nominations, she was duly elected (unanimously).

Nominations were sought for the position of Vice-Chairman of the Parish Council. In a motion by Cllr Mrs M Lenton and seconded by Cllr J Lenton, it was proposed that Cllr P Lord be nominated as Vice-Chairman of the Council. There being no other nominations, he was duly elected (unanimously).

88/16 ELECTION OF LEAD MEMBERS AND DEPUTY LEAD MEMBERS AND OTHER PARISH APPOINTMENTS

Nominations were sought for the Lead Member and Deputy Lead Members. In all cases, the appointments were made unanimously.

Planning

Lead Member Councillor Mrs Hughes was proposed by Cllr P Lord and seconded by Cllr A Davies.

Deputy Councillor P Lord was proposed by Cllr M Williams and seconded by Cllr Mrs L Andrew.

Properties

Lead Member Councillor A Moran was proposed by Cllr L Andrew seconded by Cllr A Davies.

Deputy Councillor Mrs Nicholls was proposed by Cllr A Moran and seconded by Cllr A Davies.

Greens

Lead Member Councillor M Williams was proposed by Cllr A Moran and seconded by Cllr G Sinclair.

Deputy Councillor Ms S Nicholls was proposed by Cllr A Davies and seconded by Cllr E Larcombe.

Watercourses and Flooding

Lead Member Councillor G Sinclair was proposed by Cllr P Lord and seconded by Cllr Mrs L Andrew.

Deputy Councillor E Larcombe was proposed by Cllr Mrs L Andrew and seconded by Cllr Ms S Nicholls.

Community Resilience, Infrastructure and Communications

Lead Member Councillor M Williams was proposed by Cllr A Moran and seconded by Cllr Mrs L Andrew

Nominations were also sought for two Working Groups.

Premises Working Group – Councillors Mrs M Lenton, Moran and Williams.

Finance Working Group – Councillors Mrs M Lenton, Davies, Mrs Hughes, Moran, Sinclair and Williams.

Nominations were also sought for Other Appointments.

District Association of Local Councils – Cllrs Mrs M Lenton and Mrs Hughes

LAANC – Cllr Davies

DHW Neighbourhood Action Group – Cllrs Mrs M Lenton and J Lenton.

RBWM Flood Forum – Cllrs Moran and Williams

RBWM Aviation Forum – Cllr J Lenton

Wraysbury Parochial Charities – Cllrs Williams and G Sinclair

Wraysbury Village Hall – Cllr Moran

Horton and Wraysbury Neighbourhood Plan – Cllrs Lord, Mrs M Lenton and Mrs Hughes

Parish Paths – Cllr Mrs Nicholls

Wraysbury Voluntary Care – Cllr Williams

89/16 COUNCILLORS DECLARATION OF ACCEPTANCE OF OFFICE AND INTERESTS FORMS

The Clerk distributed and collected acceptance of office declarations from all Councillors present. Declaration of interest forms will be also distributed by the Clerk, for completion by Councillors in the coming weeks.

90/16 DECLARATIONS OF INTEREST

Cllr E Larcombe declared an interest in the Wraysbury Village Hall Management Committee, his brother, Mr G Larcombe being the Chairman. He also declared an interest in the Certificate of Lawfulness application no.16/01196, 2 King John's Close where he thought the drawings were produced by his brother.

91/16 QUESTIONS FROM THE PUBLIC

Mr H Perez of the Wraysbury Speed Watch Group stated that a joint object statement had been submitted to Borough Council with regards to Concord Garage Planning application. The traffic problems created in the village as a result of recent 3 way traffic lights at the junction had only highlighted the possible traffic problem that would result from the proposed development.

92/16 PLANNING APPLICATIONS

The Parish Council discussed the following applications and made representation to the Local Authority as shown. Being a Member of the Development Control Panel, Councillor J Lenton left the room and took no part in the discussions.

Application Site	App. No	Proposal	Parish Council Comments
12 Kingswood Creek Wraysbury, Staines TW19 5EN	16/01218 FULL	Part single part two storey side/rear extension with raising & alteration of roof to accommodate additional habitable accommodation with 3 x dormers, 4 x roof lights and 2 x Juliette balconies following demolition of existing conservatory	No objection subject to compliance with local policies.
Watersmeet House 18 Kingswood Creek Wraysbury, Staines TW19 5EN	16/01120 FULL	Single storey rear extension, replacement roof with habitable accommodation, 1 x front and 1 x rear dormers with amendments to fenestration. (Retrospective)	Strongly objected to on grounds of overdevelopment in an area liable to flood and has already been refused. Called in.
Land Between 9 & 15 Fairfield Approach Wraysbury, Staines TW19 5	16/01300 FULL	Erection of boundary fence.	Strongly objected to as directive 4 states that there should be no fences. Called in.
Ruhesa 96 Ouseley Road Wraysbury, Staines TW19 5JH	16/01340 FULL	Single storey front, single storey rear, single storey side extension, new pitched roof, construction of dormers and amendments to fenestration following demolition of existing garage.	No objection subject to compliance with local policies.

The following items were considered although not included in the agenda and will be included in the agenda for the next meeting for the benefit of public interest and for ratification.

Land Between 9 & 15 Fairfield Approach Wraysbury, Staines TW19 5	16/01352 FULL	Erection of a detached dwelling.	Strongly objected, the site is subject to article 4, is in flood zone three and provides emergency access to Thamesfield. Called in.
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The following items were considered at the last meeting due to time constraints and are included on this agenda for the benefit of public interest and for ratification. The comments were duly ratified.

24 Welley Road Wraysbury, Staines TW19 5DJ	16/01168 FULL	New vehicular access with dropped kerb.	No objection subject to compliance with local policies.
30 Friary Road Wraysbury, Staines TW19 5JP	16/01071 FULL	Retention of existing double garage (retrospectively)	Objection on ground of lack of information.
Friary House, 6 Friary Island, Friary Road, Wraysbury, Staines TW19 5JR	16/01108 VARIATION UNDER REG 73	Construction of double garage (retrospectively) as approved under 15/01962 without complying with condition 5 (balcony screening)	Objection on ground on privacy issues.

Magna Carta House – Cllr J Lenton advised that the Panel Report states that all works are necessary repairs and restorations and will not affect the significance of the memorial landscape. He suggested therefore that there was no need to proceed to Rural Panel on this occasion. This was agreed with by the full Parish Council.

93/16 COUNCIL MINUTES

The minutes of the meeting of the Parish Council held on Monday 18th April 2016 were agreed and signed as a correct.

94/16 ACTIONS AND MATTERS ARISING

Cllr E Larcombe requested that The River Thames Scheme be reinstated on future agendas. This was agreed upon.

95/16 COMMUNICATIONS AND CORRESPONDENCE

Cllr M Lenton advised that the Parish Council had received an invitation to attend the Mayor making ceremony on Tuesday 24th May. Cllrs Mr and Mrs Lenton and Cllr and Mrs Lord are to attend.

The Clerk advised that a copy of the Village Halls AGM Agenda had been received along with a request to nominate a Representative Member to the Committee. She will advise the Village Hall Management Committee of the nominee; Cllr A Moran.

96/16 REPORTS FROM BOROUGH COUNCILLORS

Cllr J Lenton advised that:

- Following the resignation of the Lead Member of the Borough Council, Cllr D Burbage and the appointment of Cllr S Dudley there have been numerous role changes with the Council. The following are subject to ratification at the RBWM Council Annual Meeting on the 24th and may change.

Leader: Cllr Simon Dudley - Lead Member Housing

Deputy Lead Member: Cllr Ross McWilliams - Policy

Cllr Phillip Bicknell – Lead Member Highways & Transport

Deputy Lead Member: Cllr Malcolm Alexander - Streetcare and Windsor

Deputy Lead Member: Cllr Hari Sharma - Bus Champion

Cllr David Coppinger – Lead Member Adult Services & Health inc Sustainability

Deputy Lead Member: Cllr Stuart Carroll - Public Health and Communications

Cllr Carwyn Cox - Lead Member Environmental Services inc Parking

Deputy Lead Member: Cllr Marius Gilmore - Manifesto Delivery

Cllr Geoff Hill - Lead Member Customer Services and Business Services inc IT

Cllr Derek Wilson - Lead Member Planning

Deputy Lead Member: Cllr Mike Airey - Conservation

Cllr Natasha Airey - Lead Member Children's Services

Deputy Lead Member: Cllr Ed Wilson - School Improvement

Cllr MJ Saunders - Lead Member Finance

Deputy Lead Member: Cllr Jack Rankin - Finance

Cllr Samantha Rayner - Lead Member Culture and Communities

Cllr Jack Rankin - Lead Member Economic Development and Property and Deputy Lead Member - Finance

Deputy Lead Member: Cllr Philip Love - Maidenhead Regeneration, Maidenhead and Leader's Representative on PRoM

Cllr Christine Bateson - Principal Member Neighbourhood Planning, Ascot & The Sunnings and Communications

Deputy Lead Member: Cllr Stuart Carroll – Public Health and Communications

Cllr Lisa Targowska - Principal Member HR & Legal

- Following an object to the omission of Cllr M Lenton to a Borough meeting concerning the activities of Fowles in Hythend the decision has been overturned and Cllr Mrs M Lenton will now be permitted to attend.
- He is strongly objecting to the proposed use of Pension fund monies to finance infrastructure projects resulting in a possible gap in future pension funds. This will result in either reduced pensions or the shortfall being met by the tax payer.

97/16 REPORTS FROM LEAD MEMBERS

Properties

- The Cricket Club have request to view the electricity meter and bills as they dispute the invoice submitted by the Parish Council. Despite arrangements being made on 3 separate occasions the Cricket Club have failed to attend.
- Cllr Moran has had meetings with the Football Club with regard to the outstanding insurance monies due. He will report in Part 2 of the meeting.
- The football club need two dug outs of a specific size for their new league. He should have designs and costings shortly.
- A pump maintenance sticker is to be placed on the pump with contact details in the event of a break down. Any call out will be charged on an hourly rate reducing the cost of a maintenance contract.

Greens

- Cllr Williams advised that an overhanging tree in Hythend has been cut down.
- The cutting of verges is being held back to limit the number of cuts required.
- A complaint was received concerning noise of cutting work around the Village Car Park at 7am.

Waterways

- Cllr Sinclair requested that if youths with catapults are seen around the Lakes or indeed the Village it should be reported via 999 and not 101 as catapults are offensive weapons. He stated that it should not Villager should not rely on Facebook to report such issues but should take pictures where possible and report directly to the correct officials.

98/16 QUEENSMEAD LAKE – AFFINITY WATER REPORT

Following the receipt of the report “Evaluation of Access Provisions at Queensmead Lake” Cllr Mrs M Lenton expressed her disappointment in Affinity Water’s decision to continue to restrict public access. Cllr G Sinclair stated that it did not address the issue of their obligations as far as right of access and many of the arguments put forward did not stand up to scrutiny. Affinity Water are to be invited to attend the next Parish Council Meeting to present their report.

99/16 CHILDREN’S PLAYGROUND – ROSPA REPORT

Cllr Moran reported that the ROSPA report stated that the playground is generally of medium risk with the majority of play equipment being of low risk. They advised that the central swing should be removed to reduce the risk of collision however, this requirement only applies to new equipment and is of low risk. There were no issues reported that the Parish Council were not already aware of.

Cllr Mrs M Lenton suggested that historic funds released recently could be allocated to repair works. Cllr Moran suggested that remaining 106 monies may also be able to be used in the Park. Cllr Moran advised that from the 5 tenders sent out only one reply had been received with a quote of £2239.

100/16 WRITTEN REPORTS FROM EXTERNAL GROUP MEMBERS

Cllr Mrs M Lenton reported on the meeting held to consider the ongoing celebrations for the Queen’s 90th birthday.

- A jazz band and children’s entertainer have now been booked for the picnic on the Green.
- A marquee will be erected with tables and chairs for the 90 year old guests and the 9 cakes.
- The event will be incorporated into banners advertising the Village Fair.
- Two first responders are to be recruited.
- Cllr A Moran is to check the Parish Council Insurance.

Cllr Mrs M Lenton reported on the meeting in Horton concerning celebration to be held there.

- Horton is to be decorated in red, white and blue.
- The exhibition illustrating the 9 decades of the Queen’s life will be on Saturday 11th between 10am & 4pm and from 11am to 12 noon on Sunday 12th. Refreshments will be available.

101/16 FINANCE

The following payments were approved and the cheques signed according.

Cheq No	Payee	Budget	Nett	VAT	Gross
961	J Clemance (Affinity Water)	Water	£ 124.69		£ 124.69
962	SDK Environmental Ltd	Dog Bins	£ 254.52	£ 50.90	£ 305.42
963	RBWM	Fun in the Sun	£ 700.00		£ 700.00
964	Cancelled				
965	Window Flowers	Hanging Baskets	£ 1,728.00	£ 345.60	£ 2,073.60
966	Stuart Canvas Products	Cricket Nets	£ 1,750.00	£ 350.00	£ 2,100.00
967	Wraysbury Village Centre	Magna Carta	£ 30.00		£ 30.00
968	Garden Designs	Greens	£ 914.15	£ 182.83	£ 1,096.98
	Garden Designs	Greens	£ 210.00	£ 42.00	£ 252.00
	Garden Designs	Greens	£ 594.15	£ 118.83	£ 712.98
969	A Moran	Fireworks	£ 583.33	£ 116.67	£ 700.00
970	Cancelled				
971	Wraysbury Village Hall	Grant	£ 4,500.00		£ 4,500.00
972	Staff C	Labour	£ 203.20		£ 203.20
973	Staff F	Admin	£ 360.00		£ 360.00
	Staff F	Office	£ 50.00		£ 50.00
974	Staff A	Admin	£ 644.12		£ 644.12
	Staff A	Office	£ 114.92		£ 114.92
975	HMRC	PAYE	£ 94.80		£ 94.80
					£ -
	Total		£ 12,855.88	£ 1,206.83	£ 14,062.71

Income

Verge Maintenance	£ 3,859.20
Cricket Nets	£ 1,750.00
Total	£ 5,609.20

RFO Update

Mrs Betty Marlow is now in receipt of statements from Nat West Bank following the change in signatories however, we are still awaiting to hear back from Unity Bank.

102/16 CHAIRMAN'S REPORT

Cllr Mrs M Lenton reported that she and Cllr J Lenton had attended the Queen's official Celebrations at the Guild Hall.

Two stalls have been booked for the Village Fair on 18th June on behalf of the Parish Council. Cllr Mr M Lenton requested the support of as many Cllrs as possible, the Clerk is to draw up a list of availability. Cllr G Sinclair requested that he could display the issues concerning Queensmead Lake with the aim of encouraging attendance at the next meeting when hopefully Affinity Water will present their report. This was agreed.

103/16 NEIGHBOURHOOD PLANNING GROUP

Cllr P Lord reported that the feedback received on the draft neighbourhood plan was generally positive. Following the online survey 38 comprehensive replies had been received.

104/16 PAROCHIAL CHARITIES TRUSTEES

Cllr Mrs M Lenton reported that progress was being made and that likely candidates were being contacted.

105/16 VILLAGE VERGES

To be passed on to next month's meeting.

106/16 POTHOLE CHALLENGE FUND

The RBWM has been awarded an additional £145,000 from the pothole challenge fund to carry out further road repair work. Suggestions of roads that may be considered have been requested. The Speed Watch Group are to investigate and compile a list.

107/16 FOWLES APPEAL AGAINST EVOCATION NOTICE

To be discussed in Part 2

108/16 MOTIONS SUBMITTED TO THE MEETING

- Cllr Williams suggested that next year’s Annual Parish Council Meeting should be held on the 2nd Monday in May and not the 3rd to allow for new Council Member roles to be published in the Wraysbury News. Cllr E Larcombe expressed his concern as Datchet Parish Council had just altered their meeting to the 2nd Monday so allowing him to attend both meetings.
- Cllr Williams requested financial support for Wraysbury News to update their software. Cllr Moran suggested that as Wraysbury News was part of the Wraysbury Association (The Village Halls) the request should be directed there.

109/16 ITEMS FOR PLACEMENT ON FUTURE AGENDAS

River Thames Scheme

110/16 ANY FURTHER QUESTIONS FROM THE PUBLIC

Mr P Knot enquired whether or not the play park in Waylands was managed by the Parish Council. Cllr A Moran confirmed that the Borough were solely responsible for this area.

111/16 EXCLUSION OF THE PRESS AND PUBLIC

It was proposed by Cllr A Davies that the press and the public be excluded from the next items on the agenda as the business to be discussed was of a confidential nature and would prejudicially affected by public interest. This proposal was made in accordance with the Public Bodies (admission to meeting) Act 1960. LGA 1972 ss 100 and 106. This was seconded by Cllr G Sinclair and agreed without dissension.

.....Chairman Date