

At a Meeting of the
COUNCIL for the **PARISH** of **WRAYSBURY**
held in the Village Hall at 7.30pm on
Monday 19th September 2016

**Present: Councillors Mrs M Lenton (Chairman), J Lenton, G Sinclair,
Mrs D Hughes, Ms S Nicholls, M Williams, E Larcombe, A Davies and the Clerk.**

185/16 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs A Moran, P Lord, Mrs L Andrew and C Rayner.

186/16 DECLARATIONS OF INTEREST

Cllr Ms S Nicholls declared an interest in planning application no. 16/02463 CONDIT 12 Wharf Road and took no part in any discussion.

187/16 QUESTIONS FROM THE PUBLIC

Mr John Warrington from the Football Club questioned why the property insurance premium had risen so sharply in 2014? Cllr Mrs M Lenton explained that this was due to flooding and subsequent claims that were made. The Parish Council were in the process of obtaining 3 quotes for the renewal due in November based on the new reinstatement values obtained by Cllr Moran. The Football Club including the store have a reinstatement value of £145,000, this is more than previously quoted upon.

Mr Warrington asked if the Parish Council were happy for the Football Club to obtain independent quotes. Cllr Mrs M Lenton agreed so long as the quotes were for like for like policies with all aspects including flood cover included.

Mr Warrington went on to question the amount of arrears outstanding in respect of the insurance for 2014/15 and 2015/16. The Clerk confirmed that both premiums were outstanding with the last payment received from the Football Club being for the 2013/14 premium. Mr Warrington suggested that an agreement was made for the Parish Council to contribute £500 toward the bill. Cllr Sinclair suggested that this may have been confused with a donation made by the Parochial Charities for £500.

Mr Warrington advised the that the Football Club were not in a position to make full payment of the amount due at the present time and requested that an arrangement could be made to make the payment over time. The Club had formed a Committee in July and the minutes of the last meeting have been forwarded to the Council. They were making every effort to ensure that the Club would now be managed in the correct manor. He confirmed that the Club is now fully FA Compliant.

Cllr Davies explained that the relationship between the Parish Council and the Football Club has historically been an unhappy one. Despite numerous assurances no audited accounts or minutes of meeting had been received and insufficient funds had been collected resulting in the non-payment of debts to the Parish Council.

Cllr Mrs M Lenton explained that the monies due were public monies and the Parish Council had a duty to recoup the amount due. The Clerk advised that this was a matter raised by the recent audit report and that all arrears are required to be collected before the next audit.

Cllr Ms S Nicholls suggested that a meeting between the Football Club, Cllrs Mrs M Lenton, A Moran and A Davies be arranged and minuted to reach a conclusion to this situation. This was agreed to by Mr Warrington and the Parish Council. A date is to be agreed.

188/16 PLANNING APPLICATIONS

The Parish Council discussed the following applications and made representation to the Local Authority as shown. Being a Member of the Development Control Panel, Councillor J Lenton left the room and took no part in the discussions.

Application Site	App No.	Proposal	Parish Council Comments
The George 29 Windsor Road Wraysbury, Staines TW19 5DE	16/02309 LISTED BUILDING CONCENT	Consent for erection of link storage building and new door opening to function room lobby area (retrospective)	No objection subject to compliance with local policies
Fowles Crushed Concrete Hythe End Farm, Hythe End Road Wraysbury Staines TW19 5AW	16/02366 FULL	Detached building for the maintenance of plant and machinery associated with the storage before and after processing of waste materials which is in the subject of a Certificate of Lawful Use dated 9 September 1998 (retrospective)	Strong objection to this retrospective application.

The following items were considered although not included in the agenda and will be included in the agenda for the next meeting for the benefit of public interest and for ratification.

Watersmeet House, 18 Kingswood creek Wraysbury, Staines TW19 5EN	16/02695 FULL	First floor front extension, alterations and extension to the roof to provide additional habitable accommodation with 3x front & 3x rear dormers. Single storey side/rear extension.	Objection on the grounds that this is out of keeping with area.
41 Ouseley Rd Wraysbury, Staines TW19 5NY	16/02779 FULL	Replacement conservatory	No objection subject to compliance with local policies
63 Welley Road Wraysbury, Staines TW19 5ER	16/02887 FULL	Replacement dwelling with integral garage.	No objection subject to compliance with local policies

6 Acacia Avenue Wraysbury, Staines TW19 5HD	16/02903 VARIATION UNDER REG 73	Construction of a replacement dwelling with undercroft garage as approved under planning permission 15/02456 without complying with condition 5 (sustainability measures) to vary the wording.	Objection to removal of condition.
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The following items were considered between meetings due to time constraints and are included for the benefit of public interest and for ratification.

Hythe House 90-92 Hythe End Road Wraysbury, Staines TW19 5AP	16/02240 FULL	Relocation of entrance door and removal of chimney breast with amendments to fenestration	No objection subject to compliance with local policies
4 The Worpel Wraysbury, Staines TW19 5NY	16/02620 FULL	Single storey side workshop extension.	Objection on grounds that Flood Allowance was used for previous extension in 1998.
Land At Entrance 1 to 21 Old Mill Place Wraysbury, Staines	16/02450 TPO	(T2 Sycamore, T3 Willow) to be reduced back to boundary, (T4 Ash, T5,6, 8, 10,11 & 12 sycamore) reduce over hanging branches by 2m, (T7 Sycamore) top over hanging to be reduced by 2m, (T9 dead Willow) to be removed, (T13 Sycamore) crown to be lifted by 4m & reduced back to by 2m (T14 Ash) to be dead wooded, (T16 Willow) to be reduced back from road.	No objection subject to work being carried out by professional tree surgeons and the Tree Officer is in agreement.
7 The Avenue Wraysbury, Staines TW19 5EY	16/02666 FULL	Replacement dwelling.	No objection subject to compliance with local policies
22 Waylands Wraysbury, Staines TW19 5DZ	16/02605 FULL	Single storey rear extension	Strongly object on grounds of being harmful to the openness of the green belt and contrary to policy GB2.

The following items were considered at the last meeting due to time constraints and are included on this agenda for the benefit of public interest and for ratification. The comments were duly ratified.

138 Staines Road Wraysbury, Staines TW19 5AH	16/02577 FULL	Single storey side/rear extension.	Objection on the grounds that the total proposed development (including the PDXL application) equates to 52m2 and is in the flood plain.
3 The Worple Wraysbury, Staines TW19 5NY	16/02301 TPO	Permission sought to remove some of the lower branches shown on photo which could endanger the public on the footpath.	Referred to the tree officer.

189/16 COUNCIL MINUTES

The minutes of the meeting of the Parish Council held on Monday 15th August 2016 were agreed and signed as a correct following some minor amendments.

190/16 ACTIONS AND MATTERS ARISING

Cllr J Lenton advised that in investigating whether or not planning permission is required for fencing at the rear of 6 Acacia Avenue he found that the verge belongs to Network Rail. A wire fence had been replaced by concrete posts and a 6ft fence panels.

Following an application to tarmac a Verge at the end of Welly Avenue it was discovered that RBWM have no record of the Island in the middle of the road.

Cllr E Larcombe asked if the Bell bollards recently installed could be replaced following a number of instances where cars had been caught on them. Cllr Mrs M Lenton advised that the bollards had been installed at great cost following the continual destruction of the previous bollards. The reported incidents were of 4 x 4 vehicles attempting to use the area as a turning circle. The bollards are to remain.

191/16 COMMUNICATIONS AND CORRESPONDENCE

The Clerk advised that she had received a response Affinity Water following the queries raised at the meeting held in July. A copy of which had been circulated to all Councillors. It states that their decision to not permit access to the site was their definitive answer.

Cllr Larcombe suggested that the Councils wishes with regard to Queensmead Lake should be part of the Neighbourhood Plan. Cllr Mrs M Lenton confirmed that this was the case. Cllr Sinclair that it was ridiculous that this Lake cannot be used by local residents for recreational purposes when the Queen Mother's Reservoir is was the so widely used.

Cllr Sinclair is to investigate the file recently found on the Lake with Cllr Moran and report back to the Council at the next meeting when the next course of action can be discussed. Meanwhile the Clerk will advise Affinity Water that the Parish Council do not accept their decision.

192/16 REPORTS FROM BOROUGH COUNCILLORS

Cllr J Lenton advised that;

- The enforcement officer has been called to Dearsley Island to enforce a TPO.
- A stop notice has been issued to the Hythe End waste disposal site; the skip operation is not licenced. The enforcement officer has been in attendance. An appeal is expected.
- A TPO officer has been in attendance at the Lamas where tree felling has been taking place.
- The Borough are still considering solutions to the junction of Windsor and Ouseley Road.
- An email has been sent to Datchet Parish Council following complaints from Wraysbury residents concerning the car parking and noise resulting from Liquid Leisure's operations. The basis on which Liquid Leisure operates needs to be established.

193/16 REPORTS FROM LEAD MEMBERS

Properties

Cllr Moran left the following notes in his absence:

- Revaluation for reinstatement purposes of all of the buildings and other fixed assets has been completed by Christopher Edwards and Associates Chartered Surveyors as agreed. The total sum will be used to attempt to gain more favourable terms on renewal in November or with a new insurer. Initial discussion with existing and potential insurers have been started. A copy of the report has been circulated.
- The total cost is higher than the figure previously used but that appears to be quite historic and did not include some buildings of playground equipment. The newly calculated figures will be used to more fairly share the cost of insurance with our tenants. There will be an increased cost to the Parish to cover previously omitted items.
- When negotiating a new policy, we must have regard to our third party liability in respect of areas other than The Green which is currently the only area defined in the schedule at £5,000,000. We control other public open space including the Village Hall carpark and central village carpark, Memorial Ground and it would appear verges in Welley Road.
- The Play Park has been inspected and there is damage to one item the infant play centre. I have written to the installer to express my disappointment as this is the most recently install item. I requested their replacement of the damaged pieces. These do not represent a hazard. We will have to add additional bark around the trim trail in the near future and I will seek estimates for the next meeting.

Greens

- Cllr M Williams reported that the Mobile Library had requested that the hedges be trimmed as they are having difficulty parking and all works have now been completed.

Waterways

- Cllr Sinclair reported that work on the Wraysbury Drain had stopped without works being completed. The cost of the works was £185,000 and questions what the contractors were employed to do following the 2 surveys that were carried out, 1 by the RBWM and 1 by the EA. He is taking advice on whether the reduction of the flow from Horton Drain to increase the Wraysbury Drain flow would be an option to resolve the issue. Cllr J Lenton is to invite Sue Fox to address the next Parish meeting and provide an update on the situation. Cllr A Davies advised that once sluice gates had been operational but the key was passed to the EA and have since not been operated.

194/16 WRITTEN REPORTS FROM EXTERNAL GROUP MEMBERS

None

195/16 FINANCE

- a) The following payments were approved and the cheques signed accordingly.

Cheq No	Payee	Budget	Nett	VAT	Gross
5011	Auditing Solutions Ltd	Audit	£ 340.00	£ 68.00	£ 408.00
5012	SDK	Dog Bins	£ 256.32	£ 51.26	£ 307.58
5013	Affinity Water	Property	£ 170.11		£ 170.11
5014	Staff A	Office	£ 134.41		£ 134.41
	Staff A	Admin	£ 804.89		£ 804.89
5015	Staff C	Labour	£ 203.20		£ 203.20
5018	HMRC	PAYE	£ 23.04		£ 23.04
5016	Ab Leaflet Dis Ltd	NHPL	£ 251.00	£ 50.20	£ 301.20
5017	Garden Designs	Greens	£ 1,343.30	£ 268.66	£ 1,611.96
	Garden Designs	Greens	£ 804.15	£ 160.83	£ 964.98
5019	Christopher E & Ass	Property	£ 500.00	£ 100.00	£ 600.00
DD	Rates	Property	£ 35.00		£ 35.00
DD	Bank Charges	Admin			£ -
	Total		£ 4,865.42	£ 698.95	£ 5,564.37

Income

RBWM Grant	£ 750.00
VAT Refund	£ 8,465.89
Mob Lib Rent	£ 250.00
Cricket Club Elec	£ 34.88
Cricket Club Prop Ins	£ 1,892.58
Bench Base - Fairbairn	£ 225.00
Total	£ 10,868.35

b) RFO Update

The Internal Audit Report had been received and circulated to all Councillors. The Clerk proposed that a Finance meeting be called to discuss the findings once the RFO, Cllr P Lord had returned from holiday. This was agreed, a date is to be confirmed.

196/16 CHAIRMAN'S REPORT

Cllr Mrs M Lenton reported that;

- An invitation has been received for the Mayor's tea party in aid of her chosen charity of the Household Cavalry.
- The Neighbourhood Action Group is to be revised with a meeting on 17th October at 6pm at Wraysbury Village Hall. Two members of Datchet, Wraysbury and Horton Parish Councils have been requested to attend.
- The RBWM have offered to supply bulbs under the Community Bulb Planting Scheme. It was decided due to past experiences of the scheme to ask local organisations, via face book, if they would be interested.

197/16 NEIGHBOURHOOD PLAN

_As part of the consultation period there is to be a meeting at Champney Hall in Horton tomorrow evening for residents to discuss the proposed plan followed by a similar event in October in Wraysbury. Cllr Mrs M Lenton proposed a joint meeting of Horton and Wraysbury Parish Councils in mid-November to approve the plans.

198/16 INCONSIDERATE PARKING

Cllr E Larcombe is to distribute the advisory note to drivers who persistently park inconsiderately following amendment of the contact details to the Parish email address and the removal of the reference to London.

199/16 THE RIVER THAMES SCHEME

Cllr E Larcombe reported that he and Cllr M Williams attended a 'Discussion Group' workshop on 13th September at Imber Court, East Molesey. Following the meeting he wrote to the EA stating his concerns; a copy of which has been circulated to all Councillors.

Cllr M Williams reported that following the discovery of medical waste along one of the proposed channel's route alternatives were being considered. Scott Salmon is to be asked to attend the Parish Council Meeting in November to give an update on the scheme.

