

At a Meeting of the  
**COUNCIL** for the **PARISH of WRAYSBURY**  
held in the Colne Room of the Village Hall at 7.30 pm on  
**Monday 18<sup>TH</sup> NOVEMBER 2013**

Present: Councillors A. Davies (in the Chair), Mrs. D. Hughes, J. Lenton, Mrs. M. Lenton, P. Lord, D. Martin, G. Sinclair, the Acting Clerk and the Deputy Clerk.

One member of the public was present.

**13/161     APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors C. Collins and M. Smith.

The resignation of Councillor P. Jackson was noted.

**13/162     QUESTIONS FROM THE PUBLIC**

There were no questions from the public.

**13/163     PLANNING APPLICATIONS.**

The Parish Council discussed the following applications and made representation to the Local Authority as shown. *Being a Member of the Development Control Panel, Councillor J. Lenton took no part in discussions.*

13/03078     45, OUSELY ROAD, WRAYSBURY  
(Certificate of Lawful Use)

To determine if a proposed single storey rear extension is lawful.

Objection - contrary to RBWM policies on development in the Green Belt and Flood Plain. They noted that it was in Flood Zone 3. Councillor J. Lenton was requested to call-in the application.

13/03174     18, OLD FERRY DRIVE, WRAYSBURY (FULL)

Demolition of existing garage and replacement with new garage – retrospective. Objection - the proposal was overdevelopment in an area of high flood risk. Councillor J. Lenton was requested to call-in the application.

*It was reported that the following application had been received after the summons had been circulated but had received the required public notification.*

13/03234 10, THE DRIVE, WRAYSBURY (FULL)  
Proposed roof extension and conversion of loft into habitable space with two rear dormers – no objection. *Councillor Mrs D Hughes declared an interest in the item as she lived close to the application site.*

Notices of results as detailed on the agenda were noted.

In relation to the Fish and Chip Shop at 27 Windsor Road, Councillor Mrs D Hughes had previously circulated a draft document objecting to the development on highway safety grounds. It was agreed that this should be sent to the Highways engineer, emphasizing the hazardous nature of the proposals, the number of residential streets close by, the misleading nature of the submitted parking plan and the need for 40 ton vehicles to be able to cross the site.

**13/164 COUNCIL MINUTES**

The minutes of the meeting of the Parish Council held on Monday 21<sup>st</sup> October 2013 were agreed as a correct record and signed accordingly.

**13/165 MATTERS ARISING**

High Street Car Park

The item was deferred to a future meeting owing to the absence of Councillor C. Collins.

Other matters

Discussion took place on the Police and their associated call-centres not recognizing that the Hythe End area was in Wraysbury and not Staines. Response times could be adversely affected. The Deputy Clerk asked Councillors in Hythe End to note where their 101 calls were being routed to. If their calls were being routed to Surrey she agreed to take the matter further (as Chairman of NAG).

It was noted that the certificate of lawfulness application at Charles Morris Fertilizer had been deferred at the November meeting of the Development Control Panel.

**13/166 CHAIRMAN'S COMMUNICATIONS**

The Chairman alerted Councillors to the appearance of double yellow lines at the entrance to the Queensmead Reservoir. This had not been consulted upon with the Parish Council. Councillor J. Lenton agreed to investigate. The Chairman further advised that he had attended the drop-in session at Wraysbury Village Hall that was run by the Environment Agency. Properties

in the village that were at risk of flooding had been re-categorised. Pink areas were at highest risk, and would receive all local notifications issued by the EA. Blue areas were at a lower risk, and would therefore only receive notifications if the risk of flooding locally was significant. It was noted that anyone, regardless of address, could if they wish register to receive any or all of the warnings. The Chairman agreed to write to the EA to again point out that Wraysbury Parish was a single administrative entity and it was therefore incongruous that Hythe End was treated as being part of Spelthorne.

The Chairman also advised that he had circulated a Parking Review document from RBWM which proposed yellow lines and four additional bollards at Poulcott. *Councillor D. Martin declared an interest in the item, but took part in the discussions.*

At the conclusion of the discussion, Councillors resolved to advise RBWM that no further bollards should be installed, that the yellow lines be single rather than double, and that the scheme be time limited on weekdays only, from 8.00am – 9.30am and 2.30pm – 4.00pm. They further advised that the entire scheme should be trialed and reviewed after 90 days.

**13/167      REPORTS FROM BOROUGH COUNCILLORS**

Councillor Lenton noted the developments for the retail shop at 27 Windsor Road. The alcohol licence application had been received and was being consulted on. Councillors resolved to object to the application. Their concerns related to the proximity of the premises to a school, proximity to another licensed premises and the proposed hours of the licence, which they considered excessive. Councillor Lenton agreed to submit his own objections to the Borough.

**13/168      REPORTS FROM CHAIRMEN OF STANDING SUB-COMMITTEES**

*a) Greens*

Councillor D Martin advised that he had attended a site visit with the grounds maintenance contractor and the Deputy Clerk. A proposed pricing schedule would be submitted in due course. It was noted that the contractor had commenced work on a fallen tree at the boundary of The Green, but that his work had been ceased by RBWM. He had therefore submitted an invoice to RBWM for the work he had carried out.

*b) Properties*

Property Insurance Renewal.

Councillor D Martin advised that he had been asked to review the Property Insurance and associated values and then allocate cost to individual properties for re-charging.

Play Area at The Green.

The fallen tree had now been removed. A damage inspection had been arranged.

Damage to Welley Road Notice Board.

Police had raised a crime report and a letter had been sent to the vehicle owner to request details of insurance. A claim for in excess of £500 would be submitted.

*c) Watercourses*

Councillor G Sinclair advised that he was still awaiting a survey report on the County Ditch. He had received a response to his letter to the Senior Drainage Engineer at RBWM. He did not consider that it included any new information. Councillor Sinclair stated that a sluice by the railway station was stopping the onward flow of water into the Wraysbury Drain. This needed to be released. A series of small dams should be added to hold the water and protect the wildlife. All Councillors agreed that the Wraysbury Drain needed a good clear out and noted that RBWM had accepted that it was their responsibility. Councillor Sinclair agreed to take the matter up at the next meeting of the RBWM Flood Forum. He also agreed to contact the Environment Agency about a fallen tree at Riverside, Wraysbury.

**13/169**

**REPORTS FROM EXTERNAL GROUP MEMBERS**

*a) Magna Carta*

Councillor Mrs M Lenton advised that she had attended a meeting in Surrey and also that the National Trust had decided not to allow use of Runnymede Meadow. The importance of the Wraysbury celebrations was therefore underlined. It was agreed that road-signs and the letter heads etc should be redesigned to incorporate wording such as “Magna Carta - Sealed in the Parish of Wraysbury”.

*b) Neighbourhood Plan*

It was noted that the Parish steering group was due to meet on 28<sup>th</sup> November. More information was needed about the Borough’s Local Plan as it would inform the content of the Horton and Wraysbury plan.

**13/171     FINANCE**

(a) The following accounts were notified to members of the Parish Council, recommended for payment and cheques issued and signed accordingly:

	Payee	Budget	Nett	VAT	Gross.	
556	Colne Valley CIC	VAT		200.00	200.00	2011/12 VAT
557	SDK	Dog Bins	244.80	48.96	293.76	
558	Njoy	Office	15.24	3.05	18.29	
559	Crown Estate	Xmas Tree	150.00	30.00	180.00	
560	Royal British Legion	Section 137	30.00		30.00	
561	Pims/Xylem Water	Properties	620.19	124.04	744.23	
562	E.Marlow	Clerk	516.60		516.60	
563	M. Kiely	Clerk	719.19		719.19	
564	R.Colgate	Labour	238.00		238.00	
565	HMR&C	PAYE	168.37		168.37	
566	Garden Designs	Grass	2,086.30	417.26	2,503.56	
567	Garden Designs	Groundwork	250.00	50.00	300.00	
568	Howden	Building Ins	2,610.86		2,610.86	
569	E.Marlow	Office	152.50	8.00	160.50	
570	M.Kiely	Office	129.95		129.95	
571	Wraysbury News	Section 137	175.00		175.00	
572	Danwood	Office/printing	44.55	8.91	53.46	
573	BALC	Training	40.00		40.00	
			8,191.55	890.22	9,081.77	
RECEIPTS						
	RBWM	Magna Carta	1,125.00			

It was noted that an informal meeting of the Finance Committee had been arranged for Wednesday 27<sup>th</sup> November to start budget/precept discussions. This would also form part of the Deputy Clerk's induction prior to attending a BALC training event in December.

**13/171**     **DAVIES COMMISSION**  
**11<sup>th</sup> November Parish Meeting**

During a brief presentation, the Chairman made the following points:

- Turnout had been huge, estimated at around 500 residents, many of whom could not get into the building.
- The Chairman publicly placed on record his thanks to all who contributed, and thanked the attendees for their insightful questions and good behaviour.
- The possibility of a fourth runway in the future had been of particular interest.
- The Parish and village would keenly await the announcement of the Davies Commission, which was due to shortlist a number of proposals on 17<sup>th</sup> December 2013.
- The Parish Council had provided a key focal point for residents to register their concerns.

**13/172**     **THE LAKES**

Councillor J. Lenton agreed to contact RK leisure to progress some car park issues. The Chairman agreed to contact Colne Valley Park to request a progress update on works at the north end of the village.

**13/173**     **MOTIONS SUBMITTED TO THE MEETING**

There were no written motions submitted to the meeting.

Councillor P. Lord reported on an email received regarding littering and other fouling at Wraysbury Road. Comments had been received about a particular problem area around 8-22 Wraysbury Road. As well as excessive parking, the area was subject to taxis waiting, human excrement and littering. Councillor J. Lenton agreed to obtain the RBWM cleansing schedule. As the Chairman of the Neighbourhood Action Group, the Acting Clerk agreed to take the matter up and ask if there could be more monitoring. She added that the area's profile would be raised if local residents signed up to the Adopt a Street scheme.

**13/174**     **ITEMS FOR PLACEMENT UPON FUTURE AGENDAS**

The following items were agreed for future agenda:

High street car park – deferred from this meeting.

**13/175**     **ANY FURTHER QUESTIONS FROM THE PUBLIC**

It was noted that a member of the public had asked about and briefly took part in the discussion on litter and general fouling at the end of Wraysbury Road.

**13/176**     **CORRESPONDENCE**

The following items of correspondence had been received and circulated.

Letter from the Department for Communities and Local Government (DCLG). From 14<sup>th</sup> October 2013 Parish Councils were able to suggest barriers that could be removed to improve social and environmental well-being. Councillor Mrs D. Hughes had responded to the DCLG with suggestions about the removal or pruning of trees.

RBWM Annual Roads and Footways Programme 2014/15 – circulated by email on 23<sup>rd</sup> October 2013.

Suggestion received from Councillor Mrs D. Hughes about a dropped kerb at The Drive. Councillors resolved that the suggestion should be submitted to the Borough.

Clockhouse Dog Kennels, Coppermill Road. Correspondence asked if the Parish Council would have any objection to them placing a banner at the Village Green to promote a fundraiser in aid of “Hounds for Heroes”. Councillors resolved to advise Clockhouse that the banner should be placed for no more than one week prior to the event and removed within 48 hours of the event taking place, that it was a one-off event, and that the response WAS NOT a granting of Advertising Planning Permission usually granted by the Royal Borough. The Royal Borough would therefore still have the power to require removal of the banner as it did not have the appropriate planning permission.

RBWM Devolution of Services. The Parish had been invited to take on the powers of issuing Fixed Penalty Notices for the dropping of litter. The Parish had previously declined this offer. Councillors resolved to decline the offer again.

13/177

**EXCLUSION OF THE PRESS AND PUBLIC**

It was proposed by Councillor D Martin that the press and public be excluded from the next item on the agenda as the business to be discussed (Parish Administration) was of a confidential nature and would be prejudicially affected by public interest. The proposal was made in accordance with the Public Bodies (admission to meeting) Act 1960 LGA 1972 ss 100 and 106. This was seconded by Councillor Mrs. M Lenton and agreed without dissension.

..... Chairman

..... Date