

At a Meeting of the
COUNCIL for the **PARISH** of **WRAYSBURY**
held in the Colne Room of the Village Hall at 7.30 pm on
Monday 16TH DECEMBER 2013

Present: Councillors A. Davies (in the Chair), C. Collins, Mrs D. Hughes, J. Lenton, Mrs M. Lenton, P. Lord, D. Martin, G. Sinclair, M. Smith, M. Williams, the Acting Clerk and the Deputy Clerk.

The Chairman was delighted to welcome new Councillor Mike Williams to the Parish Council. He had been elected, unopposed.

13/179 APOLOGIES FOR ABSENCE

There were no apologies for absence.

13/180 QUESTIONS FROM THE PUBLIC

There were no questions from the public.

13/181 PLANNING APPLICATIONS.

The Parish Council discussed the following applications and made representation to the Local Authority as shown. *Being a Member of the Development Control Panel, Councillor J. Lenton took no part in discussions.*

13/03333 30, FRIARY ROAD, WRAYSBURY (FULL)
Proposed front porch, detached double garage, and permeable paving access areas as approved under planning permission 13/01991 without complying with condition 3 (permeable paving) to allow the construction of the garage, porch and boundary structures to commence before the permeable block paving is complete. Objection - would lead to an increased risk of flooding, in an area known to flood. Councillor J. Lenton was requested to call-in the application.

13/03393 18, NURSERY WAY, WRAYSBURY (FULL)
Two storey front extension. No objection - subject to meeting current policies.

13/03499 40, THE ISLAND, WRAYSBURY (FULL)
Erection of boathouse following demolition of existing seasonal dwelling. No objection - subject to it being for non-domestic use, subject to the void being kept free of domestic effects and meeting current policies.

Although not included on the agenda, the following were discussed due to time constraints and will be included on the next agenda for public interest.

13/03505 4, TITHE LANE, WRAYSBURY (FULL)
Single storey side extension with first floor balcony. No objection - subject to meeting current policies.

13/03583 14, WHARF ROAD, WRAYSBURY (FULL)
Raising of roof including three front dormers to form first floor accommodation. No objection - subject to meeting current policies.

13/03318 45, OUSELEY ROAD, WRAYSBURY
Single storey rear extension no greater than 5.5m in depth when measured from the original wall, (3.5 m when measured from the existing rear wall), 3m high and an eaves height of 3m. Objection - contrary to RBWM policies on development in the Green Belt and Flood Plain. They noted that it was in Flood Zone 3. Councillor J. Lenton was requested to call-in the application.

13/02209 27, WINDSOR ROAD, WRAYSBURY (FULL)
Change of use from B1 to A5 and the installation of fan ducting. Objection - height of the proposed ducting as the Parish do not consider it meets current legislation, and as such could be detrimental to neighbouring properties. Councillor J. Lenton was requested to call-in the application.

Notices of results as detailed on the agenda were noted.

13/182 COUNCIL MINUTES

The minutes of the meeting of the Parish Council held on Monday 18th November 2013 were agreed as a correct record and signed accordingly. It was noted that there were two paragraphs titled 13/171. The minutes were therefore re-numbered.

13/183 MATTERS ARISING

High Street Car Park

Discussion took place on the use of parking spaces in the car park. Notices were in place to require parking to last no more than two hours but there appeared to be a number of examples where people were regularly parking for much longer than that. There was a possibility of extending the car park, but this would be a matter for the longer-term. It was agreed that Councillors would take turns in visiting the car park, noting the number plates, returning later in the day to see if some of the vehicles had remained. A street light in the car park was defective. It was suggested that the fix-it system on the Borough website be used to report the fault, and the reference number retained.

Other matters

Minute 13/165 made reference to Police 101 calls being incorrectly routed to Surrey. At the conclusion of the discussion, Councillor C. Collins agreed to monitor the situation with residents in his area.

13/184 **CHAIRMAN'S COMMUNICATIONS**

Noticeboard Dedicated to the Memory of Roger Marlow

The Chairman advised that he had been invited to a dedication ceremony for a new noticeboard in Horton. It was being placed by Horton Parish Council and dedicated to Roger Marlow. The Chairman had considered for some time how to mark Mr Marlow's dedicated service as Wraysbury Parish Clerk for over 22 years. It was agreed that a noticeboard/plaque would be designed for placement within the Village Hall. It would be dedicated to Mr Marlow's memory and would maintain a record of past Clerks. The Parish archivist had been asked to look into the records for appropriate names and relevant dates.

Heathrow Expansion

The Chairman reported that he had attended the Borough's public meeting on Heathrow. Turnout had been a little disappointing. The Chairman raised the issue of where all the extra staff would live, and how they might travel to and from the airport. Both issues would be additional infrastructure pressures. It was agreed that consideration would be given to an additional meeting of the Parish Council, but that any decision on this would be taken after publication of the full Interim Report on 17th December 2013.

RBWM Section 106 and Community Infrastructure Levy Consultation

The Chairman highlighted the documents circulated by the Acting Clerk. Councillors were asked to note the content and consider the options. It would be an agenda item in January 2014.

Colne Valley Park

The Chairman advised that a grant had been received in respect of tidying up an area around the rail station. Colne Valley Park had advised that they wished to make a site visit. Councillor Mrs D Hughes agreed to accompany them.

13/185 **REPORTS FROM BOROUGH COUNCILLORS**

Councillor J. Lenton highlighted the publication of the Borough Local Plan Preferred Options Consultation 2013.

13/186 **REPORTS FROM CHAIRMEN OF STANDING SUB-COMMITTEES**

a) Greens

Councillor D Martin advised that the proposed schedule of works for 2014/2015 was being reviewed, in accordance with the need to conduct a budget review.

In a motion proposed by Councillor D. Martin and seconded by Councillor Mrs D. Hughes, it was unanimously agreed that Councillor M. Williams be appointed as Vice-Chairman of the Greens Committee.

b) Properties

Councillor D Martin advised that the play area at The Green had been declared safe. The repairs to the play area fence would be completed once the Royal Borough had removed the substantial tree root, which was still exposed.

c) Watercourses

Councillor G Sinclair advised that he had yet to obtain sight of the County Ditch Survey. He noted a report in the local paper which stated that a survey on the Wraysbury Drain had commenced. Councillor G Sinclair commented that the RBWM Chief Executive in 2003 stated that he would find a budget for the clearance of the drain, but that to date there had been no progress. The Chairman advised Councillor G. Sinclair that he should raise the matter at the next meeting of the Flood Forum. A blockage of the channel at the rear of The Island by a fallen tree was noted. Councillor G. Sinclair advised that he continued to monitor the level of the Thames every day, at Noon.

13/187

REPORTS FROM EXTERNAL GROUP MEMBERS

a) Magna Carta

Councillor Mrs M. Lenton reported that activity on Magna Carta celebrations had quietened across the Borough, and at the National Trust. A meeting was planned for January 2014. A hope was expressed that this would encourage more enthusiasm.

b) Neighbourhood Action Group

Councillor Mrs M. Lenton advised that she had attended the recent Neighbourhood Action Group (NAG) meeting. Overall crime was down but theft from vehicles had increased. The Police were aware of the issue of calls being incorrectly routed to Surrey, rather than Thames Valley Police. NAG continued to be very active, under the Chairmanship of Wraysbury's Acting Clerk, in one of her other roles. She had also raised grant funding for a catering initiative to tackle youth anti-social behaviour. Funds were also being raised for mobile CCTV units. Further funding was required and there were some legislation challenges to be met. Councillor J. Lenton advised that he had raised the matter of 8-22 Wraysbury Road, discussed at the November meeting, with NAG and others, and he noted that it had been cleaned in the week prior to the date of this meeting.

13/188 FINANCE

(a) The following accounts were notified to members of the Parish Council, recommended for payment and cheques issued and signed accordingly:

PAYMENTS November

Cheque No.	Payee	Budget	Nett	VAT	Gross.	
574	E.Marlow	Heathrow	180.00	36.00	216.00	
575	BALC	Training		8.00	8.00	
576	E.Marlow	Clerk	516.60		516.60	
577	R.Colgate	Labour	198.20		198.20	
578	M. Kiely	Clerk	719.19		719.19	
579	HMR&C	PAYE	158.17		158.17	
580	Garden Designs	Grass.Ground	1,073.30	214.66	1,287.96	
581	Garden Designs	Grass.Ground	320.00	64.00	384.00	
582	Southern electric	Community Building	400.00	100.00	500.00	Part Cost awaiting updated account
583	A. Davies	Chairman	50.00		50.00	
584	D. Hughes	ditto	50.00		50.00	
585	D.Martin	ditto	50.00		50.00	
586	M.Smith	ditto	50.00		50.00	
587	Garden Designs	Treework	724.00	144.80	868.80	(RBWM paying part cost)
588	E.Marlow	Office	156.00	9.00	165.00	
589	M. Kiely	Office	113.45		113.45	
591	Howden				-	Replacement cheque £2,610.86
590	CAX					
			4,758.91	576.46	5,335.37	

Permission was granted to draw a cheque between meetings for not more than £500 to provide a Laptop from PC World for the new Clerk.

RECEIPTS

Village Trust		300.00
Notice Board Claim		180.00
Cricket Club	Rent	50.00
Cricket club	Electric	39.07

(b) Adoption of Updated Standing Orders

The Acting Clerk advised Councillors of the updated Standing Orders which had been previously circulated. Wraysbury Parish Council worked within the principles established by the National Association of Local Councils. In a motion proposed by Councillor M. Smith, and seconded by Councillor Mrs M. Lenton, the updated Standing Orders were unanimously adopted.

13/189 **NEIGHBOURHOOD PLAN**

The Chairman advised that the steering group had held a plenary meeting, and that dates for January 2014 meetings had been agreed. There was a need to establish a website. The Borough had produced its own Local Plan. In relation to a request for further involvement in the Neighbourhood Plan it was noted that there were no vacancies at present, but members of the public were very welcome to join the Topic Groups.

13/190 **THE LAKES**

Councillor D. Martin advised that there had been no progress, particularly in the development of any proposals for Wraysbury 2. The Chairman highlighted the need for a meeting with RK Leisure at the earliest convenience.

13/191 **MOTIONS SUBMITTED TO THE MEETING**

There were no written motions submitted to the meeting.

Arising from the discussion in the July meeting, Councillor C. Collins raised the issue of dangerous parking around the Staines Road/Feathers Lane junction. There was also an issue with the 'knocking over' of the central island bollards and highway lollipop signs. A speed survey had been conducted, but speeding was not found to be an issue. The Acting Clerk advised that the Police had been informed and had investigated, but were not concerned by what they saw. It was suggested that the matter

