

At a Meeting of the
COUNCIL for the **PARISH of WRAYSBURY**
held in the Colne Room of the Village Hall at 7.30 pm on
Monday 19th May 2014

Present: Councillors A. Davies (Chairman), C Collins, Mrs D Hughes, J Lenton, Mrs M Lenton, P Lord, G Sinclair, M Smith, M Williams and the Clerk.
No members of the public were present.

THE CHAIRMAN (COUNCILLOR A DAVIES) IN THE CHAIR

14/56 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor D Martin.

In a motion proposed by Cllr A Davies and seconded by Cllr Mrs M Lenton, it was unanimously agreed to approve his absence from future meetings.

**14/57 ELECTION OF CHAIRMAN AND VICE-CHAIRMAN FOR
THE YEAR 2014/15**

Cllr A Davies briefly addressed the meeting. He paid tribute to his fellow Councillors and the residents of the wonderful village of Wraysbury. As Chairman he kept the village central to his priorities and it had been a supreme honour to serve as Chairman. He would continue to be a Parish Councillor.

Nominations were sought for the position of Chairman of the Parish Council.
In a motion by Cllr A Davies and seconded by Cllr M Smith, it was proposed that Cllr Mrs M Lenton be nominated as Chairman of the Council. There being no other nominations, she was duly elected.

THE CHAIRMAN (COUNCILLOR MRS LENTON) IN THE CHAIR

Cllr Mrs Lenton paid tribute to all the hard work by the outgoing Chairman. On behalf of the whole of Wraysbury expressed gratitude for all of Cllr Davies's efforts.

Cllr Mrs Lenton thanked her fellow Councillors for the honour of being appointed Chairman and reminded all present that a priority for the ensuing municipal year would be the Magna Carta celebrations.

Nominations were sought for the position of Vice-Chairman of the Parish Council.

In a motion by Cllr M Smith and seconded by Cllr C Collins, it was proposed that Cllr D Martin be nominated as Vice-Chairman of the Council. There being no other nominations, he was duly elected.

**ELECTION OF CHAIRMEN AND VICE-CHAIRMEN OF
STANDING COMMITTEES AND EXTERNAL APPOINTMENTS**

Nominations were sought for the Chairmen and Vice-Chairmen of the Standing Committees.

Planning

Chairman Councillor Mrs Hughes was proposed by Cllr M Smith and seconded by Cllr A Davies.

Vice-Chairman Councillor P Lord was proposed by Cllr M Smith and seconded by Cllr A Davies.

Properties

Chairman Councillor M Smith was proposed by Cllr A Davies and seconded by Cllr Mrs Hughes.

Vice-Chairman Councillor M Williams was proposed by Cllr A Davies and seconded by Cllr G Sinclair.

Greens

Chairman Councillor M Williams was proposed by Cllr A Davies and seconded by Cllr J Lenton.

Vice-Chairman Councillor D Martin was proposed by Cllr C Collins and seconded by Cllr G Sinclair.

Watercourse and Flooding

Chairman Councillor G Sinclair was proposed by Cllr M Smith and seconded by Cllr P Lord.

Vice-Chairman Councillor C Collins was proposed by Cllr G Sinclair and seconded by Cllr J Lenton.

Nominations were also sought for the Council's representatives on two external bodies.

District Association of Local Councils

It was proposed by Cllr G Sinclair and seconded by Cllr M Smith that Cllr A Davies and Cllr Mrs Hughes be appointed as the Parish Council's representatives.

Horton and Wraysbury Neighbourhood Plan

It was proposed by Cllr M Smith and seconded by Cllr Mrs D Hughes that Cllr A Davies and Cllr Mrs M Lenton be appointed as the Parish Council's representatives.

14/59 QUESTIONS FROM THE PUBLIC

There were no questions from the public.

14/60 PLANNING APPLICATIONS.

The Parish Council discussed the following applications and made representation to the Local Authority as shown. *Being a Member of the Development Control Panel, Councillor J. Lenton took no part in the discussions.*

14/01169 12 LAMMAS DRIVE, WRAYSBURY

Replacement dwelling.

No objection, subject to compliance with current policies.

14/01200 46 WRAYSBURY ROAD

Front porch.

Cllr P Lord declared an interest in this application and took no part in the discussion, as he was a near neighbour.

No objection, subject to compliance with current policies and a requirement that in relation to trees, only specialists of proven experience and who are properly equipped with the appropriate safety equipment to be engaged upon tree work.

14/01217 6 THE ISLAND, WRAYSBURY

Raise the main dwelling by 1090mm, excluding integral garage, with alterations to front and rear access to include the provision of steps to suit new ground floor level.

Cllr C Collins declared an interest in this application and took no part in the discussion, as he knew the applicant.

No objection, subject to compliance with current policies.

14/01254 65 FAIRFIELD APPROACH, WRAYSBURY

Proposed detached garage.

No objection, subject to compliance with current policies.

14/01286 2 THE DRIVE, WRAYSBURY

Single storey side/rear extension with associated works.

Cllr Mrs Hughes declared an interest in this application and took no part in the discussion, as she lived close to the application site.

Objection – the Parish council consider the application to be overdevelopment in the flood plain, as the new footprint is approximately 40m². The conservatory had not been shown on the plan and the size was not known, nor whether this was to be demolished to reduce the footprint of the new extension. The Parish Council would have no objection if the proposed footprint complied with Policy F1 of the Local Plan.

14/01360 BERRICK, FRIARY ISLAND, OLD FERRY DRIVE, WRAYSBURY

Erection of a replacement two storey house following demolition of existing bungalow.

Objection – the building would have an increased footprint of about 40m² which would represent overdevelopment in the flood plain. Flood damage was not an entitlement to increase the footprint by over 30m² as this would increase the flood risk to other properties. Flood voids do not mitigate against flood risk as there is no guarantee that these will be maintained or remain open.

Cllr J Lenton was requested to call the application in.

14/01376 CHARTER COTTAGE, 19 MAGNA CARTA LANE, WRAYSBURY

Garage conversion with raised floor.

No objection, subject to compliance with current policies.

The following items were received after the publication of the agenda. Due to time constraints they were considered at this meeting and would be placed on the June agenda for ratification.

14/01437 20 WHARF ROAD, WRAYSBURY

Single storey side and rear extensions.

No objection, subject to compliance with current policies.

14/01485 16 THE ISLAND, WRAYSBURY

Erection of a replacement garage, raising the ridge height of the property, including the provision of flood voids under the property with erection of raised decking areas to access doorways and associated alterations.

No objection, subject to compliance with current policies.

Notices of results as detailed on the agenda were noted.

14/61 **COUNCIL MINUTES**

The minutes of the meeting of the Parish Council held on Monday 28th April 2014 were agreed and signed as a correct record.

14/62 **MATTERS ARISING**

In relation to the Colne Valley Wraysbury Station Project, it was noted that the remainder of the grant (£1.2k) had been paid.

In relation to communication received from Concorde Garage about trees overhanging their premises, the Clerk had replied as requested.

In relation to noticeboards, it was noted that there may be graffiti on the one located close to the tanning shop – Clerk to investigate. The board on Coppermill Road required a new screen. This board was jointly owned with Horton Parish council. It was agreed the Clerk would commission the works and Horton Parish Council had agreed to meet half the costs.

In relation to the damaged fencing at the Children’s Play Area, Cllr Mrs Hughes reported that some repairs had been completed by Mr G Larcombe. Further repairs were due, and communications with the Borough were ongoing.

Discussion took place on the cutting of grass around Hythe End. In particular a piece of land which might have been in private ownership had overgrown. It was agreed that the matter would be further investigated and a letter could be sent by the Clerk to the land-owners.

A number of young trees appeared to have been damaged by strimmers. It was agreed that the Clerk should seek a quotation for putting up protection measures around the base of the trees. Cllr Mrs Hughes agreed to provide the Clerk with more information on the affected trees.

14/63 **CHAIRMAN’S COMMUNICATIONS**

As the outgoing Chairman, Cllr A Davies briefly reflected on the visit by the Borough to inspect the Wraysbury Drain.

14/64 **REPORTS FROM BOROUGH COUNCILLORS**

Cllr J Lenton confirmed that the borough would be carrying out some works on private roads, following the floods, but that it would only be meeting a proportion of the costs.

Cllr J Lenton informed the meeting that Ward Councillor Rayner had apologised that he was unable to attend the meeting.

Properties

Cllr M Smith reported that the power to the waste pumps for cricket pavilion was to be restored on Tuesday 20th May. There might be a further requirement to empty the tank again. Arrangements for repairs to the cricket pavilion were ongoing. It was hoped that responsibility for cleaning the toilets could be handed over to the cricket club.

Greens

Repairs to the Children's Play Area fencing were progressing. Mr P Cross was expected to complete the works.

Watercourses and Flooding

There was a need for the Wraysbury drain to be surveyed by qualified engineers, and for the engineers' recommendations to be acted upon. It was the Borough's responsibility. Cllr J Lenton agreed to take up the matter with the Borough.

The Watercourses and Flooding Committee could commence a flood bank survey. This could then enable the strategic placement of a sandbag wall to keep the water within the area of the Thames itself, and reduce or prevent the need for protecting each individual property with sandbags.

Concern was expressed about the number of private property owners who had chosen to dig out the flood banks in their own gardens, which created an increased flood risk for all residents. It was suggested that a report should be prepared, detailing those that had taken such action, to be notified to the environment agency for appropriate enforcement action.

Cllr A Davies reflected on the recent visit to the Jubilee River Control Room. He expressed his gratitude to the EA for their invitation to the control room. He re-iterated the need for local communities to join up and maintain pressure to achieve the goal of minimising the impacts of flooding and constructing the River Thames Scheme. An EA officer had offered to be the lead contact for Wraysbury. It was unanimously agreed that the Clerk should write a letter to him and invite him to a future Parish Council meeting. It was suggested the letter should include some of the key issues that would be discussed.

These were:

- Appropriate enforcement action to lead to the re-instatement of flood banks on private properties.
- Previous promises of the publication of the County Ditch Survey had not resulted in its production.
- Action by the EA so that it treated the village of Wraysbury as a single entity, rather than being partly in the Borough of Windsor and

Maidenhead and partly in the London Borough of Staines, which was misleading and concerning to residents.

- Action by the EA to further raise awareness amongst residents that there is also a risk to many of them from the groundwater rising, and not just physical breaches of the water courses.

14/66 **TO RECEIVE WRITTEN REPORTS FROM EXTERNAL GROUP MEMBERS**

Magna Carta

Cllr Mrs M Lenton drew Councillors attention to the minutes of a recent meeting, which had been circulated by the Clerk. Councillors agreed that it was correct to focus on events *within* Wraysbury.

14/67 **FINANCE**

The following accounts were notified to members of the Parish Council, recommended for payment and cheques issued and signed accordingly:

Cheque No.	Payee	Budget	Nett	VAT	Gross.
652	Windowflowers	Hanging Basket	1,656.00	331.20	1,987.20
653	Cancelled				
654	Cancelled				
655	Cancelled				
656	Cancelled				
657	Cancelled				
658	Garden Designs	Grass	804.15	160.83	964.98
658	Garden Designs	Maintenance	235.00	47.00	282.00
658	Garden Designs	Grass	739.15	147.83	886.98
659	R Colgate	Salary	206.87		206.87
660	E Marlow	Salary	484.20		484.20
661	M Kiely	Salary	744.55		744.55
662	HMRC	Salary	186.64		186.64
TOTAL			5,056.56	686.86	5,743.42

14/68 **NEIGHBOURHOOD PLAN**

Cllr A Davies thanked members for the opportunity to represent the Parish on the Neighbourhood Plan. It was now quite detailed and would be presented in four to five sections. There would be a public consultation, which would ask

people a number of important questions. The steering group would meet again in mid-June. It was likely to include a resident from Mill Place, whose knowledge and experience could assist the project well.

- 14/69** **WRAYSBURY LAKES AND RK LEISURE**
Although the item was not discussed, it was agreed it would remain on future agendas.
- 14/70** **MEMORIAL PLAQUE FOR PAST CLERKS**
Plans for a plaque were ongoing. It was agreed that the item would remain on future agendas.
- 14/71** **DOG WASTE BIN – REQUEST FOR RELOCATION**
Discussion took place on alternative sites. The number of sites was limited as the bin had to remain convenient to dog-walkers. It was agreed that the item would be discussed at the next meeting.
- 14/72** **MOTIONS SUBMITTED TO THE MEETING**
None.
- 14/73** **ITEMS FOR PLACEMENT UPON FUTURE AGENDAS**
1) Wraysbury Lakes and RK Leisure (to be a recurring item).
2) Memorial Plaque for past clerks (to be a recurring item).
3) Relocation of Dog Waste Bin.
- 14/74** **ANY FURTHER QUESTIONS FROM THE PUBLIC**
None.
- 14/75** **CORRESPONDENCE**
The Clerk reported that he had received correspondence from the Borough on a Polling Station Review. The Parish Council view remained that Wraysbury Village Halls was an excellent location. The building was well-known and very accessible. The Council acknowledged with regret that there was no other suitable venue to serve residents at the Gloucester Drive end of the village.

14/76

EXCLUSION OF THE PRESS AND PUBLIC

It was proposed by Cllr A Davies that the press and the public be excluded from the next item on the agenda as the business to be discussed (minutes, Parish Administration) was of a confidential nature and would be prejudicially affected by public interest. This proposal was made in accordance with the Public Bodies (admission to meeting) Act 1960. LGA 1972 ss 100 and 106. This was seconded by Councillor Mrs Hughes and agreed without dissension.

..... Chairman

..... Date