

At a Meeting of the
COUNCIL for the **PARISH** of **WRAYSBURY**
held in the Village Hall at 7.30pm on
Monday 17th November 2014

Present: Councillors Mrs M Lenton (Chairman), A Davies, Mrs D Hughes, P Lord, A Moran, G Sinclair, M Williams and the Clerk.
Three members of the public were present.

14/185 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors C Collins, J Lenton, D Martin and M Smith.

14/186 DECLARATIONS OF INTEREST

Cllr Moran declared a prejudicial interest in planning application 14/03192 as he was the agent for the application.

14/187 QUESTIONS FROM THE PUBLIC

The Vice-Chairman of the Cricket Club asked for a progress update on the insurance building works. Cllr Moran advised that he was in open communication with Mr Dibley from the Cricket Club. The works were expected to be completed before Christmas 2014.

14/188 PLANNING APPLICATIONS.

The Parish Council discussed the following applications and made representation to the Local Authority as shown.

14/03285 6 MAGNA CARTA LANE, WRAYSBURY

Single storey side extension with erection of wall and gated entrance between existing garage and dwelling.

OBJECTION – The Parish Councillors objected to the application as it was inappropriate development in the Green Belt. It was recommended that suitable plans be submitted, in accordance with the requirement of the borough Local Plan.

14/03033 17 ACACIA AVENUE, WRAYSBURY

First floor front/side extension and detached dwelling.

No objection provided it was in compliance with local policies.

14/03192 LAND AT THE COACH HOUSE, WINDSOR ROAD,
WRAYSBURY
Erection of detached dwelling.

OBJECTION – The application was recommended for refusal as it represented overdevelopment in the Green Belt, in an area liable to flood. The Parish Council did not consider that Very Special Circumstances had been demonstrated. Should the application be successful in the future, Councillors recommended that any S106 contributions should be for the same projects as those requested by the Parish for the recent Bell Weir proposal.

(Cllr Moran left the meeting and took no part in the discussion and voting, as he was the agent for the application)

14/03198 OLD MILL PLACE, WRAYSBURY
Works to trees covered by a TPO.

No objection provided it was in compliance with local policies, and that the proposed works met with the satisfaction of the Tree Officer.

14/03340 17 WINDSOR ROAD, WRAYSBURY
Single storey rear extension.

No objection provided it was in compliance with local policies.

14/03393 THE LAURELS, 158 STAINES ROAD, WRAYSBURY
Proposed side dormer to extend first floor accommodation and conversion of garage to habitable accommodation with associated works.

OBJECTION – The current garage was designed to be floodable. The proposal would therefore result in the loss of a flood void, and the loss of a parking space. The Parish also considered that the application appeared to be incomplete.

Notices of results as detailed on the agenda were noted.

14/189 COUNCIL MINUTES

The minutes of the meeting of the Parish Council held on Monday 20th October 2014 were agreed and signed as a correct record, subject to noting an error in the attendance list. Cllr P Lord was present at the meeting. Cllr G Sinclair was not present at the meeting, and had submitted his apologies.

14/190 **MATTERS ARISING**

The following matters arising, not covered elsewhere on the agenda, were discussed:

- A letter had been sent to the Head of Planning, to decline the offer of delegated powers.
- Cllr Lenton had reported the loss of a floodbank at Riverside to RBWM officers.
- There was no need to pursue the crime prevention S137 grant matter. The post had been funded by the Police for a further year.
- An email had been sent to the school requesting a visit to the Parish Council, in relation to flooding matters.
- A letter had been sent to Sir Robert Worcester, to thank him for his Magna Carta visit.
- The Clerk had not provided further comments from the auditor to Cllr Moran, due to time constraints.

14/191 **COMMUNICATIONS AND CORRESPONDENCE**

The Clerk had received nomination papers for the NALC Smaller Councils Committee. Cllr A Davies agreed to make an application.

At the meeting the Clerk circulated a draft response to the Heathrow appeal against a planning decision by the London Borough of Hillingdon. Cllrs thanked Cllr Davies for the speed of his response, unanimously endorsed the text and requested that the Clerk submit the Parish Council's comments immediately.

M4 Consultation – Use of Hard Shoulder. Consideration would be given to inclusion on the next agenda. Full details of the consultation could be viewed at <http://www.highways.gov.uk/roads/road-projects/m4-junctions-3-12/>

14/192 **REPORTS FROM BOROUGH COUNCILLORS**

Cllr Mrs Lenton outlined a number of matters that Cllr J Lenton had been working on. Particular emphasis was placed on his communications with Royal Mail, on the re-design of the Post Office. He did not wish the works to proceed during the busy Christmas period, the decision to stop accepting cheques should be reversed, and more information should have been provided during the consultation on the reasons for not dealing with cheques.

14/193 **REPORTS FROM CHAIRMEN OF STANDING COMMITTEES**

Watercourses and Flooding

Cllr Sinclair outlined a number of matters. He queried if the address on Riverside, at which the floodbank had been removed, was correct. He agreed to meet with Cllr Moran and Cllr Williams to further discuss the issue of

floodbanks in the village. He thanked Cllr Moran and Mr Carter for their hard work to remove a fallen tree which was causing a blockage. He urged the Borough and the EA to publish the results of their survey work. He was monitoring a Thames flow sensor at Maidenhead Bridge.

Cllrs Moran and Williams reported that they had attended a Blue Light Innovation training event, on community resilience. They had found it very informative.

Properties

Cllr Smith had left a written report for the Clerk to read out. This covered the following matters:

- Tree at the playground now pollarded.
- The Borough had repaired the fence damaged by a fallen tree.
- Quotations were being sought for the various repairs. This and the purchase of new equipment could be covered by grant applications (to the Berkshire Community Foundation and BAA). The Clerk was requested to supply two years' worth of accounts (to accompany the grant applications).
- 'No Dogs' signs were due to be installed at the Playpark.
- He had spoken directly with the Football Club, following a number of complaints about littering.

Greens

Update report not required.

14/194 TO RECEIVE WRITTEN REPORTS FROM EXTERNAL GROUP MEMBERS

Update reports not required.

14/195 FINANCE

(a) Accounts for Payment

The following accounts were notified to members of the Parish Council, recommended for payment and cheques issued and signed accordingly:

PAYMENTS					
Cheque No.	Payee	Budget	Nett	VAT	Gross.
736	Garden designs	Trees	685.00	137.00	822.00
736	Garden designs	Maintenance	210.00	42.00	252.00
736	Garden designs	Grass	594.15	118.83	712.98
736	Garden designs	Maintenance	195.00	39.00	234.00
728	Pennyfields	Maintenance	104.59		104.59
729	R Colgate	Labour	206.67		206.67
730	B Marlow	Salary	172.20		172.20
731	M Kiely	Salary	744.55		744.55
732	HMRC	Tax & NI	108.84		108.84
733	M Kiely	Office	149.47		149.47
734	Crown Estate	Xmas Tree	150.00	30.00	180.00
735	Xylem Water Solutions	Pump maintain	620.19	124.04	744.23
737	B Marlow	Office	60.00		60.00
738	Govnet Communications	Flood Training	198.00	39.60	237.60
739	A Moran	Train	16.70		16.70
740	M Williams	Train	16.70		16.70
741	Barkland Tree Surgery	Tree at playpark	1,700.00	340	2,040.00
742	Affinity Water	Comm building	478.15		478.15
TOTAL			6,410.21	530.47	7,280.68

In relation to the pump maintenance contract, it was agreed that the Clerk should contact the supplier.

In relation to all purchases, it was agreed that they should be brought to the attention of the clerk, for inclusion on the next agenda, so that the whole Council could approve the expenditure.

In relation to trees around the Playpark, it was agreed that in the Spring the Clerk would commission an independent tree specialist, most likely an RBWM Officer, to assess the amenity value and safety of all trees, for the Parish to action accordingly.

14/196

NEIGHBOURHOOD PLAN

During the discussion, the following comments were made:

- 464 responses had been received.
- Detailed analysis had commenced.
- The next meeting of the Steering Group was scheduled for 2nd December 2014.
- There might be a need to seek further evidence, on certain matters.
- Funding had been increased. Total funding (from start to finish) was now at around £18,000. External grant funding opportunities were also being explored.

- 14/197** **MEMORIAL PLAQUE FOR PAST CLERKS AND CHAIRMEN**
Work was ongoing. Names were now urgently required from the Archivist. The Clerk had agreed to work on a simple design, and engage a framer to design and build a suitable frame.
It was also noted that crowd funding was being explored as a funding opportunity to develop the village Crest.
- 14/198** **PLAYPARK PROGRESS UPDATE**
Work was ongoing. Funding opportunities were being explored. The possibility of being gifted a piece of equipment (excluding removal and installation costs) was being explored.
- 14/199** **FLOODING MATTERS**
The meeting with community and Environment Agency representatives on 31st October had proved fruitful. The community flood plan was progressing.
- 14/200** **GOVERNMENT CONSULTATION – PLANNING AND TRAVELLERS, PARISH RESPONSE**
The deadline for submitting responses was Sunday 23rd November. The Borough Council and Horton Parish Council had both produced excellent responses to the consultation. It was agreed that the Clerk would make an emailed submission which warmly endorsed their responses.
- 14/201** **OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014**
The Clerk circulated a briefing note on the new regulations. Filming, recording, blogging and tweeting was now permitted at Parish Council meetings. Future agendas would acknowledge this change. All Councillors present confirmed their receipt and understanding of the changes. Standing Orders would be amended accordingly.
- 14/202** **HEALTH SERVICES – HOW TO SET UP A PATIENTS’ GROUP**
In the Neighbourhood Plan consultation responses, a number of concerns had been voiced about health service in the village, and the surgery at Datchet. Discussion took place on contacting the surgery to outline the concerns. Consideration would also be given to contacting Healthwatch. A comment was made that the surgery was essentially a trading business, and could choose how to operate. Wraysbury Voluntary Care was driving people to and from the surgery. It was recommended that ‘Business user’ clauses should be sought by the volunteers to ensure their car insurance was valid.
It was agreed that the item would be placed on the December 2014 agenda.

14/203 **MOTIONS SUBMITTED TO THE MEETING**
None.

14/204 **ITEMS FOR PLACEMENT UPON FUTURE AGENDAS**
M4 Consultation.
Health Services.

14/205 **ANY FURTHER QUESTIONS FROM THE PUBLIC**
None.

14/206 **EXCLUSION OF THE PRESS AND PUBLIC**
It was proposed by Cllr Davies that the press and the public be excluded from the next item on the agenda as the business to be discussed was of a confidential nature and would be prejudicially affected by public interest. This proposal was made in accordance with the Public Bodies (admission to meeting) Act 1960. LGA 1972 ss 100 and 106. This was seconded by Cllr Moran and agreed without dissension.

..... Chairman

..... Date