

At a Meeting of the
COUNCIL for the **PARISH** of **WRAYSBURY**
held in the Village Hall at 7.30pm on
Monday 18th May 2015

Present: Councillors Mrs M Lenton (Chairman), A Davies, Mrs D Hughes, J Lenton, E Larcombe, P Lord, A Moran, Mrs S Nicholls, G Sinclair, M Williams and the Clerk.

Ten members of the public were present.

79/15 APOLOGIES FOR ABSENCE

There were no apologies for absence.

80/15 APPOINTMENT OF CHAIRMAN AND VICE-CHAIRMAN FOR THE YEAR 2015-16

Nominations were sought for the position of Chairman of the Parish Council.

In a motion by Cllr A Davies and seconded by Cllr M Williams, it was proposed that Cllr Mrs M Lenton be nominated as Chairman of the Council. There being no other nominations, she was duly elected (unanimously).

Cllr Mrs Lenton thanked her colleague Councillors for their support and ongoing work. She stated that it was an honour to serve such a wonderful village. She highlighted the Neighbourhood Plan as an important area of work for the coming municipal year. Councillors joined the Chairman in thanking Mr F Parsons for his continued support of the Steering Group.

Nominations were sought for the position of Vice-Chairman of the Parish Council.

In a motion by Cllr Mrs Hughes and seconded by Cllr G Sinclair, it was proposed that Cllr P Lord be nominated as Vice-Chairman of the Council. There being no other nominations, he was duly elected (unanimously).

81/15 CO-OPTIONS

It was agreed that the decision to co-opt would be deferred to an additional meeting, in order to encourage more applicants to come forward. *A date was agreed during the meeting, but this could not be facilitated. The new date would be Wednesday 10th June.*

82/15 ELECTION OF LEAD MEMBERS AND DEPUTY LEAD MEMBERS AND OTHER PARISH APPOINTMENTS

Nominations were sought for the Lead Member and Deputy Lead Members. In all cases, the appointments were made unanimously.

Planning

Lead Member Councillor Mrs Hughes was proposed by Cllr A Davies and seconded by Cllr P Lord.

Deputy Councillor P Lord was proposed by Cllr M Williams and seconded by Cllr Mrs Hughes.

Properties

Lead Member Councillor A Moran was proposed by Cllr M Williams and seconded by Cllr Mrs Hughes.

Deputy Councillor Mrs Nicholls was proposed by Cllr A Moran and seconded by Cllr A Davies.

Greens

Lead Member Councillor M Williams was proposed by Cllr A Moran and seconded by Cllr Mrs Hughes.

Deputy Vacant

Watercourses and Flooding

Lead Member Councillor G Sinclair was proposed by Cllr M Williams and seconded by Cllr J Lenton.

Deputy Councillor M Williams was proposed by Cllr Mrs Hughes and seconded by Cllr J Lenton.

Nominations were also sought for two new Working Groups.

Premises Working Group – Councillors Mrs Lenton, Moran and Williams.

Finance Working Group – Councillors Davies, Mrs Hughes, Moran, Sinclair and Williams.

Nominations were also sought for Other Appointments.

District Association of Local Councils – Cllrs Davies and Mrs Hughes

LAANC – Cllr Davies

DHW Neighbourhood Action Group – Cllrs J Lenton and Mrs Lenton

RBWM Flood Forum – Cllrs Moran and Williams

RBWM Aviation Forum – Cllr Davies

Wraysbury Parochial Charities – Cllr Williams

Wraysbury Village Hall – Cllr Moran

Horton and Wraysbury Neighbourhood Plan – Cllrs Davies and Mrs Lenton

Parish Paths – Cllr Mrs Nicholls

(At this point, Cllr Larcombe departed the meeting)

83/15 **COUNCILLORS DECLARATION OF ACCEPTANCE OF OFFICE AND INTERESTS FORMS**

The Clerk distributed and collected acceptance of office declarations from all Councillors present. Declaration of interest forms were also distributed by the Clerk, for completion by Councillors in the coming weeks.

84/15 **DECLARATIONS OF INTEREST**

(Although not on the published agenda, due to time constraints it was proposed to discuss application 15/01567 94A Welley Road, Wraysbury.)

Councillors Mrs Lenton and J Lenton declared a prejudicial interest in planning application 15/01567, as they lived in close proximity to the application site. They left the meeting during the discussion and voting on the item.

Cllr Moran declared a personal interest in planning application 15/01567, as his home was close to the application site.

Cllr Mrs Hughes declared a personal interest in planning application 15/00163, as she was part of a Residents' Association which included Park Avenue.

Cllr Mrs Nicholls declared a prejudicial interest in planning application 15/01100, as she lived in close proximity to the site. She left the meeting during the discussion and voting on the item.

85/15 **QUESTIONS FROM THE PUBLIC**

Traffic speeding and parking was discussed. This included the use of speed recording devices, the 20mph zone, Police enforcement, volunteers from the village being trained on the use of the speed gun, and the possible improper use of the layby near Bell Weir.

The Chairman explained that some residents were to be supplied with stickers, to warn of the prevailing speed limit, to attach to their wheeled bins.

A resident raised concerns about congestion in the village centre, inappropriate parking, the use of the village car park by non-shoppers, and the poor state of the 20mph signs which he said were often faded or obscured.

86/15 **PLANNING APPLICATIONS.**

The Parish Council discussed the following applications and made representation to the Local Authority as shown. *Being a Member of the Development Control Panel, Councillor J. Lenton took no part in the discussions.*

Application Site	Application No.	Proposal	Comments from the Parish Council
35 PARK AVENUE, Wraysbury	15/00163	Single storey rear extension, raising of roof to provide first floor and front and rear dormer windows.	No objection, subject to compliance with local policies.
16 WHARF ROAD, Wraysbury	15/01100	New detached dwelling following demolition of the existing chalet bungalow.	OBJECTION. The proposed new siting of the development would lead to a loss of light and privacy for a neighbouring property.
17 ACACIA AVENUE, Wraysbury	15/01145	First floor front/side extension with amendments to fenestration and construction of store room in rear garden.	OBJECTION. Proposal would add to an already extensively developed property, which was in an area liable to flood. The first storey extension would result in a breach of the requirement to maintain a one-metre space between the boundary and a two storey building. The proposed extension would be out of keeping with neighbouring properties and the street scene, and would be overbearing and unneighbourly.
123 WELLEY ROAD, Wraysbury	15/01232	Conversion of garage into habitable accommodation.	No objection, subject to the Planning Officers being satisfied that sufficient off-street parking would be provided.
34 OUSELEY ROAD, Wraysbury	15/01269	Two storey rear extension.	OBJECTION. The Parish Council considered that the property constructed in 2006 had used up the flood allowance and that this proposal would represent overdevelopment in an area liable to flood.
20 OUSELEY ROAD, Wraysbury	15/01302	Single storey side extension.	OBJECTION. The Parish Council considered that the property constructed in 2006 had used up the flood allowance and that this proposal would represent overdevelopment in an area liable to flood.
17 STAINES ROAD, Wraysbury	15/01457	Replacement dwelling following demolition of existing bungalow.	No objection, subject to compliance with local policies.

Although not on the published agenda, the following items were considered, due to time constraints, and would be included on the next agenda for the benefit of public interest and for ratification.

Application Site	Application No.	Proposal	Comments from the Parish Council
FRIARY HOUSE, 6 FRIARY ISLAND, Wraysbury	15/01455	Details required by condition 2 (Materials) 6 (Access construction and visibility splays) 8 (Parking) 13 (Sustainability Measures) 16 (Hard and soft landscaping) 19 (Management of buffer zone) and 21 (Foul water treatment and disposal) of planning permission 14/00446/FULL for construction of a no.4 bedroom replacement dwelling with garage and realignment of existing creek.	OBJECTION. The Parish Council objected to the proposal as they considered that the applicant had failed to comply with a number of conditions imposed on a previous application.
HILL VIEW COTTAGE, Hill View Road, Wraysbury	15/01544	Single storey rear extension, raising of roof to provide first floor and front and rear dormer windows.	OBJECTION. The Parish Council considered that the proposal was overdevelopment of the site, that insufficient detail had been provided on the rear extension, the application used some figures which appeared incorrect, and the fact that the building described as a garage appeared to be a shed.
94a WELLEY ROAD, Wraysbury	15/01567	Replacement of existing lodge and retaining wall around jetty (part retrospective)	OBJECTION. The Parish Council considered that the applicant had failed to supply sufficient information or detailed plans with dimensions. The claimed benefit to the community could not be proved as at present, members of the public were barred from the site. Additionally, they considered that the change of use to a commercial venture would lead to a significant intensification of the use of the site. It was the Councillors' stated intention to submit photos of the site when it was a sailing club, to further demonstrate its previous use, and visual appearance. Councillors noted that the application had been 'called-in', to be considered by a Development Control Panel.

Notices of results determined by the Royal Borough, as detailed on the agenda, were noted.

87/15 **COUNCIL MINUTES**

The minutes of the meeting of the Parish Council held on Monday 20th April 2015 were agreed and signed as a correct record.

88/15 **MATTERS ARISING**

Considered elsewhere on the agenda.

89/15 **COMMUNICATIONS AND CORRESPONDENCE**

A consultation relating to air quality and Heathrow Airport had been published by the Davies Commission. The Borough would be responding, it was hoped that the Parish could have sight of the response.

90/15 **REPORTS FROM BOROUGH COUNCILLORS**

The recent election was noted.

91/15 **REPORTS FROM LEAD MEMBERS**

Watercourses and Flooding

Cllr Sinclair noted the inaction by the Borough in relation to the Wraysbury Drain. He re-iterated his suggestion that a series of dams be constructed to retain the water. He thanked a resident for removing a fallen tree. Cllr Lenton responded by noting that the Borough was making progress on the Wraysbury Drain, and noted issues surrounding riparian ownership. He also commented on the EA dredging programme.

Properties

Cllr Moran provided a brief update on the playpark. The two new pieces of equipment had now been installed. Further work was due to be completed by Mr G Larcombe. Thanks were extended to Lora Cherry Andrew and G Larcombe. Brief discussion took place on the current state of the leases.

Greens

Cllr Williams reported that the growing/cutting season was now in full force. The soil deposited near the Staines boundary remained an issue, it was agreed that the Clerk would re-send his email to Cllr J Lenton.

The Clerk also reported a high hedge on adopted highway land at the corner of Welley Road/Windsor Road. The Borough had confirmed that it was not part of the contract with the Parish and was the responsibility of Streetcare.

92/15 **TO RECEIVE WRITTEN REPORTS FROM EXTERNAL GROUP MEMBERS**

Magna Carta

The Chairman updated the meeting on Magna Carta. This included the flower festival (donations of £605 had been received), flowers would be exchanged with Odiham, the embroidery would be professionally framed, the booklet had been well-received, the flotilla and the 'relay' was now all planned, there had

been media interest in Wraysbury, the shields had already been displayed (beautifully constructed by the Hughes family), Wraysbury Players were rehearsing their play, the Fayre, and Songs of Praise.

NAG

Although discussed elsewhere on the agenda, the Chairman wished to highlight the importance of community involvement in the Neighbourhood Action Group.

93/15

FINANCE

(a) Accounts for Payment

The following accounts were notified to members of the Parish Council, recommended for payment and cheques issued and signed accordingly:

Cheque No.	Payee	Budget	Nett	VAT	Gross.
757	CANCELLED				
796	Garden Designs 1244	Grass cutting	1,258.30	251.66	1,509.96
797	Wraysbury News	S137 grant	350.00		350.00
798	M Kiely	Clerks salary	760.20		760.20
799	M Keynes	Cleaner	166.40		166.40
800	HMRC	Tax & NI	53.60		53.60
801	M Kiely	Office	126.12		126.12
802	My Controller Ltd	Payroll 15 16	360.00	72.00	432.00
803	Garden Designs		1,298.30	259.66	1,557.96
	TOTAL		4,372.92	583.32	4,956.24

(b) Accounts for 2014/15

The accounts were being drafted.

94/15

NEIGHBOURHOOD PLAN

Cllr Davies updated the meeting on the activities of the Steering Group. The last meeting took place on Tuesday 21st April. Cllr Mrs Rayner would be stepping down as she was no longer a Parish Councillor. A new nomination would be notified in due course. Brian Whitely continued to support the Group, and was externally grant funded. Four vision statements were being drafted. A consultant would be engaged directly by the Group, and the recruitment process was due to commence. The Topic Groups had been tasked to involve as many local residents as possible.

95/15

MEMORIAL PLAQUE FOR PAST CLERKS AND CHAIRMEN

Work was ongoing.

96/15

PLAYPARK PROGRESS UPDATE

Replacement swing seats had been ordered. Some safety matting needed replacement, quotes had been sought and grant funding was being investigated. A new bin was required as the existing ones sometimes overflowed. It was suggested that the bin should be 'bin-like' to discourage young children from potentially 'playing' with a bin of a 'fun' design. The Chairman thanked the litter picker team that recently went around the village and also the support which was received from the Borough.

- 97/15 **MAGNA CARTA**
Discussed elsewhere on the agenda.
- 98/15 **PARISH CONFERENCE 29TH JUNE 2015**
The meeting would take place at 7.00pm in the Guildhall, Windsor. Cllr Davies requested that item suggestions go via him, as DALC representative. The Community Care Act was suggested as an item.
- 99/15 **MOTIONS SUBMITTED TO THE MEETING**
None.
- 100/15 **ITEMS FOR PLACEMENT UPON FUTURE AGENDAS**
Review of Standing Orders and internal financial controls.
Review of Code of Conduct.
- 101/15 **CRICKET WICKET COVERS - ADVERTISING**
Although not on the published agenda, Councillors expressed their concern that the new covers had been installed with advertising. No consent had been sought from the Parish Council. The Clerk was instructed to write to the Cricket Club to request the removal of the advertising.
- 102/15 **ANY FURTHER QUESTIONS FROM THE PUBLIC**
Brief discussion took place on silt in the Wraysbury Ditch and the impact on the creek by the planning permission at 6 Friary Island.
- 103/15 **EXCLUSION OF THE PRESS AND PUBLIC**
It was proposed by Cllr Davies that the press and the public be excluded from the next items on the agenda as the business to be discussed was of a confidential nature and would be prejudicially affected by public interest. This proposal was made in accordance with the Public Bodies (admission to meeting) Act 1960. LGA 1972 ss 100 and 106. This was seconded by Cllr J Lenton and agreed without dissension.

..... Chairman

..... Date