

At a Meeting of the
COUNCIL for the **PARISH** of **WRAYSBURY**
held in the Village Hall at 7.30pm on
Monday 20th February 2017

Present: Councillors Mrs M Lenton (Chairman), P Lord, G Sinclair, Ms S Nicholls,
E Larcombe, A Davies, A Moran, M Williams, Mrs L Andrew and the Clerk

23/17 APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Mrs D Hughes and J Lenton.

24/17 DECLARATIONS OF INTEREST

No declarations of interest were declared.

25/17 QUESTIONS FROM THE PUBLIC

Two Hythe End residents, Mr Bell and Mr Young, raised the issue of the Fowles waste disposal site. Photographs were circulated showing how the land use had change since 1929. They considered the vast concrete cap a risk to future flooding in the vicinity, it also covers the proposed route for the Thames Relief Scheme. They inquired what action the Parish Council were taking on behalf of the residents of Hythe End. Cllr Mrs M Lenton advised that a letter had been sent to the Secretary of State with regard to this site and we are awaiting a reply presumably following an investigation into the situation. Fowles are appealing against the Enforcement Notice issued by the Borough and so the Borough is unable to take any action until a decision has been made by the Secretary of State. Cllr J Lenton has called a scrutiny committed to call in the EA to account for their actions. Mr Young went on to advise that recent fire on the site was the result of household waste burning; the disposal of household waste is not permitted on this site. Also the west field is now also being used as hard standing. Cllr Mrs M Lenton confirmed that the residents of Hythe End had the full support of the Parish Council in their quest to stop further activity at this site. Cllr Mrs S Nichols suggested that they also request the support of the MP for Staines due the flood risk posed and the fact that they have previous experience with Fowles. Mr Jackson stated that the same questions and problems were being discussed 15 years ago and asked if the site was included in the Local Plan. Cllr Mrs M Lenton advised that Waste Management is not within the remit of the Local Plan and the area could not be listed as an area for housing development due to the flood plain. A letter is to be sent to S Khan to advise of the extent of the site covering the proposed RTS route.

26/17 COUNCIL MINUTES

The minutes of the meeting of the Parish Council held on Monday 16th January 2016 were, following some minor alterations, agreed and signed as a correct.

27/17 ACTIONS AND MATTERS ARISING

A letter was sent to the Secretary of State concerning the Fowles site; a response has not yet been received.

Following a request to Mr Bedlington details of the proposed flood barriers for Datchet and Windsor.

Details of the Wraysbury Drain expenditure has not yet been received from Sue Fox; the Clerk will chase.

The Clerk contacted SSE and presented a 2 year fixed plan which will reduce the electricity costs. It was unanimously agreed to accept the plan.

Cllr Mr M Lenton advised that Mr Tony Robinson from BWM Highway Inspections and Streetcare will be attending next month's meeting.

Cllr Ms S Nichols advised that she had contacted the Borough and the path along the Staines Road beyond the new pathway will be cleared.

28/17 COMMUNICATIONS AND CORRESPONDENCE

Cllr Mr M Lenton advised that there is a Parish Conference on Wednesday; Cllr P Lord and the Clerk are to attend.

Cllr A Moran advised that a freedom of information request regarding the Football Club had been replied to.

The Clerk advised that SDK who empty the dog waste bins are to withdraw the service in March. She is currently seeking an alternative company.

29/17 REPORTS FROM BOROUGH COUNCILLORS

Apologies were received from Cllr J Lenton, Cllr M Lenton advised that;

- The Borough is to share the delivery of services with neighbouring Boroughs this will result, from April, in 587 of the 1076 employees being transferred out and 489 remaining.
- Cllr J Lenton along with Cllr P Lord and the Clerk attended a meeting regarding the Electoral Review of RBWM. Cllr P Lord explained the Local Government Boundary Commission will, once the number of Councillors required by the Borough is confirmed, map out ward boundaries in order to deliver electoral equality with in the Borough.
- The 305 Bus Service – Surrey withdrew funding last autumn and since then RBWM has taken over the funding. The Borough will ensure school children will be transported to school. The Borough is currently negotiating with Surrey and Slough. Cllr Mrs M Lenton advised that at off peak times the 57 seat bus was uneconomical as it is not sufficiently used; realistically a bus service cannot run for 2 or 3 people. A petition has been submitted by Cllr Rayner to keep the bus service running for the next 6 months to allow time for an alternative solution to be found. Cllr Mrs M

Lenton was asked by a member of the public if she had signed the petition, she confirmed that she had not done so at this moment in time. Cllr Mrs L Andrew questioned if it could be possible to combine a service with the Voluntary Care Service on a limited basis; Monday, Wednesday and Friday at limited times. Cllr P Lord suggested the possibility of an 'on demand service'.

30/17 REPORTS FROM LEAD MEMBERS

Properties

- The Cricket Club are in the process of replacing the kitchen and once complete the flood doors will be fitted.
- The Play Park has been inspected and there is some damage that requires attention before the new bark can be laid.
- Reeds have confirmed that a cheque is on its way for the back dated rent increase.
- A quote has been received for the maintenance of the sewage pump.

Greens

- The Cricket Club have requested some grass cuts directly with Garden Designs prior to the beginning of the season.
- Cllr Sinclair enquired who owns the BMX area and would it be possible to level the land to produce a seating area overlooking the lake as the area is little used and has become overgrown. Cllr Moran advised that this would not be possible as the area is owned by RK Leisure.

Waterways

- Cllr Sinclair that he is still awaiting the thoughts of other Councillors on the meeting held with Affinity Water before he requests a meeting with Mr Adam Afriyie MP concerning Queensmead Lake. He also stated that a decision needs to be made over the possibility of a £1000 share purchase in Affinity Water.
- No response has been received from Sue Fox with regard to the monies spent on the Wraysbury Drain; the Clerk is to chaise. Cllr Sinclair stated that a sluice is required to improve the water flow.
- The tree trunk blocking a navigation channel by Kingfisher Island has not yet been removed. It was to be removed by the EA (job no. 0144728). The job has now been downgraded following a riparian issue; if ownership can be proved then the responsibility to remove the tree is that of the land owner. The Clerk is to write to S Salmon of the EA.

31/17 WRITTEN REPORTS FROM EXTERNAL GROUP MEMBERS

None

32/17 FINANCE

a) The following payments were approved and the cheques signed accordingly.

| Cheq No | Payee | Budget | Nett | VAT | Gross |
|---------|----------------------|---------------|-------------------|----------------|-------------------|
| 5071 | Staff A | Office | £ 127.46 | £ 2.86 | £ 130.32 |
| | Staff A | Admin | £ 641.57 | | £ 641.57 |
| 5072 | Staff C | Labour | £ 203.20 | | £ 203.20 |
| 5073 | HMRC | PAYE | £ 5.76 | | £ 5.76 |
| 5074 | CANX | | | | |
| 5075 | RC of B Pension Fund | Pension | £ 165.91 | | £ 165.91 |
| 5076 | Your Web Services | Web Site | £ 60.00 | £ 12.00 | £ 72.00 |
| 5077 | SDK | Dog Bins | £ 256.32 | £ 51.26 | £ 307.58 |
| 5078 | D Hughes | Ann Allowance | £ 100.00 | | £ 100.00 |
| 5079 | M Williams | Ann Allowance | £ 100.00 | | £ 100.00 |
| 5080 | A Moran | Ann Allowance | £ 100.00 | | £ 100.00 |
| 5081 | M Lenton | Ann Allowance | £ 100.00 | | £ 100.00 |
| 5082 | CASTME | Magna Carta | £ 500.00 | | £ 500.00 |
| SO | My Controller | Prof Services | £ 30.00 | | £ 30.00 |
| DD | Bank Charges | Admin | £ - | | £ - |
| | Total | | £ 2,390.22 | £ 66.12 | £ 2,456.34 |

b) RFO Update – Approval of the Financial Regulations and Standing Orders

The Financial Regulations will be prepared in time for approval at next month's meeting. The Standing Orders have been amended in light of the last Audit Report; a formal tender is required for works, materials or services over £3000. The amendment was proposed by Cllr Davies, seconded by Cllr Sinclair and agreed to unanimously.

33/17 PLANNING APPLICATIONS

The Parish Council discussed the following applications and made representation to the Local Authority as shown. Being a Member of the Development Control Panel, Councillor J Lenton left the room and took no part in the discussions.

| Application Site | Application No. | Proposal | Summary of Parish Council Comments |
|---|------------------|--|--|
| 8 Lamas Drive Staines TW18 4TS | 17/00137 FULL | Replacement dwelling following demolition of existing dwelling and outbuildings. | No objection subject to compliance with local policies but with some concerns over the finished floor level. |

| Application Site | Application No. | Proposal | Summary of Parish Council Comments |
|--|---------------------------------|--|--|
| 38 Fairfield Approach Wraysbury, Staines TW19 5DS | 16/03989 FULL | Single storey rear extension and new side door. | Objection on the ground of over development having already used allowance in previous extensions. |
| 4 Hythe End Road Wraysbury, Staines TW19 5AR | 17/00147 FULL | Replacement dwelling and garage, new fence to north and east boundaries and associated landscaping following demolition of existing dwelling and garage. | Objection on the grounds of the use of ground raising instead of flood voids and flood arches. |
| 19 Ouseley Road Wraysbury, Staines TW19 5JB | 17/00165 FULL | Part single, part two storey rear extension, enlargement of front dormer windows and alterations to fenestration. | Objection on the ground of over development having already used allowance in previous extensions. |
| The Jays Friary Island Wraysbury, Staines TW19 5JS | 17/00050 FULL | Single storey rear extension (part retrospective) | No objection subject to compliance with local policies. |
| 7 The Avenue Wraysbury, Staines TW19 5EY | 16/02666 FULL (amendment) | Replacement dwelling. | No objection subject to compliance with local policies. |
| Bridgewater Friary Island Old Ferry Drive Wraysbury, Staines TW19 5JS | 17/00444 FULL | Replacement ancillary annex following demolition of existing garage. | No objection subject to compliance with local policies and building not to be occupied separately to main house. Concerns over parking. |

The following items were considered although not included in the agenda and will be included in the agenda for the next meeting for the benefit of public interest and for ratification.

| Application Site | Application No. | Proposal | Summary of Parish Council Comments |
|--|------------------|---|---|
| 18 Waylands Wraysbury, Staines TW19 5DZ | 17/00446 FULL | Single storey front and rear extension, 2 No. rear dormers and 2 No. front roof lights to facilitate a loft conversion, front canopy and alterations to fenestration. | Strongly object. Waylands was a transfer of a permitted building footprint from Ankerwycke Estate with strict controls. Any development is in breach of conditions legally imposed to protect the Green Belt. |
| 18 Waylands Wraysbury, Staines TW19 5DZ | 17/00463 FULL | Two storey rear extension. | Strongly object – as above. |

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|--|---|---|---|
| Magna Carta Cottage Magna Carta Island Magna Carta Lane Wraysbury, Staines TW19 5AF | 17/00294 Listed Building Consent | Consent for single storey 6 No. bedroom dwelling with rooms in loft following demolition of Magna Carta Cottage and garage. | Strongly object on the grounds of being a listed building and the historical importance of the site being within the locality where the Magna Carta was sealed. |
| Magna Carta Cottage Magna Carta Island Magna Carta Lane Wraysbury, Staines TW19 5AF | 17/00293 FULL | Single storey 6 No. bedroom dwelling with rooms in loft following demolition of Magna Carta Cottage and garage. | Strongly object – as above. |

The following item was considered at the last meeting due to time constraints and is included on this agenda for the benefit of public interest and for ratification. The comments were duly ratified.

| Application Site | Application No. | Proposal | Summary of Parish Council Comments |
|---|------------------|---|--|
| 29 Welley Rd Wraysbury, Staines TW19 5DW | 17/00079 FULL | Hip to gable conversion and increased ridge height. First floor front extension to form new gable and enlargement of front dormer. Alterations to first floor rear dormers to convert the rear from a chalet bungalow to a two story dwelling and a single storey rear extension. | Objection on the grounds of the property becoming overbearing and unneighbourly. |

34/17 CHAIRMAN'S REPORT

- Cllr Mrs M Lenton advised that a cheque for £1000 had been gratefully received from Cllr Mrs D Hughes towards the History Club Project in memory of her late husband.
- It was decided that any monies remaining in the Magna Carta Fund should be used to support childcare and support in Wraysbury however, Cllr Lenton decided to open this up to the Borough and awarded the sum of £500 to CASTME, to plan a project promoting science, numeracy and literacy in preschool children in RBWM.
- Cllr Mrs M Lenton reported that she had received numerous derogatory and rude emails concerning the Football Club situation, to which she took great offence, following last month meeting. This included being accused of trying to sell off the Memorial Ground to RK Leisure for personal profit. Both she and Cllr Moran, who had his professional reputation questioned, have sought legal advice.
- The Annual Parish Meeting has been set for the 27th March and following the revival of NAG a representative from the local police force will be ask to speak.

35/17 FULL CONSIDERATION OF NEIGHBOURHOOD PLAN

Cllr Mrs M Lenton stated that the final draft of the Neighbourhood Plan should have now been received by all Councillors, as this was not the case she would ensure it would be emailed through very shortly. It was proposed that all Councillors should convene at 5.15 on 20th March to debate the Plan prior to the next Parish Council Meeting with a request that comments be emailed 2 weeks before the meeting for consideration.

The proposed development site of Coppermill Road has been removed in order to protect the Green Belt.

Cllr Mrs M Lenton offered her thanks to the consultant, Fred Parsons, Dawn Funnel and Lynn Holden for all their work on the Plan. Fred and Dawn are to be invited to the meeting on the 20th. Cllr Larcombe felt that the Plan does not reflect upon or acknowledge what has happened in the past to enable future improvements. Cllr Mr M Lenton advised that issues such as enforcement and travellers are outside the remit of the Plan.

36/17 THE FUTURE OF FOOTBALL IN WRAYSBURY

Cllr Moran gave a full history of the Football Club and its financial difficulties; the amounts owed, the promises of payments that never materialised and the agreed payment plans that were not kept to. In September 13 it was agreed by WPC to write off the debt prior to 2011 leaving a debt of £866.14. Two cheques were received from Wraysbury Village Trust totalling £1000 giving a credit of £133.86, £100 of which covered the rent which then became due.

A new lease was then granted with the water rates and electricity being transferred to the Club leaving the rent of £100pa and the property insurance costs to be paid to the Parish Council.

The insurance premiums have increased over the years due to flood risk and a claim being made. The properties have recently been revalued for insurance purposes and new insurance cover (without flood damage) has been taken out reducing the costs to the leaseholders. The following amounts remain outstanding 2014-15 £946, 2015-16 £986 and Nov 2016 to May 2017 £239.

Wraysbury Village Trust paid the £100 rent for 2016 but refused any further payments to the Club. It was claimed by the Club Manager that the sum of £650 had been paid to the Parish Council by a local charity and suggested that the monies had been misappropriated, this was not the case on both counts. A series of offensive and untruthful emails and Facebook posting followed from Mr Warrington the Club Manager.

Mr Warrington having now discovered the truth of the situation has resigned from the Club and has apologised to the Parish Council.

Cllr Moran has been working with a possible new committee of Mark Foster and Alan Ferguson to take over the running of the Club in a professional manner. The aim of the proposed 5 year plan is to introduce a junior team, create a community team with greater involvement in the Village and take the Club forward.

A letter from Mr Mark Foster was circulated setting out his intentions and commitment to work with the Parish Council to resolve the situation.

Cllr A Davies thanked Cllr Moran for all his work to resolve the situation satisfactorily.

Cllr Mrs L Andrew suggested that Cllr Moran's report be posted on the Parish web site to inform all interested parties.

Cllr Mrs M Lenton stated that the objective was to achieve a properly managed Club that was able to meet its financial obligations and offered football for all. Cllr Moran confirmed that he would sit on the committee to represent the Parish Council.

Mr Jackson confirmed that he would hold back on the freedom of information request in light of Cllr Moran's report.

Mr M Keynes, the Village Hall Manager, voiced his concerns over the language of the players on match days and during training which can be heard with the Village Hall and is not pleasant for customers of the Hall. He also stated that parking can be an issue when there are functions in the Hall when matches are played. Cllr Moran advised that this was as issue for the new committee and hopefully an improved relationship would result.

37/17 THE RIVER THAMES SCHEME

Nothing further to report.

38/17 THE QUEENSMEAD LAKE

Nothing further to report.

39/17 THE PARISH WEB SITE – promotion and updating

Following a meeting between Cllrs Mrs L Andrew and P Lord they intend to update the web site. Cllr Mrs L Andrew suggested that when issues are raised on social media a quicker response is required to prevent an escalation of the situation. She also suggested that the agenda and a summarised version of the minutes be posted on the Parish Facebook page.

40/17 MOTIONS SUBMITTED TO THE MEETING

None.

41/17 ITEMS FOR PLACEMENT ON FUTURE AGENDAS

Report from Mr Tony Robinson from RBWM Highway Inspections and Streetcare
The Memorial Ground Charity Status.
Planning Application No 03/83578 Consent to divert stream – refused

42/17 ANY FURTHER QUESTIONS FROM THE PUBLIC

A member of the public complained about the number of large vans parking for long periods of time in the High Street car park preventing shoppers from parking. Cllr Mrs M Lenton stated that they were aware of the problem and were in discussion with RK Leisure, the land owners, to resolve the issue.

43/17 EXCLUSION OF THE PRESS AND PUBLIC

It was proposed by Cllr A Davies that the press and the public be excluded from the next items on the agenda as the business to be discussed was of a confidential nature and would prejudicially affected by public interest. This proposal was made in accordance with the Public Bodies (admission to meeting) Act 1960. LGA 1972 ss 100 and 106. This was seconded by Cllr G Sinclair and agreed without dissension.

.....Chairman Date

