

At a Meeting of the
COUNCIL for the **PARISH of WRAYSBURY**
held in the Village Hall at 7.30pm on
Monday 20th March 2017

Present: Councillors Mrs M Lenton (Chairman), P Lord, E Larcombe, A Moran, Mrs D Hughes and the Clerk

44/17 APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Mrs L Andrew, G Sinclair, Ms S Nicholls, A Davies, M Williams and J Lenton.

Cllr P Lord had noticed that his name had been omitted from the list of those present at October, November, December and January meetings and wished it to be recorded that he had attended the meetings in question.

45/17 DECLARATIONS OF INTEREST

Cllr E Larcombe stated that his brother is the Chairman of the Village Halls Management Committee who have made a request for financial help for renovations of the hall.

46/17 REPORT FROM MR ROBINSON FROM RBWM HIGHWAYS INSPECTIONS & STREETCARE.

Mr Robinson did not attend the meeting.

47/17 QUESTIONS FROM THE PUBLIC

Mr H Perez stated that there were still considerable parking issues in the Village, particularly at the bend in Coppermill Road and in the High Street. He asked if the issue had been raised with the police at a NAG meeting and what response had been received. Cllr Mrs M Lenton advised that at the last NAG meeting the police had asked for a list of the most important issues affecting the Horton, Wraysbury and Datchet. The next meeting is on the 27th April where the top priorities will be taken on board, parking issues being one of those for all 3 communities. Cllr Lenton advised that community action is being encouraged by the police force but there are issues attached to such action.

Mr Jackson asked how the negotiations with RK Leisure on the future of the Village Shoppers' Car Park are progressing. Cllr Moran advised that negotiations are still taking place and they are now at a point where a document can be drawn up. Cllr Lord requested that Cllr Moran mention to RK Leisure that the surface of the car park is in need of some repair work.

48/17 PLANNING APPLICATIONS

The Parish Council discussed the following applications and made representation to the Local Authority as shown. Being a Member of the Development Control Panel, Councillor J Lenton left the room and took no part in the discussions.

Application Site	Application No.	Proposal	Summary of Parish Council Comments
26 Fairfield Approach Wraysbury, Staines TW19 5DS	17/00604 FULL	Loft conversion with four dormers to each side and increase of roof height by 450mm.	No objection subject to compliance with local policies.
Rose Cottage 12 Feathers Lane Wraysbury, Staines TW19 5AN	17/00637 FULL	Two storey rear and single storey side extensions.	Objection on the grounds of over development in a flood plain; the total foot print increase of 48.75m ² .
4 Fairfield Road Wraysbury, Staines TW19 5DU	17/00577 FULL	Alteration to front elevation to form 3 No. dormers and alterations to pitch roof.	No objection subject to compliance with local policies.

The following item was considered at the last meeting due to time constraints and is included on this agenda for the benefit of public interest and for ratification. The comments were duly ratified.

Application Site	Application No.	Proposal	Summary of Parish Comments
18 Waylands Wraysbury, Staines TW19 5DZ	17/00446 FULL	Single storey front and rear extension, 2 No. rear dormers and 2 No. front roof lights to facilitate a loft conversion, front canopy and alterations to fenestration.	Strongly object. Waylands was a transfer of a permitted building footprint from Ankerwycke Estate with strict controls. Any development is in breach of conditions legally imposed to protect the Green Belt.
18 Waylands Wraysbury, Staines TW19 5DZ	17/00463 FULL	Two storey rear extension.	Strongly object – as above.
Magna Carta Cottage Magna Carta Island Magna Carta Lane Wraysbury, Staines TW19 5AF	17/00294 Listed Building Consent	Consent for single storey 6 No. bedroom dwelling with rooms in loft following demolition of Magna Carta Cottage and garage.	Strongly object on the grounds of being a listed building and the historical importance of the site being within the locality where the Magna Carta was sealed.
Magna Carta Cottage Magna Carta Island Magna Carta Lane Wraysbury, Staines TW19 5AF	17/00293 FULL	Single storey 6 No. bedroom dwelling with rooms in loft following demolition of Magna Carta Cottage and garage.	Strongly object – as above.

49/17 PLANNING APPLICATION No 03/83578

Cllr Larcombe reported that although the planning application by Ardmore Group in March 2003 to divert the stream at the British Contractors Plant Site, Hythe End, Feathers Lane, Wraysbury was refused by RBWM on 21st July 2003 the works have been carried out. The Clerk is to write to RBWM Enforcement Department.

50/17 COUNCIL MINUTES

The minutes of the meeting of the Parish Council held on Monday 20th February 2017 were, following the removal of Dawn Funnell's name as a member of the newly formed football committee (at Mrs Funnell's request), agreed and signed as a correct.

51/17 ACTIONS AND MATTERS ARISING

Cllr Lord asked if all the questions posed to Affinity Water with regard to Queensmead Lake had been answered. The Clerk confirmed that a response had been received and forwarded to Cllr Sinclair for consideration.

Cllr Lord also asked if action was being taken following his report on the state of the verges. Cllr Mrs M Lenton confirmed that following an inspection of the Village with the RBWM Chief Engineer a programme of work is to be scheduled.

Cllr Lord requested an update on Cllr Moran's Land Registry Search for areas owned by the Parish Council. Cllr Moran advised that all areas other than the bunded verge area between 94 & 96 Welley Road are registered. The Borough states this area is owned by the Parish but is not recorded as such on the Land Registry.

Cllr Mrs D Hughes questioned the ownership of the piece of land behind Concord Garage that has currently been the subject of fly tipping. The land is not owned by Concord Garage nor is it part of Highways making it difficult to access who is responsible for clearing the rubbish.

The Clerk advised that a reply had been received from Ms S Fox with regard to the works carried out on the Wraysbury Drain but with no costing details as requested. Cllr Moran raised his concerns that having been told by Ms Fox that works had been carried out under a contract basis she now states that the work was 'paid on a dayworks rate'. The Clerk is to write to Ms Fox to express the concerns of the Parish Council.

The Clerk advised that a new contractor has been appointed to collect the dog bin waste from 1st April. The quote is higher than previously paid; £2745.60 pa instead of £1845 pa but the previous contractor was only charging for 9 of the 11 bins and they were due to raise their prices.

The Clerk advised that a reply had been received from Scott Salmon with regard to the fallen tree blocking the navigation channel. He stated that 'the ops team have determined it is the responsibility of the riparian owner of the land'.

52/17 COMMUNICATIONS AND CORRESPONDENCE

Cllr Mrs M Lenton advised that a reply had been received from the Secretary of State concerning the EA's regulation of the waste site operated by Fowles Crushed Concrete. It gave a history of events, apologised for not notifying the Parish Council of the withdrawal of notices and Stated that the EA would be happy meet with the Parish Councillors to aid communication. The Clerk is to accept the offer.

Cllr Mr M Lenton advised that the EA – Deployment of temporary defences in Wraysbury are to contact land owner to gain access to identify areas where enabling works may be required. The Clerk is to invite the EA to attend the Annual Parish Meeting next Monday.

53/17 REPORTS FROM BOROUGH COUNCILLORS

Apologies were received from Cllr J Lenton, Cllr M Lenton advised that;

- Cllr J Lenton has been consulted on the provision of double yellow lines on both sides of the road between from Datchet to Wraysbury Roundabout. He does not support the proposal as he feels that the cost is unmatched by the benefit. There is also concern that this may result in the problem being moved further down the road.

54/17 REPORTS FROM LEAD MEMBERS

Properties

- The Cricket Club have completed the works to the kitchen and the flood doors will be fitted within the next couple of weeks.
- The Play Park has been inspected and there has been some vandalism to the small slide; panels need to be replaced. The new bark is to be laid by the Venture Scouts for a donation to their ski trip fund.
- R K Leisure have confirmed that if submitted a new licence for the Shoppers' Car Park will be approved. Cllr Moran is looking into the legalities of moving the height restriction barrier from the rear to the front of the car park to prevent the use of the car park by large vans.
- The first meeting of the new Football Club is likely to be in the beginning of May. The notice to quit still stands pending the appointment of the new committee.

Greens

Nothing to report.

Waterways

- Cllr Larcombe stated that work needs to continue on the Wraysbury Drain.

55/17 WRITTEN REPORTS FROM EXTERNAL GROUP MEMBERS

None

56/17 FINANCE

a) The following payments were approved and the cheques signed accordingly.

Cheq No	Payee	Budget	Nett	VAT	Gross
5083	Staff A	Office	£ 129.83		£ 129.83
	Staff A	Admin	£ 641.57		£ 641.57
5084	Staff C	Labour	£ 203.40		£ 203.40
5085	HMRC	PAYE	£ 5.56		£ 5.56
5086	RC of B Pension Fund	Pension	£ 165.91		£ 165.91
5087	Affinity Water	Property	£ 105.55		£ 105.55
5088	SSE	Property	£ 354.42	£ 17.72	£ 372.14
5089	Village Hall	History Group	£ 30.00		£ 30.00
		NHPL	£ 42.00		£ 42.00
5090	J Slater	NHPL	£ 2,712.50		£ 2,712.50
5091	P Lord (Projectorshop 24)	Office	£ 240.43	£ 48.09	£ 288.52
SO	My Controller	Prof Services	£ 30.00		£ 30.00
DD	Bank Charges	Admin			
	Total		£ 4,661.17	£ 65.81	£ 4,726.98

b) RFO Update – Approval of the Financial Regulations and Standing Orders

Cllr P Lord circulated the proposed Financial Regulations and explained amendments made. The adoption of the new Financial Regulation was proposed by Cllr Mrs D Hughes, seconded by Cllr A Moran and approved unanimously.

The Clerk advised that although the precept for next year had been approved, the figures needed to be minuted; the precept is to rise by 9.82% from £66200 to £72700 giving a total neutral budget for the next financial year of £81394. Ratification of the figures was proposed by Cllr Mrs D Hughes, seconded by Cllr Mrs M Lenton and voted for unanimously.

The Clerk advised that a request had been received by the Village Halls Management Committee for a donation of £6000 towards proposed repair works. She explained that the sum of £2300 had been allocated to Village Hall Repair Fund for the next financial year. The previous year the sum of £4500 had been awarded due to the VAT situation, but it was stated at the time that this was a one off amount. She was concerned where any additional monies were to come from now the budget for 2017/18 had been set. It was decided that the Village Halls Committee should be requested to produce 3 quotes for any works to be done and the request would be considered at that point. It was felt that all works need to be prioritised following the recent installation of new automatic doors and an entrance canopy when more essential work on the roof is required. Cllr A Moran, the council representative on the committee, had expressed his concerns but felt he was the lone voice of reason. Cllr Mrs M Lenton stated that the committee must note that Cllr Moran represents the Parish Council.

57/17 CHAIRMAN'S REPORT

- Cllr Mrs M Lenton advised that as a Borough Councillor Cllr J Lenton has a budget of £750 to spend within the community and was considering a donation to Age Concern who either need to buy or lease a new bus.
- Cllr Mrs M Lenton reported that she had attended a meeting on recycling and waste. Residents will be asked to show id to enter the Stafferton Way site as from 1st April. Textiles are now to be collected. Also Cllr Lenton has arranged for a Christmas tree recycling service to be set up in the Village Car Park.

58/17 APPRAISAL OF COUNCILLORS

Cllr Mrs M Lenton proposed that the Clerk, Councillors and the Chairman all receive appraisals. The process will start with the Clerk being asked to complete a self-appraisal form. Cllr Moran stated that all staff should be considered including Mr Keynes.

59/17 THE NEIGHBOURHOOD PLAN

Following a meeting earlier this evening of the Parish Councillors and the steering committee the Neighbourhood Plan was ratified subject to some minor adjustments and now the decision of Horton Parish Council is required.

60/17 THE RIVER THAMES SCHEME

The River Thames Report was circulated by Cllr Larcombe.

61/17 THE QUEENSMEAD LAKE

Nothing further to report.

62/17 THE MEMORIAL GROUND CHARITY STATUS

The Memorial Ground charity status has been registered in the name of Cllr P Lord as there was insufficient time to register it in the name of the Parish Council. A diary note will be made so that this can be altered next year.

63/17 MOTIONS SUBMITTED TO THE MEETING

None.

64/17 ITEMS FOR PLACEMENT ON FUTURE AGENDAS

Parish Surgery
305 Bus Route
1 Station Road
Land Behind Concord Garage
Pathway No 4
Televising Future Meetings

65/17 ANY FURTHER QUESTIONS FROM THE PUBLIC

The Chairperson of the Datchet Neighbourhood Plan Steering Group came to get an understanding of other Parish Council's Neighbourhood Plans and to see Mr T Robinson; she requested that we inform her should his visit be rescheduled.

43/17 EXCLUSION OF THE PRESS AND PUBLIC

It was proposed by Cllr A Davies that the press and the public be excluded from the next items on the agenda as the business to be discussed was of a confidential nature and would prejudicially affected by public interest. This proposal was made in accordance with the Public Bodies (admission to meeting) Act 1960. LGA 1972 ss 100 and 106. This was seconded by Cllr G Sinclair and agreed without dissension.

.....Chairman Date