

At the Annual Meeting of the  
**COUNCIL** for the **PARISH of WRAYSBURY**  
held in the Village Hall at 6.30pm  
**Monday 15<sup>th</sup> May 2017**

**Present:** Councillors Mrs M Lenton (Chairman), P Lord, E Larcombe, A Moran, Mrs D Hughes, A Davies, G Sinclair, Ms S Nicholls, M Williams, Mrs L Andrew, J Lenton and the Clerk

**87/17 APOLOGIES FOR ABSENCE**

Apologies for late arrival were received from Cllrs Mrs L Andrew and J Lenton.

**88/17 APPOINTMENT OF CHAIRMAN AND VICE CHAIRMAN FOR THE YEAR 2017-18**

Nominations were sought for the position of Chairman of the Parish Council.

In a motion by Cllr P Lord and seconded by Cllr A Davies, it was proposed that Cllr Mrs M Lenton be nominated as Chairman of the Council. There being no other nominations, she was duly elected (unanimously).

Nominations were sought for the position of Vice-Chairman of the Parish Council.

In a motion by Cllr Mrs D Hughes and seconded by Cllr M Williams, it was proposed that Cllr P Lord be nominated as Vice-Chairman of the Council. There being no other nominations, he was duly elected (unanimously).

**89/17 ELECTION OF LEAD MEMBERS AND DEPUTY LEAD MEMBERS AND OTHER PARISH APPOINTMENTS**

Nominations were sought for the Lead Member and Deputy Lead Members. In all cases, the appointments were made unanimously.

**Planning**

Lead Member            Councillor Mrs Hughes was proposed by Cllr A Davies and seconded by Cllr A Moran.

Deputy                    Councillor P Lord was proposed by Cllr A Davies and seconded by Cllr A Moran.

**Properties**

Lead Member            Councillor A Moran was proposed by Cllr A Davies seconded by Cllr Mrs M Lenton.

Deputy                    Councillor Ms Nicholls was proposed by Cllr A Davies and seconded by Cllr A Moran.

## **Greens**

Lead Member Councillor M Williams was proposed by Cllr A Davies and seconded by Cllr A Moran.

Deputy Councillor Ms S Nicholls was proposed by Cllr A Davies and seconded by Cllr A Moran.

## **Watercourses and Flooding**

Lead Member Councillor G Sinclair was proposed by Cllr A Davies and seconded by Cllr A Moran.

Deputy Councillor E Larcombe was proposed by Cllr A Davies and seconded by Cllr A Moran.

## **Community Resilience, Infrastructure and Communications**

Lead Member Councillor M Williams was proposed by Cllr A Davies and seconded by Cllr A Moran.

Nominations were also sought for two Working Groups.

**Premises Working Group** – Councillors Mrs M Lenton, Moran and Williams.

**Finance Working Group** – Councillors Mrs M Lenton, Davies, Mrs Hughes, Moran, Sinclair and Williams.

Nominations were also sought for Other Appointments.

**District Association of Local Councils** – Cllrs P Lord and Mrs Hughes

**LAANC** – Cllr Davies

**DHW Neighbourhood Action Group** – Cllrs Mrs M Lenton, P Lord, G Sinclair and J Lenton.

**RBWM Flood Forum** – Cllrs Moran and Williams

**RBWM Aviation Forum** – Cllrs J Lenton and a Davies

**Wraysbury Parochial Charities** – Cllrs Ms S Nicholls and G Sinclair

**Wraysbury Village Hall** – Cllr Moran

**Horton and Wraysbury Neighbourhood Plan** – Cllrs Lord, Mrs M Lenton and Mrs Hughes

**Parish Paths** – Cllr Ms Nicholls

**Wraysbury Voluntary Care** – Cllr M Williams

## **90/17 COUNCILLORS DECLARATION OF INTEREST AND ACCEPTANCE FORMS**

Declaration of acceptance forms were circulated for completion.

## **91/17 DECLARATIONS OF INTEREST**

None received.

## **92/17 REPORT FROM THE EA ON THE HYTHE END WASTE TRANSFER SITE.**

The report is to be delayed until the next meeting due to purdah.

## **93/17 QUESTIONS FROM THE PUBLIC**

There were no questions.

## **94/17 PLANNING APPLICATIONS**

The Parish Council discussed the following applications and made representation to the Local Authority as shown. Being a Member of the Development Control Panel, Councillor J Lenton left the room and took no part in the discussions.

Application Site	Application No.	Proposal	Summary of Parish Council Comments
<b>8 Lammas Drive Wraysbury, Staines TW18 4TS</b>	17/01166 FULL	Proposed replacement dwelling following demolition of existing dwelling and outbuildings.	No objection subject to compliance with local policies and the retention of all trees.
<b>3 Ouseley Road Wraysbury, Staines TW19 5JB</b>	17/01099 FULL	Two storey side/rear extension and alteration to existing porch following demolition of garage.	No objection subject to compliance with local policies.
<b>34 Ouseley Road Wraysbury, Staines TW19 5JA</b>	17/01278 FULL	Retention of front boundary treatment	No objection subject to compliance with local policies as this complies with previous objections.

The following item was considered although not included in the agenda and will be included in the agenda for the next meeting for the benefit of public interest and for ratification.

Application Site	Application No.	Proposal	Summary of Parish Council Comments
<b>6 Lammas Drive Wraysbury, Staines TW18 4TS</b>	17/01427 FULL	Single Storey side extension and car port.	No objection subject to compliance with local policies.

- Concorde Garage – Cllr Mrs M Lenton thanked Cllr A Moran along with Mr Cribbins and Mr Perez for attending and speaking at the planning panel meeting.  
Cllr Mr M Lenton advised that he monitoring officer had since decided that there would be no further objections to herself and Cllr J Lenton speaking at planning panel meetings.  
Cllr Moran advised that following the site visit the application has been approved despite several flaws in the plan; the number of car parking spaces required was calculated on the gross area not the net retail area as per normal, also an access sweep area of only 3.6 m (3.9m being the normal minimum).

Cllr M Williams asked if a residential development had been considered. Cllr A Moran advised that a previous application had been turned down and the developer had no interest in such a development. Building will not commence until a pre let agreement had been secured.

## **95/17 COUNCIL MINUTES**

The minutes of the meeting of the Parish Council held on Thursday 20<sup>th</sup> March 2017 were, following some minor adjustments, agreed and signed as a correct.

## **96/17 ACTIONS AND MATTERS ARISING**

- Parish surgery – Cllr P Lord reported that it had been quiet but would continue with the initiative. He thanked Cllr Ms S Nicholls for stepping in when he was on holiday.
- 1 Station Rd –Cllr Lord stated that the owners of The Perseverance had expressed an interest in the property for a B & B. The Borough is to be questioned on the options available when dealing with such properties.
- Televising Future Meetings – Cllr Mrs L Andrews suggested two options; to stream live via Facebook or film and later upload – allowing for any editing. Cllrs Ms S Nicholls and Mrs Hughes both stated that they would object to being videoed. Cllr A Moran advised that The Openness of Local Government Regulations 2014 allows for members of the public to record meetings. Cllr A Davies considered that by recording the meetings the Parish Council would gain strength and protection especially in light of some recent unfounded accusations. Cllr M Williams suggested that Twitter rather than Facebook could be used for an audio recording as used by the Borough. Cllr Mrs L Andrew advised that Periscope on Twitter is being discontinued. Cllr E Larcombe suggested a gradual introduction by initially making an audio recording which is stored. Cllr L Andrew is to report back at the next meeting with the various options available.
- Planning App 03/83578 – Mr Benzie, planning enforcement officer, carried out a site visit and is of the opinion that no works have been carried out to either the existing stream, or the route to divert the stream as proposed. The file has been closed.
- Wraysbury Drain – Sue Fox had been contacted again with regard to the breakdown of monies so far spent on clearing the Drain. She states that she is unable to supply further information. A freedom of information request is to be made to the RBWM.

## **97/17 COMMUNICATIONS AND CORRESPONDENCE**

- Cllr Mrs M Lenton had received a letter from the National Trust inviting local people to consultation events for the Runnymede Explore HLF Project affecting both Runnymede and Ankerwycke. A bridge and a ferry are being considered along with improved community activities. Cllr Ms S Nicholls is to attend.

## **98/17 REPORTS FROM BOROUGH COUNCILLORS**

None due to purdah.

## **99/17 REPORTS FROM LEAD MEMBERS**

### **Properties**

- The Play Park – following the vandalism of the gate which resulted in a child being injured the gate has now been repaired. Following the RoSPA report the park has been graded as medium risk. The following items need attention; repair of steps, nets and mats, trip hazard at entrance. Also the trim trail is reaching the end of its life as the wooden posts are beginning to rot at ground level. Cllr A Moran is to investigate the possibility of CIL monies being available for park maintenance following the Concorde Garage development. Cllr J Lenton has also allocated his £750 allowance to park renovations. Cllr G Sinclair raised the issue of the gap in the fence which he considered a potential risk considering its proximity to the main road.
- Gym Equipment – Cllr A Moran advised that there are various different options from simple wooden equipment to moving metal kits. Some issues that need to be considered are the insurance and maintenance costs and possibly some fencing for child safety reasons. Cllr Mrs L Andrew was concerned that it would be an expensive project that may not get a great deal of use. She to assess public opinion via Facebook.
- The Football Club – the new manager has taken over and all outstanding debts to the Parish Council have been paid. The Club has requested that the Parish Council audit their accounts. Cllr Moran advised that the pitch is in need of some maintenance and as a result of the Club's new league position the dugouts need improving and a safety barrier erected. The flood lighting is to be looked at with a view to reinstating. The changing rooms need refurbishment as rot is spreading from the attached fairs hut. A new barrier may provide advertising revenue for both the Football Club and the Parish Council. The Club is looking to introduce both a youth and veteran side. They are also considering if a new all-weather pitch/basketball court could be built where the old basketball court is. The Club is in talks with a view to a possible finance deal as this scheme is likely to cost in the region of £150,000.
- Car Park Lease – Cllr Moran advised that documents have been exchanged and he is waiting to hear from RK Leisure.
- Flood Gate – the order has been placed.
- Electrical Test – this is to be carried out for all buildings shortly.

### **Greens**

- Following a complaint concerning the trees opposite no.23 The Green an inspection has been carried out by Garden Designs. A quote has been received for £1190 to thin the trees out and lift the crown. This was approved by the Parish Council.

### **Waterways**

Cllr Sinclair stated that the Wraysbury Drain was likely to remain dry until the practise of dry digging for ballast in the area finishes. This is where the water is pumped out prior to digging so reducing the water table.

## **100/17 WRITTEN REPORTS FROM EXTERNAL GROUP MEMBERS**

None

## 101/17 FINANCE

a) The following payments were approved and the cheques signed accordingly

Cheq No	Payee	Budget	Nett	VAT	Gross
5101	Staff A	Office	£ 185.27	£ 12.83	£ 198.10
	Staff A	Admin	£ 642.53		£ 642.53
5102	Staff C	Labour	£ 208.00		£ 208.00
5103	Garden Designs	Greens	£ 723.15	£ 144.63	£ 867.78
	Garden Designs	Greens	£ 210.00	£ 42.00	£ 252.00
5104	Zurich	Insurance	£ 2,634.16		£ 2,634.16
5105	Village Hall	HWNP	£ 21.00		£ 21.00
5106	ROSPA	Prof Services	£ 91.00	£ 18.20	£ 109.20
5107	RC of B Pension Fund	Pension	£ 209.41		£ 209.41
SO	RBWM Rates	Property	£ 37.00		£ 37.00
SO	My Controller	Prof Services	£ 30.00		£ 30.00
DD	Bank Charges	Admin			
	Total		<b>£ 4,991.52</b>	<b>£ 217.66</b>	<b>£ 5,209.18</b>

- b) The Annual Governance Statement – the statement was circulated and was proposed as an accurate account of the control systems in place by Cllr A Davies, seconded by Cllr J Lenton and agreed to unanimously.
- c) Accounting Statements 2016/17 – the statement was circulated and was proposed as an accurate statements of the Parish Council accounts by Cllr M Williams, seconded by Cllr Ms S Nicholls and agreed to unanimously.

## 102/17 CHAIRMAN'S REPORT

- Cllr Mrs M Lenton advised that the History Group is aiming to publish a book in time for the November 2018 celebrations. Cllr Moran suggested that the Memorial Gate should undergo some restoration before the celebrations. An oak sapling from Sherwood Forest is to be planted. The Football Club will play a match in keeping with the era. This will be followed by a tea party with entertainment before the beacon is lit.
- Fairs – the Summer Fair is on June 17<sup>th</sup>, Cllrs Mrs M and Mr J Lenton will be opening the fair. They will be unable to attend the Garden Party in September but Cllr Mrs Lenton urged other Councillor to attend and represent the Parish Council. The Christmas Fair is to go ahead again this year on 9<sup>th</sup> December.
- Cllr Mrs M Lenton has received a draft letter to Cllr S Dudley requesting a postponement of the publication of the Borough Plan due to concerns over the lack of consultation between RBWM and Parish Councils. Cllr Mrs M Lenton is reluctant to sign at the moment due to the grammatical errors in the letter along with her wish to consult other Parishes.



