

At the Meeting of the
COUNCIL for the **PARISH of WRAYSBURY**
held in the Village Hall at 6.30 pm
Monday 16th October 2017

Present: Councillors Mrs M Lenton (Chairman), P Lord, J Lenton, E Larcombe, A Moran, Mrs D Hughes, Ms S Nicholls, Mrs L Andrew, G Sinclair, M Williams, A Davies and the Clerk.

193/17 APOLOGIES FOR ABSENCE

None were received.

194/17 DECLARATIONS OF INTEREST

Cllr A Davies declared an interest in planning applications 17/02888 and 17/02889 – Concorde Garage site and took no part in any discussions. Cllr J Lenton being a Member of the Development Control Panel, Councillor took no part in any discussions on the RK Leisure presentation.

195/17 PRESENTATION BY RK LEISURE

A brief history and list of the achievements of RK Leisure was given followed by details of the intended development of Wraysbury 1 and Wraysbury 2 as per the brochure as circulated to all Councillors;

- Wraysbury 1 – 28 wooden lodges, 20 small housing units and a Carp Museum
- Wraysbury 2 – a café boathouse with public access and car parking for 35 cars, a foot path around the divided lake, bird hides & picnic areas, 13 eco homes and 9 courtyard homes.
- Horton Complex – 14 eco homes, 5 courtyard homes, a restaurant with spa facilities.

Mr R Khalili of RK Leisure and the consultant stated that they had been in discussions with the EA with regard to the flood relief scheme and Natural England in light of the SSSI designation of the site. They considered that the proposals would comply with the Neighbourhood Plan in that 50 to 60% of the proposed properties would be small housing suitable for the elderly and young. Furthermore the scheme would open up the area to the public with a circumnavigating footpath and picnic areas and also increase the availability of parking in the Village centre. Cllr Mrs M Lenton thanked Mr Khalili and his team for their presentation but advised that any questions or comments from the Parish Council at this stage may prejudice any future planning application representations.

196/17 PRESENTATION ON THE COLNE VALLEY LANDSCAPE SCHEME

Ewa Prokop, program manager of the Colne Valley Landscape Scheme advised that they are in the development stage of the Heritage Lottery Funded project which includes 21 projects under 4 programmes. She went on to describe the 5 projects that she felt would be of most interest;

- Your Village/Town in the CVP – to inform residents of the local green spaces through paths, signage and guided walks and the enhancement of paths.

- Colne Valley Trail – create 3 sections to link Colnebrook via Wraysbury to Ankerwycke and Colnbrook to Staines.
- Walks Through a Changing Landscape – produce a guide book and arrange guided walks to highlight the history of the landscape.
- Flowing through the Colne – educational and community activities.
- Spatial Vision – a vision for the future of the area both long and short term.

Ewa went on to explain that the majority of the costs were to be financed by the Heritage Lottery Fund who had sent aside the funds and that a bid document is to be submitted in February 2018. Cllr Mrs M Lenton thanked Ewa for her time and stated that she had given the Parish Council much to think about.

197/17 QUESTIONS FROM THE PUBLIC

Mr H Perez advised that he had contacted both Network Rail and Southwest Trains concerning the insecure fencing at Wraysbury Station. The responsibility to repair the fence is currently in dispute and he will advise the Parish Council once a resolution has been reached.

Mr Perez asked why the subject of CCTV was not on the agenda. Cllr Mrs M Lenton advised that RBWM were currently look at a new system and would be reporting back to the Parish Council once they had reached a conclusion.

Mr F Parsons asked if there had been a response from RBWM with regard to the request for works to be carried out to the highways around the Village. Cllr Mrs M Lenton advised that the issue was raised at the recent Parish Visit from RBWM.

198/17 PLANNING APPLICATIONS

The Parish Council discussed the following applications and made representation to the Local Authority as shown. Being a Member of the Development Control Panel, Councillor J Lenton left the room and took no part in the discussions.

Application Site	Applicati on No.	Proposal	Summary of Parish Council Comments
Ruhesa 96 Ouseley Road Wraysbury, Staines. TW19 5JH	17/02819 FULL	Replacement dwelling following demolition of the existing dwelling and garage.	No objection subject to compliance with local policies.
Concorde Garage 31 Windsor Road Wraysbury, Staines TW19 5DE	17/02888 FULL	Consent to display one external illuminated fascia (S1), three non-illuminated wall mounted (1xS2, 2xS5), one internally illuminated projecting sign (S3), five wall mounted poster cases (S4) sign, two window panels (W1) and two non-illuminated projecting signs (1xPP, 1xLT)	Objection on the grounds of lack of information with no elevation drawings with proposed signage. Also conflicting opening times displayed. Called in.
Concorde Garage 31 Windsor Road Wraysbury, Staines TW19 5DE	17/02889 FULL	Consent to display one externally illuminated totem sign.	Objection on the grounds that the totem sign is located in an area reserved for landscaping. Also the incorrect opening times are displayed. Called in.

42 Old Ferry Drive Wraysbury, Staines TW19 5JT	17/02862 FULL	Construction of 4 x bedroom dwelling following demolition of existing bungalow.	No objection in principal however there are concerns as to whether the neighbours are overlooked from the side elevations.
16 Waylands Wraysbury, Staines TW19 5DZ	17/02899 FULL	New front canopy and x1 rear facing dormer.	Objection on the ground of breach of the original covenant that was applied to this development.
Rose Cottage, 12 Feathers Lane, Wraysbury, Staines TW19 5AN	17/02890 FULL	Construction of rear dormer and roof extension to form additional first floor habitable accommodation and alterations to front and side fenestration.	No objection subject to compliance with local policies.
64 Welley Road Wraysbury, Staines TW19 5EP	17/03025 FULL	Garage conversion into habitable accommodation.	No objection subject to compliance with local policies.

The following items were considered between meetings due to time constraints and were included in the agenda for the benefit of public interest and for ratification.

Application Site	Application No.	Proposal	Summary of Parish Council Comments
29 Wraysbury Road Wraysbury, Staines TW18 4TZ	17/02735 FULL	Single storey rear extension, first floor side/rear extension and alterations to fenestration.	No objection subject to compliance with local policies and approval from Highways DC with regard to car parking spaces.
8 The Island Wraysbury, Staines TW19 5AS	17/02754 FULL	Increase height of dwelling house by 1.37m, alterations to fenestration and existing roof.	Objection on grounds of the plans not being on the same scale and therefore a direct comparison cannot be made.

The following item was considered although not included in the agenda and will be included in the agenda for the next meeting for the benefit of public interest and for ratification.

Application Site	Application No.	Proposal	Summary of Parish Council Comments
20 Gloucester Drive Wraysbury, Staines TW18 4TY	17/03055 FULL	Construction of a single storey rear and two storey side extension with hip to gable roof over, front gable roof, roof lights and alterations to driveway and fenestration.	Objection on the grounds of overdevelopment in a flood plain – a proposed increase of 82m ² .

199/17 COUNCIL MINUTES

The minutes of the meeting of the Parish Council held on Monday 18th September 2017 were, following a minor alteration, agreed and signed as correct.

200/17 ACTIONS AND MATTERS ARISING

- Flood Plan – Cllr Moran and Cllr William are to submit a revised draft to the next Parish meeting.
- Old Mill Place Footpath – Cllr Mrs D Hughes advised that the footpath had never been finalised by the Borough.
- Wraysbury Drain – The Clerk is still waiting for a response from Craig Miller and Ben Smith of RBWM regarding the Drain. Cllr J Lenton will take on the issue.
- Tree in the Navigable stretch of the Thames – The Clerk has received a reply from Barry Russell of the EA stating that the tree will be removed.
- Parking Ouseley Rd – The Clerk is awaiting to hear from the school re dates for a meeting to discuss the issue. Cllr Mrs L Andrew has some suggestions to improve the issue of parking that she would like to put to them.
- Litter and dog bins – There are 11 dog bins which are emptied weekly and 6 litter bins, 2 of which are in good order and 4 which need replacing. Cllr Williams is to seek quotes to replace the 4 and to provide an additional 4 litter bins on and around the Memorial Ground.
- Land Adjacent to the Tanning Shop – the owner is now in the process of removing the hard-core from the site following intervention by the Borough. Cllr Sinclair reported that the owner is now finding it difficult to find somewhere to dispose of the rubble.

201/17 COMMUNICATIONS AND CORRESPONDENCE

- Natural England – The Clerk was advised that NE are discussing management options of the SSSI site to restore the habitat of the Great Green Bush Cricket.
- Parish Paths Initiative - a grant is available to promote the use of public pathways. Cllr S Nicholls is to complete the necessary form to apply for funding for the production and printing of 1000 information leaflets for circulation.

202/17 REPORTS FROM BOROUGH COUNCILLORS

Cllr J Lenton advised that Cllr David Coppinger is now the Lead Member for Planning at the Borough. He also advised that the Borough is consulting with other Boroughs with the aim of fund raising for the River Thames Project.

203/17 REPORTS FROM LEAD MEMBERS

Properties

- Car Park Lease – Cllr Moran advised that he is still waiting for the new lease from RK Leisure.
- The Play Park – the suppliers have still not reported back on the cost of replacing the rotten trail posts.
- Garage Extension - Cllr Moran presented a plan for the proposed garage extension which, following the finance meeting, includes a Parish Office, store rooms, a meeting room and a public toilet. It was proposed by Cllr Davies, seconded by Cllr Mrs D Hughes and voted for unanimously that Cllr Moran should take the idea to a feasibility stage.
- The Community Building – quotes are to be sought to carry out repair works to the guttering and tiling. The Scouts are to undertake some internal repairs as per the lease.

- The Football Club – the club has ordered some new flooring which will be paid for by the Parish Council; £500 being set aside in the budget.
- The Cricket Club – wish to extend the balcony and are in the process of having plans drawn up.
- The Bowls Club – a request has been received to position a memorial bench for the late Mr Pearce in the grounds of the Club, this was approved by the Parish Council.

Greens

- In preparation for the 2018 celebrations and the rejuvenation of the Memorial Gates Cllr Williams has sought quotes from Garden Designs to clear the area of overgrow vegetation - £240. With a further £2625 to place gravel setts 2 metres either side of the gate and lay a gravel driveway. The Memorial Garden is also to be tidied up at a cost of £230. A suitable area on the Memorial Ground has been found for the oak sapling.
- An area of concrete by the Village Car Park is breaking up due the soil beneath being eroded and has created a trip hazard. Cllr Williams is to investigate.

Waterways

- Cllr Mrs D Hughes was in receipt of a Surrey County Council leaflet entitled 'Living on the Edge' which advised riparian owner how they should look after the waterways on the boundaries of their properties. Cllr Williams is to use it for an article in the Wraybury News.

204/17 WRITTEN REPORTS FROM EXTERNAL GROUP MEMBERS

None were received.

205/17 FINANCE

a) The following payments were approved and the cheques signed accordingly

Cheq No	Payee	Budget	Nett	VAT	Gross
5157	Staff A	Office	£ 105.01		£ 105.01
	Staff A	Admin	£ 725.02		£ 725.02
5158	Staff C	Labour	£ 208.00		£ 208.00
5159	RC of B Pension Fund	Pension	£ 215.26		£ 215.26
5160	HMRC	Admin	£ 12.00		£ 12.00
5161	Garden Designs	Greens	£ 734.15	£ 146.83	£ 880.98
	Garden Designs	Greens	£ 669.15	£ 133.83	£ 802.98
	Garden Designs	Greens	£ 255.00	£ 51.00	£ 306.00
5162	D Funnell	HWNP	£ 19.58	£ 3.33	£ 19.97
5163	Affinity Water	Property	£ 241.94	£ -	£ 241.94
5164	Tbs Hygiene	Dog Bins	£ 220.00	£ 44.00	£ 264.00
5165	Parochial Char	Refund Don	£ 1,000.00		£ 1,000.00
SO	RBWM Rates	Property	£ 37.00		£ 37.00
SO	My Controller	Prof Services	£ 30.00		£ 30.00
DD	Bank Charges	Admin			
	Total		£ 4,472.11	£ 378.99	£ 4,848.16

The Clerk advised that NALC had confirmed that members' allowances should be passed through the council's payroll to avoid being viewed as tax evasion. It was agreed that in future Lead members should present invoices for expenses such as ink cartridges and paper used in the process of their roles.

206/17 CHAIRMAN'S REPORT

Cllr Mrs M Lenton reported that she had the wreath for Remembrance Sunday but due to their Mayoral duties neither she nor Cllr J Lenton would be able to attend. Cllr P Lord is to lay the wreath on behalf of the Parish Council this year.

Cllr Mrs M Lenton also took the opportunity to invite all the Councillors to 2 events being hosted by the Major and Mayoress; a tea party and a dinner.

207/17 THE NEIGHBOURHOOD PLAN

Cllr Mrs M Lenton advised that the steering Group is still awaiting the comments of Robert Patterson from RBWM on the Plan before submission. The delay has been brought to the attention of Alison Alexander. Mr F Parsons of the Steering Group is write to Mr Patterson with a copy to Cllr D Coppinger the new Member for Planning.

208/17 THE BOROUGH PLAN

Cllr Mrs M Lenton advised that the response as agreed, although not unanimously, at the last Parish meeting has been submitted to the Borough.

209/17 THE PARISH VISIT

Cllr Bateson, Alison Alexander and Andy Jeffs of RBWM met Cllrs Mrs M Lenton, P Lord, A Moran, M William, Mrs D Hughes, G Sinclair and the Clerk on 10th October where a number of local issues were discussed. The Borough are keen to improve communications between themselves and the Parish Councils and to that end further meetings are to be held in the future.

210/17 THE WINDSOR AND MAIDENHEAD ELECTORAL REVIEW

The Local Government Boundary Commission is carrying out a review of the ward boundaries and as a result the number of Ward Councillors is to be reduced from 57 to 45. The consultation is now open and closes on 4th December. All Councillors are to investigate the proposals and the subject will be fully discussed at the next Parish meeting.

211/17 METHODS OF RECORDING PARISH MEETINGS

Cllr M Williams advised that Phillips are offering a free 30 day trail of a dictation system. It was agreed that he should arrange for the system to trialled at the next Parish meeting

212/17 THE RIVER THAMES SCHEME

Cllr Larcombe had attended a Regional Flood and Coastline Conference where he submitted his views on the River Thames Scheme but felt they were largely ignored. Surrey County Council are to submit a report to the Cabinet on 31st October, they are looking to raise £200 million. Cllr J Lenton stated that a new idea of a flood levy on housing which is likely to flood has been proposed. The River Thames Scheme is to go before Cabinet early next year.

213/17 MOTIONS SUBMITTED TO THE MEETING

None.

214/17 ITEMS FOR PLACEMENT ON FUTURE AGENDAS

None.

215/17 ANY FURTHER QUESTIONS FROM THE PUBLIC

None.

216/17 EXCLUSION OF THE PRESS AND PUBLIC

It was proposed by Cllr Mrs M Lenton that the press and the public be excluded from the next items on the agenda as the business to be discussed was of a confidential nature and would prejudicially affected by public interest. This proposal was made in accordance with the Public Bodies (admission to meeting) Act 1960. LGA 1972 ss 100 and 106. This was seconded by Cllr Mr J Lenton and agreed without dissension.

.....Chairman Date