

At the Meeting of the
COUNCIL for the **PARISH** of **WRAYSBURY**
held in the Village Hall at 6.30 pm
Monday 15th January 2018

Present: Councillors Mrs M Lenton (Chairman), P Lord, J Lenton, Mrs D Hughes, Ms S Nicholls, M Williams, G Sinclair and the Clerk. (Cllr C Rayner was in attendance)

1/18 APOLOGIES FOR ABSENCE

Apologies were received from Cllrs A Moran, A Davies, E Larcombe and Mrs L Andrew

2/18 DECLARATIONS OF INTEREST

None were declared.

3/18 CALL FLOW SOLUTIONS BROADBAND PRESENTATION

Josh Fisk and Joanne Cook of Call Flow Solutions stated that the company had installed cabinets 1 ½ years ago to supply superfast broadband to Wraysbury, Sunnymeads and Horton. There is a capacity in the system to supply 800 properties but there has only been a take up of 20. They asked the Parish Council for advice on how they could make the local residents more aware of the service provide.

Cllr Mr M Lenton suggested the following;

- A presentation at the Annual Parish Meeting
- An article/advertisement in the next issue of the Wraysbury News
- A stall at the Wraysbury Fair
- A leaflet drop. This was thought preferable to door to door calling in light of recent scams.

Mr Fisk advised that Call Flow are to offer a promotional rate of £39.99 for the first 2 months to all residents. He also stated that the service does not currently extend to beyond the motorway bridge.

4/18 PRESENTATION ON THE ANKERWYCKE/RUNNYMEDE PROJECT

Olivia Nelson, Project Manager for the National Trust, stated that a 3rd bid to the Heritage Lottery Fund had successfully completed the first stage and was now in the development stage. The bid is for 2 million pounds to open up the area to the wider community and actively encourage exploration of the area and its history. Draft Plans have now been completed along with designs and costings and are open to public opinion. The second stage of the bid is to be submitted on 14th March.

The intention is to provide a jetty on the Ankerwycke side of the river and for French Brothers to extend their Pleasure Ground Service to incorporate the extra stop. A number of free days are proposed. Pathways are to be constructed around the Priory and behind the Yew Tree where an observation site is to be located. Cllr Mrs D Hughes expressed her concerns for the safety of the tree with the extra footfall in this sacred site. She was assured that the tree would be fenced off and the public would be steered around the tree and far enough away not to cause an issue.

Interpretation gateways and benches are to be installed rather than bill boards. The bid depends on the Nation Trusts ability to develop links and reach out to community groups. They wish to engage voluntary groups to get involved in the scheme. Intended archaeological works are to be carried out and Cllr Mrs M Lenton requested reassurance that any finds would be kept in Wraysbury or the Windsor Museum rather than out of the County in Chertsey. Her concerns were noted.

Cllr Lenton requested that the Parish Council be kept up to date with progress and suggested that local history groups be contacted and a presentation be made at the Annual Parish Meeting to advise the local community of the proposals.

5/18 QUESTIONS FROM THE PUBLIC

Mr H Perez raised his concerns that children attending school in Slough and Langley would not be able to get a direct bus service following the new bus service. Cllr C Rayner advised although not ideal those children could get a bus to Windsor and then change. A press release was made by RBWM on Friday on the revised bus service being provided by Courtney Buses.

Cllr Rayner went to explain that First Bus Company had given very short notice that they would no longer be operating, amongst others the No. 10 bus route. The service was subsidised to the sum of £200,000 and First requested nearly £500,000 to continue. The solution provided is an interim one for the next 6 months. In the long term an 'Uber' style service, which has proven successful in Chichester, may be considered.

6/18 PLANNING APPLICATIONS

The Parish Council discussed the following applications and made representation to the Local Authority as shown. Being a Member of the Development Control Panel, Councillor J Lenton left the room and took no part in the discussions.

Application Site	Application No.	Proposal	Summary of Parish Council Comments
Colne Cottage 7 Whitehall Lane Wraysbury, Staines. TW19 5NJ	17/03711 FULL	2 No. side dormers and alterations to fenestration.	No objection subject to compliance with local policies.
23 Wraysbury Road Wraysbury, Staines TW19 4TZ	17/03869 FULL	Change of shopfront.	No objection subject to compliance with local policies.
The Laurels 158 Staines Road Wraysbury, Staines TW19 5AH	17/03941 FULL	Garage conversion into habitable space.	Objection on the ground of over development and the reduction in car parking space. The garage is currently subject to flooding

The following items were considered although not included in the agenda and will be included in the agenda for the next meeting for the benefit of public interest and for ratification.

Application Site	Application No.	Proposal	Summary of Parish Council Comments
49 Fairfield Approach Wraysbury, Staines. TW19 5DR	17/03262 FULL amended	Single store side and rear extension, first floor extension, new front entrance and porch following demolition of existing rear extension.	No objection subject to compliance with local policies.
Concord Garage 31 Windsor Road Wraysbury, Staines TW19 5DE	17/03706 FULL	Installation of 3 air conditioning units, condenser and plant pack at the side of the building.	Objection on the grounds that the proposal appears to impede upon the right of way access route for the properties to the rear.

Holm Island Wraysbury, Staines.	18/00032 TPO	(T5A) Maple- Reduces tree to leave monolith stem at height of fence (approx. 3m) (T7A) Fagus – Reduce branch over telephone wire by 1 to 2 m.	Maple – objection on grounds of destruction of healthy tree with TPO. Fagus – No objection.
42 Old Ferry Drive Wraysbury, Staines TW19 5JT	17/04005 FULL	Construction of 4x bedroom dwelling following demolition of existing bungalow.	No objection subject to compliance with local policies however there are concerns as to where the neighbours are over looked.

The following items were considered at the last meeting although not on the agenda due to time constraints and were included in the agenda for the benefit of public interest and for ratification.

Application Site	Applicati on No.	Proposal	Summary of Parish Council Comments
Cherry Trees, 8a Hill View Rd, Wraysbury, Staines. TW19 5EQ	17/03167 FULL	Extension and conversion of the existing garage to form Granny Annexe (retrospectively)	Objection on the grounds that this constitutes additional, separate accommodation in a flood zone. Also the poor quality of the planning application and drawings.
The Orchard Fairfield Approach Wraysbury, Staines TW19 5DS	17/03668 FULL	Erection of detached dwelling following demolition of existing dwelling.	Objection on the grounds of over development (90m2) in an area liable to flood.

Cllr Mrs M Lenton advised that following the Parish Meeting on the 10th January a meeting is to be arranged between the Parish Council and the Planning Department to discuss a variety of planning issues that were raised.

7/18 COUNCIL MINUTES

The minutes of the meeting of the Parish Council held on Monday 18th December 2017 were agreed and signed as correct.

8/18 ACTIONS AND MATTERS ARISING

- Flood Plan – deferred to next meeting.
- Wraysbury Drain – The Clerk advised that Volker has been instructed to carry out a visit of the sluice gates and carry out necessary repair works. Cllr Sinclair has arranged to meet the contractors on site. At the Parish Meeting Andy Jeffs was presented with an extract from the ‘Wraysbury Enclosure Award’ of 1803 which states that the Drain should be maintained at a breadth of 8ft and depth of 3ft by the Borough. It was stated by the Borough representatives that as the water source for the Drain was not in the Borough, suggesting little could be done to restore the flow. Cllr Sinclair felt that the Borough were trying to walk away from their responsibilities.
- The No 10 Buss Route- previously discussed.

9/17 COMMUNICATIONS AND CORRESPONDENCE

- Runnymede Local Plan – Cllr P Lord will scan the document to determine the effects, if any, upon Wraysbury.
- Bowls Club – A request has been received from the Bowls Club for financial help to widen the footpath from the car park to the Club to assure the safety of wheel chair members. Estimates for the work have been requested and alternative funding options are being sought.
- Lack of Lighting on Wraysbury Railway Bridge- Cllr Cole of Horton raised the safety issues of the lack of lighting and requested a joint request to RBWM that the matter be resolved. Mr Cribbins advised that the location points for lighting were in position over the bridge. A request is to be submitted to the Borough.
- Public Rights of Way Milestone Statement 218/19 – A consultation is currently underway and all comments and suggestions are to be submitted by 12th February. Cllr Ms Nicholls is to read the statement and suggest any necessary comments.
- Use of the Green for Team Building Exercise – A request from a local resident for permission to use to use the Village Green or Memorial Ground for a Company event was rejected on the grounds of possible insurance issues.

10/18 REPORTS FROM BOROUGH COUNCILLORS

Cllr C Rayner advised that;

- Complaints had been received about the new, brighter lights in the Villages of Wraysbury and Horton as they are shining into the bedrooms of some residents.
- The Borough Council is in the process of being reorganised again.
- A request has been made for feedback on the service offered by Volker, both good and bad experiences.

11/18 REPORTS FROM LEAD MEMBERS

Properties Cllr Moran was not present.

- Car Park Lease – on going.
- The Play Park – Cllr P Lord requested that all efforts should be made for the necessary repair works to be carried out before the weather improves and the amenity is in greater demand.
- Parish Office Feasibility Report – on going.
- The Community Building – guttering works have been completed by D.W. Francis.
- Reeds Garage –on going.

Greens

- Quotes for New Bins – on going.
- Memorial Driveway – Cllr Williams had received a quote for £4375 to carry out landscaping works and relay the driveway. Also a quote for £609 for the repair of the fence in the same area. Both quotes proposed by Cllr Mrs D Hughes, seconded by Cllr P Lord were agreed to unanimously.

Waterways

Nothing further was discussed.

12/18 WRITTEN REPORTS FROM EXTERNAL GROUP MEMBERS

None were received

13/18 FINANCE

a) The following payments were approved and the cheques signed accordingly

Cheq No	Payee	Budget	Nett	VAT	Gross
5184	Staff A	Office	£ 98.16		£ 98.16
	Staff A	Admin	£ 725.02		£ 725.02
5185	Staff C	Labour	£ 208.00		£ 208.00
5186	RC of B Pension Fund	Pension	£ 215.26		£ 215.26
5187	HMRC	Admin	£ 12.00		£ 12.00
5188	Garden Designs	Greens	£ 1,015.00	£ 203.00	£ 1,218.00
5189	Tbs Hygiene	Dog Bins	£ 220.00	£ 44.00	£ 264.00
5190	CANX				
5191	SLCC	Membership	£ 128.00		£ 128.00
5192	BALC	Training	£ 80.00	£ 16.00	£ 96.00
5193	SSE	Parish Amm	£ 394.23	£ 19.71	£ 413.94
5194	M Lenton(wreath)	Ann Tasks	£ 17.00		£ 17.00
5195	D Francis	Ann Tasks	£ 184.00	£ 36.80	£ 220.80
	D Francis	Com Building	£ 1,538.22	£ 307.64	£ 1,845.86
5196	Wraysbury Ass	Sect 137	£ 175.00		£ 175.00
SO	RBWM Rates	Property	£ 37.00		£ 37.00
SO	My Controller	Prof Services	£ 25.00	£ 5.00	£ 30.00
DD	Bank Charges	Admin			
	Total		£ 5,071.89	£ 632.15	£ 5,704.04

b) RFO Report

- The Precept 2018/19 – A copy of the management accounts, the bank reconciliation and the proposed 2018/19 budget were circulated to all Councillors. Following the Finance Meeting on 10th January it was proposed to set the budget at £85,237, a neutral budget for the second year running. This would require a precept of £76,400 a rise of 5.09% with Borough Support Grant of £2,372 and Grass Cutting Grant of £3,859. This was proposed by Cllr Ms Nicholls, seconded by Cllr Lord and agreed unanimously.
- The Internal Auditors – Audit Solutions have agreed to carry out the 2017/18 audit for £340 + VAT. This was agreed to unanimously.
- Rationalisation Of Bank Accounts – Following discussions at the Finance Meeting the Clerk suggest that in order to minimise bank charges and maximise interest payment that both Nat West accounts be closed, the Unity current account be fully utilised and a new deposit account be opened with CCLA with £85,000 to maximise the eligibility for protection under the Financial

Services Compensation Scheme. This was proposed by Cllr Mrs D Hughes, seconded by Cllr P Lord and agreed to unanimously.

14/18 PARISH COUNCIL POLICIES

A copy of the following policies were previously circulated to all Councillors for consideration;

- Freedom of Information
- Public Participation – Council Meetings
- Privacy
- Equality and Diversity Statement of Intent
- Complaints Procedure
- Code of Conduct for Members
- Communications

The Clerk advised that a Data Protection Policy is also required but in light of the pending GDPR this has been deferred for the time being.

It was proposed by Cllr D Hughes that the policies be adopted on the proviso that each month one is reviewed, this was seconded by Cllr G Sinclair and agreed to unanimously.

15/18 CHAIRMAN'S REPORT

Cllr Mrs M Lenton suggested that the remaining Magna Carta Fund, £855.06 be used to finance the Commemorations of the centenary of Armistice Day. This was agreed to unanimously. The Village Hall is to be booked to accommodate a tea party and an exhibition.

16/18 ELECTRIC CHARGING POINTS

The Village Car Park and St Andrews Church Car Park are to be suggested to Cllr Sharma as possible locations for electric charging points in the Village.

17/18 RBWM PARISH STAKEHOLDERS GROUP FOR PLAN MAKING

Cllrs Lord, Williams and Mrs Hughes attend the meeting were the main complaint was the lack of communication from the Borough. A variety of other planning issues were discussed. The meeting was considered useful and Cllrs Lord and Williams are to attend the next Stakeholders Meeting on 21st February.

18/18 RBWM WARD REVIEW

Cllr Mrs M Lenton advised that the Review is yet to be approved in Parliament.

19/18 THE NEIGHBOURHOOD PLAN

Cllr Mrs M Lenton reported that the process had stalled, a response should have been received within 28 days, and it had now been a year since the Plan had been submitted to Robert Patterson of the RBWM. The matter was raised at the last Parish Meeting and a letter of complaint is to be sent the Borough.

20/18 THE BOROUGH PLAN

Cllr Mrs M Lenton advised that the Plan is progressing and that 2 other Boroughs had had Plans imposed upon them as they had failed to produce a Plan of their own.

21/18 THE RIVER THAMES SCHEME

There was nothing further to report.

22/18 MOTIONS SUBMITTED TO THE MEETING

None.

23/18 ITEMS FOR PLACEMENT ON FUTURE AGENDAS

No additional items.

24/18 ANY FURTHER QUESTIONS FROM THE PUBLIC

There were no further questions.

25/18 EXCLUSION OF THE PRESS AND PUBLIC

It was proposed by Cllr J Lenton that the press and the public be excluded from the next items on the agenda as the business to be discussed was of a confidential nature and would prejudicially affected by public interest. This proposal was made in accordance with the Public Bodies (admission to meeting) Act 1960. LGA 1972 ss 100 and 106. This was seconded by Cllr M Williams and agreed without dissension.

.....Chairman Date