

At the Meeting of the
COUNCIL for the **PARISH** of **WRAYSBURY**
held in the Village Hall at 7.30 pm
Monday 19th February 2018

Present: Councillors Mrs M Lenton (Chairman), P Lord, Mrs D Hughes, Ms S Nicholls, M Williams, A Moran, A Davies, E Larcombe, Mrs L Andrew and the Clerk.

26/18 APOLOGIES FOR ABSENCE

Apologies were received from Cllrs J Lenton and G Sinclair

27/18 DECLARATIONS OF INTEREST

None were declared.

28/18 QUESTIONS FROM THE PUBLIC

Mr G Cribbin asked for an update on the proposed CCTVs in view of all the recent car break ins in the Village. Cllr Mrs M Lenton advised that Cllr Jesse Grey, the Lead Member for Environmental Services, has obtained tenders which are now being evaluated. He will address the Parish Council to discuss possible locations once this has taken place.

Mr Cribbin advised that Youth Football had started in the Village and is well supported.

29/18 PLANNING APPLICATIONS

The Parish Council discussed the following applications and made representation to the Local Authority as shown. Being a Member of the Development Control Panel, Councillor J Lenton left the room and took no part in the discussions.

Application Site	Application No.	Proposal	Summary of Parish Council Comments
Charter House 1 Ouseley Road Wraysbury, Staines. TW19 5JB	18/00074 FULL	Single storey front extension and 3 No. front dormers.	No objection subject to compliance with local policies.
92 Staines Road Wraysbury, Staines TW19 5AA	17/03657 FULL	Replacement garage.	No objection subject to compliance with local policies.

The following items were considered although not included in the agenda and will be included in the agenda for the next meeting for the benefit of public interest and for ratification.

Application Site	Applicati on No.	Proposal	Summary of Parish Council Comments
Mallards Mead 9a The Avenue Wraysbury, Staines. TW19 5EY	18/00379 FULL	Single store side extension following part demolition of the existing side element.	No objection subject to compliance with local policies.
20 Park Avenue Wraysbury, Staines TW19 5ET	18/00335 FULL	Two storey extension to existing garage to form habitable accommodation, amendment to approval 14/03800/FULL (to include the relocation of the car port, and changes to the fenestration)	Objection on the grounds of over development.
68 Welley Road Wraysbury, Staines TW19 5EP	18/00224 FULL	Part single, part two storey rear extension with Juliet balcony, alterations to existing roof, new roof light and alterations to fenestration.	No objection subject to compliance with local policies.
38 Riverside Wraysbury, Staines TW19 5JN	18/00298 FULL	Various alterations to the existing studio/garage (Retrospective).	Objection on the grounds of the creation of a stand-alone habitable accommodation.

The following items were considered at the last meeting although not on the agenda due to time constraints and were included in the agenda for the benefit of public interest and for ratification.

Application Site	Application No.	Proposal	Summary of Parish Council Comments
49 Fairfield Approach Wraysbury, Staines. TW19 5DR	17/03262 FULL amended	Single store side and rear extension, first floor extension, new front entrance and porch following demolition of existing rear extension.	No objection subject to compliance with local policies.
Concord Garage 31 Windsor Road Wraysbury, Staines TW19 5DE	17/03706 FULL	Installation of 3 air conditioning units, condenser and plant pack at the side of the building.	Objection on the grounds that the proposal appears to impede upon the right of way access route for the properties to the rear.
Holm Island Wraysbury, Staines.	18/00032 TPO	(T5A) Maple- Reduces tree to leave monolith stem at height of fence (approx. 3m) (T7A) Fagus – Reduce branch over telephone wire by 1 to 2 m.	Maple – objection on grounds of destruction of healthy tree with TPO. Fagus – No objection.
42 Old Ferry Drive Wraysbury, Staines TW19 5JT	17/04005 FULL	Construction of 4x bedroom dwelling following demolition of existing bungalow.	No objection subject to compliance with local policies however there are concerns as to where the neighbours are over looked.

The following items were considered between meetings due to time constraints and were included in the agenda for the benefit of public interest and for ratification.

Application Site	Application No.	Proposal	Summary of Parish Council Comments
The Orchard Fairfield Approach Wraysbury, Staines TW19 5DS	17/03668 FULL	Erection of detached dwelling following demolition of existing dwelling.	Objection on the grounds of overdevelopment in an area liable to flooding.
81 Ouseley Road Wraysbury, Staines TW19 5JJ	17/04004 FULL	Two storey rear extension, alterations to roof including x1 front dormer and x1 rear dormer to convert the chalet bungalow into a two storey dwelling.	No objection subject to compliance with local policies
4 Fairfield Road Wraysbury, Staines TW19 5DU	18/00004 FULL	Front dormers	No objection subject to compliance with local policies
Holm Island Wraysbury Road, Staines.	18/00188 TPO	(T16)-London Plane – Reduced by up to 3m. (TPO 17 of 1951)	No objection subject to compliance with local policies
26 Sarsby Drive Wraysbury, Staines TW19 5AT	18/00048 FULL	Single storey side extension.	No objection subject to compliance with local policies
6 The Island Wraysbury, Staines TW19 5AS	18/00150 VARRIATION UNDER REG 73	Variation to planning permission 15/01621/FULL to remove condition 4 (privacy screen)	Objection on the grounds that privacy for neighbours is important.
46 Ouseley Road Wraysbury, Staines TW19 5JH	18/00122 FULL	Single storey side and rear extension and x2 front dormers and x1 rear dormer.	Objection on the grounds of overdevelopment in an area liable to flooding.

Cllr A Davis proposed that a separate planning meeting be held on the 1st of each month to consider planning applications between Parish Council full meetings to insure that residents have the opportunity to make representations. This was seconded by Cllr P Lord but was voted against. It was considered that the level of public attendance at the Parish Council Meetings did not warrant a further meeting. The issue will be raised at the Annual Parish Meeting.

30/18 COUNCIL MINUTES

The minutes of the meeting of the Parish Council held on Monday 18th January 2018 were agreed, following a minor alteration, and signed as correct.

31/18 ACTIONS AND MATTERS ARISING

- Flood Plan – Cllrs Moran and Williams are meeting next week to finalise the plan.
- Wraysbury Drain – The Clerk advised that Cllr Sinclair had met with Volker at the Dive Centre to carry out an inspection of the sluice gates but had been refused access by the Dive Centre. A letter has been sent to the Manager of the Centre requesting access. Cllr A Davis stated that RBWM has a statutory duty to maintain the Ditch and we must continue to insist that they fulfil their obligations.
- Assessment of recording Parish Council Meeting – Cllr Williams is to obtain costings.
- The No 10 Bus Route – Courtney Busses have to register the proposed routes and will not publish full details until this has taken place.
- The Stakeholders Meeting – Cllr Lord and Cllr Williams are to attend the next meeting and the following infrastructure issues are to be discussed; management of verges, continuation of the path/cycleway along Staines Road and traffic management in the High Street.
- The Verges – Cllr Lord met with Volker to inspect the state of the verges. Some solutions were proposed and Cllr Lord will keep in contact with Volker.
- Horses on Staines Rd – enforcement notices have been posted by the land owner, the owner of the horses then contacts the land owner within the time stipulated so no action is taken. Cllr Davis advised that the land owner has powers under the Control of Horses Act of March 2015. The Clerk is to write to Affinity Water to request that they take action to prevent the horses escaping on to the road. The issue is also to be raised at the next NAG meeting.
- Runnymede Local Plan – having examined the Plan Cllr Lord proposed a response which was circulated to all Councillors and approved.

32/17 COMMUNICATIONS AND CORRESPONDENCE

- Lack of Lighting on Wraysbury Railway Bridge- following the request for additional lighting Charles Gaudoin of RBWM advised that the issue has been placed on the 'lighting hit list data base' for when additional funds become available.
- Electoral Review of the RBWM – the review will now be published on 6th March 2018 following some amendments. The public consultation will therefore be from 6th March to 7th May.
- Introduction to Emergency Planning – the sessions is on 1st March, Cllrs Lord, Moran and Williams have applied to attend.
- Tree in the River – the EA have advised that they have made two attempts to remove the tree, once with a boat and once with a tug, both unsuccessful. They now intend to employ divers to cut the tree free but will have to wait for more favourable river conditions.

33/18 REPORTS FROM BOROUGH COUNCILLORS

Cllr J Lenton was unable to attend the meeting.

Cllr Mrs M Lenton advised that the most pressing issue is the budget with the ever increasing costs of care.

34/18 REPORTS FROM LEAD MEMBERS

Properties

- Car Park Lease – RK Leisure are unwilling to respond to Cllr Moran's attempts to discuss the issue.
- Football Club Flood Lights – a quote for £1500 has been received with another on the way. The lower will be accepted.
- PC Office/garage feasibility report – Cllr Moran is having meetings with Village Hall and Football Club with a view to discussing joint needs and the possibility of incorporating them.

- The Play Park – 3 quotes have been obtained for the new bark, £1070 being the lowest. It was agreed to proceed with the work.
- Reeds Garage – a valuation of the land is to be carried out on 28th February.
- S106 Monies – receipts have been forwarded to RBWM for works carried out, there is £2000 still available which could be used for new equipment for the play park.
- The Cricket Club – new keys have been purchased, £137. The club has asked for help to purchase new cricket nets.
- Brazier – a quote has been received for £500.

Greens

- Quotes for New Bins – on going.
- Concrete repairs to car park – the Xmas tree fencing will be removed and a schedule of work is to be prepared.

Waterways

CLlr G Sinclair was not present.

35/18 WRITTEN REPORTS FROM EXTERNAL GROUP MEMBERS

- Neighbourhood Action Group – the meeting focussed on burglary, the following prevention tactics were discussed; Neighbourhood Watch members reporting suspicious activity, use of social media to issue warnings and increase police patrols. Two issues for future discussion include fly tipping and anti-social behaviour.
- The History Group – the publication ‘History of Wraysbury’ is nearly complete and it is hoped will be published in time for the 11th November commemorations. Events for the day include; Church Service, tea party, entertainment by the Wraysbury Players, exhibition, bell ringing and the lighting of the beacon at 7.05pm. The event will be advertised in the Wraysbury News and through posters.

36/18 FINANCE

a) The following payments were approved and the cheques signed accordingly

Cheq No	Payee	Budget	Nett	VAT	Gross
5197	Staff A	Office	£ 177.47	£ 4.79	£ 182.26
	Staff A	Admin	£ 725.02		£ 725.02
5198	Staff C	Labour	£ 208.00		£ 208.00
5199	RC of B Pension Fund	Pension	£ 215.26		£ 215.26
5200	HMRC	Admin	£ 12.00		£ 12.00
5201	Garden Designs	Unschd tasks	£ 739.00	£ 147.80	£ 886.80
		Unschd tasks	£ 400.00	£ 80.00	£ 480.00
		Mem Gates	£ 3,975.00	£ 795.00	£ 4,770.00
		Unschd tasks	£ 245.00	£ 49.00	£ 294.00
5202	Tbs Hygiene	Dog Bins	£ 176.00	£ 35.20	£ 211.20
5203	Wraysbury Village Halls	Grant	£ 2,300.00		£ 2,300.00
SO	My Controllor	Prof Services	£ 25.00	£ 5.00	£ 30.00
DD	Bank Charges	Admin			
	Total		£ 9,197.75	£ 1,116.79	£ 10,314.54

b) RFO Report

Adoption of Financial Regulations, Standing Orders and Risk Assessment – Cllr Moran requested that the Finance Committee should be noted as a sub committee and therefore not open to the public.

The adoption of all three documents was proposed by Cllr Moran, seconded by Cllr Ms S Nicholls and unanimously voted for.

The Clerk advised that small business rates relief is now being claimed for the Village Car Park and as a result a rebate of £2049.53 has been received.

The Clerk and Cllr Lord attended a GDPR course at the RBWM, Martin Tubbs of the RBWM has offered to be the Data Protection Officer for all Parishes but will require a Councillor to act as a link person. GDPR will come into effect on 25th May and we need to show that we are taking steps to become compliant if not fully compliant. Information from the meeting is to be circulated to all Councillors and will be an agenda item for the next meeting.

37/18 CHAIRMAN'S REPORT

Cllr Mrs M Lenton advised that Cllr J Lenton and she will be in office at the time of the Royal Wedding and that plans for the day are being released. She was asked if a street party would be held in Wraysbury but didn't feel that it was her place to organise such an event.

38/18 THE NEIGHBOURHOOD PLAN

The Clerk advised that following a letter complaining about the length of time taken by the Borough to respond to the submission of the plan the Borough has blamed the delay on the EA not responding to the consultation. A letter is to be sent to Sajid Javid MP the Secretary of State for Housing, Communities and Local Government.

39/18 THE BOROUGH PLAN

The Plan was submitted to the Secretary of State for independent examination on the 31st January.

40/18 THE RIVER THAMES SCHEME

Cllr Larcombe and Cllr Williams attended a meeting with Jesse Grey from the Borough where it was disclosed that the estimated cost of the scheme now stands at £588 million. There is a £244 million short fall in the funding and Surrey have been asked to contribute £100 million and Runnymede £80 million. Neither Councils are able to afford the amounts requested.

41/18 MOTIONS SUBMITTED TO THE MEETING

Cllr Larcombe suggested that following the replacement of Section 106 funding with CIL that the Parish Council would have to formally request any fund due under the scheme. It would appear that there are no CIL funds available to Wraysbury at the present time.

42/18 ITEMS FOR PLACEMENT ON FUTURE AGENDAS

GDPR

43/18 ANY FURTHER QUESTIONS FROM THE PUBLIC

Mr G Cribbin reported that several large yellow containers have been dumped on land opposite the Silver Wings site. Cllr Moran advised that as they were on private land it is the responsibility of the land owner to dispose of them.

44/18 EXCLUSION OF THE PRESS AND PUBLIC

It was proposed by Cllr A Davis that the press and the public be excluded from the next items on the agenda as the business to be discussed was of a confidential nature and would prejudicially affected by public interest. This proposal was made in accordance with the Public Bodies (admission to meeting) Act 1960. LGA 1972 ss 100 and 106. This was seconded by Cllr A Moran and agreed without dissension.

.....Chairman Date