

HORTON & WRAYSBURY NEIGHBOURHOOD PLAN

Steering Group meeting: Tuesday, December 1, 2015

Held at Wraysbury Village Hall, 2pm

SG Members present: Margaret Lenton, Peter Lord, Betty Marlow, Eileen Coogan, Julie Gomme, Diana Hughes, Fred Parsons,

Also present: Phil Gill (RBWM), Arlene Kersley (CCB), Lynn Holden.

1. **Housing Need survey**

The Community Council for Berkshire's Rural Housing Enabler, Arlene Kersley, gave a talk on holding a housing needs survey in order to gain a snapshot of opinion and to discover if there is any hidden demand for certain types of housing.

AK particularly focused on affordable housing for local people and suggested that if small pockets of land could be identified it may be possible to get them dedicated as 'rural exception sites'.

These sites could be edge-of-settlement Green Belt land which would not normally gain planning permission but which could be given for the benefit of the community to provide low cost dwellings.

Discussion on what other small sites might become available for the NP to support the building of smaller properties to meet residents' aspirations.

Suggestion of a survey by way of distributing an A5 size postcard to all homes in the NP area to publicise the housing need survey and a link to a survey monkey site for residents to take part was agreed by the meeting.

The postcard to be two-sided - with one side detailing the survey and the other to publicise the Drop-in events - at Horton on January 12 and Wraysbury on February 1. Postcard to be distributed on January 5.

2. **Minutes of last meeting (October 12):** Agreed as true record.

Matters arising:

* The Terms of Reference amended version agreed at the last meeting, was ratified by Horton Parish Council at its November meeting. Wraysbury parish councillors were circulated with copies and expect the ToFR to be ratified at the December meeting.

* Re Terms of Reference: PG raised the point that should the appointed chairman (ML) be absent from a meeting, do we need to appoint a vice-chairman.
Agreed that should the chairman be absent from a meeting, a temporary member for the meeting shall be elected from the members there present.

3. **Consultant appointment:** Noted that professional consultant John Slater was recommended to be hired by Steering Group after being interviewed on November 3. His appointment was subsequently ratified by both parish councils.

4. **Additional Steering Group member:** Members were pleased to learn that Lynn Holden, a Wraysbury resident and former deputy head of the primary school, had volunteered to join the group. *BM proposed that LH should be formally co-opted on to the SG, seconded by PL and carried.*

5. **Forward SG budget:** ML said she would prepare an estimated budget for any future expenditure so as to project what further funding might be needed.

6. **Outline Draft Neighbourhood Plan:** FP reported that he will be working with LH on constructing an outline of the Plan, particularly the descriptive sections about our neighbourhood. It is hoped we could call on other residents to do some work on some sections, once identified.

Next meeting proposed for Tuesday, January 5, 2016. (2pm).