

# HORTON & WRAYSBURY NEIGHBOURHOOD PLAN

## Steering Group meeting: Monday, September 7, 2015

Held at Horton (Champney Hall) 6.30pm

**SG Members present:** Eileen Coogan, Julie Gomme, Diana Hughes, Margaret Lenton, Peter Lord, Fred Parsons, Betty Marlow (*temporary Horton PC replacement for David Roberts*).

**Also present:** Brian Whiteley (PAE)

**Apologies:** David Roberts, Phil Gill (RBWM)

- 1. Minutes of last meeting (August 4):** Agreed – no matters arising not covered elsewhere on the agenda.
- 2. Plan Progress:** It was noted that steady progress is still being made, and we are in the process of seeking a Consultancy to take us forward to develop the plan. It is hoped a Consultancy will be on board to support us mid-October. An interview with the first consultant will take place on September 28.  
ML reported difficulty in contacting appropriate people at Locality regarding funding for consultant services, due probably to it being holiday time. BW will suggest contact names to follow up.
- 3. Governance:** Noted that Horton Parish Council steering group members felt some exclusion with aspects of communication in the past. This had improved lately and ML confirmed that the grant money for the Plan was held by Wraysbury PC and properly ring-fenced.  
Following an earlier request from RBWM that they could not find a Terms of Reference document for H&W Steering Group, BM brought along a draft Statement of Partnership that she had found which was drawn up in 2012 when the Horton & Wraysbury Neighbourhood Plan was designated by the borough.  
A proper Terms of Reference for the Steering Group was needed, to include decision points that would require executive agreement from both Parish Councils – eg, the agreement to a final set of draft policies prior to a Draft Plan being published for consultation.  
This would ensure parish council involvement at key points, rather than have councillors engaged in day-to-day plan preparation.  
*It was agreed that this Statement could form the basis of a proper Terms of Reference along with additions from standard constitutions supplied by RBWM. This would be drawn up for consideration at the next meeting.*
- 4. Horton report:** BM stated that half of Horton residents think they live in Wraysbury – mostly those living in Coppermill Road, which is of course in Horton. More publicity in Horton centre on the NPlan might be useful. *FP to supply some posters/leaflets to BM for Plan publicity.*  
EC mentioned that the No 60 bus may be cutting a service to Horton. Noted that getting a proper bus service for our villages is part of our N Plan Transport policy projects.
- 5. Plan timescale:** FP reported that the Timescale outline as required by RBWM and proposed at the last meeting had been revised by Phil Gill in discussion with BW regarding more time required in the statutory process. It was thought now that the latter stages would proceed through next year and the referendum may be held at the end of 2016. This timeline is a guide and is open to alteration as work progresses.
- 6. Topic Groups updates:** Noted little further work carried out during the Summer recess.  
ML stated that a member of Wraysbury History Group was drawing up a list of Historic Sites to bring into the plan.

**7. Character Assessment** – discussion noted that the presence of a Travellers site was a long-standing aspect of the character of Datchet Road, Horton. Also Horton Village Centre needed labelling as such on the diagram of sub-areas; there was also a need to note that infill rights still may exist for the Kingsmead Gravel Pits, which have no formal designation at present, e.g. for water-based recreation or as SSSIs.

Raised that social housing sites had not been identified in either village.

Noted that the Character Assessment draft had been circulated to all Steering Group members and suggestions of additions and amendments should be brought forward for discussion – this is still ongoing. BM to compile Horton amendments.

**8. Progress Review** – Agreed it would be helpful to hold a joint parish councils meeting / workshop in January to review the progress of the Plan.

**9. Planning Aid Involvement** – Brian Whiteley confirmed that this was his last meeting here and that his work in the field with us has come to an end. He would be contactable on the telephone.

As discussed, BW will ask if one of his volunteers would be willing to provide advice by email or telephone to our group during the next stages in the production of the draft plan.

Chairman ML thanked Brian on behalf of the Steering Group for all his help and support he has given us, which was very valuable and much appreciated.

Next meeting suggested for Monday, October 12, at Wraysbury Village Hall (2.30pm)